

Pavilion Fireplace And Fire Pit Use Form

Permit Submission for (Circle one): Pavilion Fireplace or Mobile Fire Pit

Basic Information (Contact Person)

Name	
Cell Number	
Address/On-campus Residence	
Naz Group Sponsoring	
Affiliation to Naz:	
Naz Faculty/Staff Member Supervising	

Event Information

Date	
Start Time	
End Time	
Est. # of People	
Description of Event	
Fuel/Wood Source	
Location (included map for fire pit)	

* By signing this permit application, I agree to the fire prevention items listed on the backside of this form. I also agree to abide to the Nazareth College events policies.

Signature (Person Submitting Permit)

Name (printed)	
Signature	
Date	

Campus Safety (For Approval)

Issued By	
Signature	
Date	

Pavilion Fireplace Use - Fire Prevention Regulations

1. This permit must be submitted to Campus Safety at least one business day prior to the event. You will be contacted when the permit is approved.
2. This permit authorizes the use of the fireplace only. The Pavilion itself must be reserved through the college's 25Live system.
3. The Pavilion fireplace is to be used to support approved Nazareth College events only. Private events and rentals will not be approved for use of the fireplace.
4. A Nazareth College staff/faculty member is required to supervise the fire.
5. A water fire extinguisher is required to be immediately available at all times. One will be provided by Campus Safety.
6. Wood is the only fuel allowed to be used. Wood is not provided by the college and this must be purchased from a local source.
7. Paper may be used to start the fire.
8. No materials other than wood and paper are allowed to be used. This prohibition includes any accelerants, flammable liquids, and flammable solids.
9. You are responsible for lighting the fire and maintaining it. Starting a fire will not be performed by Campus Safety or other departments.
10. Fires must be kept small, controlled, and completely contained within the fireplace.
11. All participants must be kept a safe distance from the fire for safety.
12. At the conclusion of the event, fires must be thoroughly extinguished with water and embers spread out. An assigned person must remain with the fire until Campus Safety arrives. Please call Campus Safety at 585-389-2850 to verify the fire is extinguished.
13. Campus Safety reserves the right to revoke this permit if the fireplace is misused or if the conditions do not allow for safe operation of the fire place.
14. Any changes to the event must be communicated with Campus Safety prior to the event starting.
15. If the fireplace is used without an approved permit, the fire will be extinguished and the event may be stopped.

Fire Pit Use - Fire Prevention Regulations

1. This permit must be submitted to Campus Safety at least one business day prior to the event. You will be contacted when the permit is approved.
2. This permit authorizes the use of the fire pit only.
3. All fire pits must be college owned. Please reserve the use of the fire pit and complete other required event details with the proper department.
4. The fire pits are to be used to support approved Nazareth College events only. Private events and rentals will not be approved for use of the fire pits.
5. A Nazareth College staff/faculty member is required to supervise the fire.
6. The fire pit must be placed at least 50 feet from any building and other combustible materials.
7. The fire pit must be placed in a location that prevents smoke from entering air intakes and open windows.
8. A water fire extinguisher is required to be immediately available at all times. One will be provided by Campus Safety.
9. A filled five gallon bucket of water is required to be immediately available at the fire pit at all times.
10. Wood is the only fuel allowed to be used. Wood is not provided by the college and this must be purchased from a local source.
11. Paper may be used to start the fire.
12. No materials other than wood and paper are allowed to be used. This prohibition includes any accelerants, flammable liquids, and flammable solids.
13. You are responsible for lighting the fire and maintaining it. Starting a fire will not be performed by Campus Safety or other departments.
14. Fires must be kept small, controlled, and completely contained within the fire pit.
15. All participants must be kept a safe distance from the fire for safety.
16. At the conclusion of the event, fires must be thoroughly extinguished with water and embers spread out. An assigned person must remain with the fire until Campus Safety arrives. Please call Campus Safety at 585-389-2850 to verify the fire is extinguished.
17. Campus Safety reserves the right to revoke this permit if the fire pit is misused or if the conditions do not allow for safe operation (example strong winds, exceptionally dry conditions, etc)
18. Any changes to the event must be communicated with Campus Safety prior to the event starting.
19. If the fire pit is used without an approved permit, the fire will be extinguished and the event may be stopped.