## **Academic Affairs**



## Monitoring Open CoursEval Surveys from Moodle

For additional questions or support, please contact Laura Putnam at lputnam4@naz.edu or 585-389-2011.

Faculty can monitor active survey status and details using the My CoursEval Portal link in Moodle. This link will navigate you to a display of all active surveys. Once viewing the dashboard, you can also navigate to the full CoursEval Portal.

Note: Faculty will be notified via a separate email when reporting features are accessible in the CoursEval.

## Monitoring CourseEval Survey Information

Step 1: Log in to the Moodle using your *MyNaz* username and password

Step 2: Go to the Course Evaluations block on your user Dashboard and click the CoursEval Portal link.

ACS10122-18SP Academic and College Success	AED69030-18SP Capstone 33 Seminar - 18SP	Student Resources. Moodle 101 for Students Course Evaluations
Colleague Training Course	SCORM Test Course	CoursEval Portal: Take course evaluation surveys here!

An overview of active course surveys will display in a new window.

Note: If CoursEval does not appear in a new window, make sure your internet browser is NOT blocking pop-ups.

- A. Monitor the current response rate.
- B. Click to View the survey form.
- C. Click to View Reports (when available).

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Welcome to your school's online course evaluation site! If this is your first visit, you can click the 'Site Features' link in the above menu to learn more about	It the purpose and features of this site.		
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Faculty Name Link Test Survey	Results Access is currently set to no availability Closes in 27 days	0 of 1	Q View Survey Form