

## Course Coding for the Study Abroad Course Approval and Posting Form

### Courses with a Nazareth equivalent

- Use the exact Nazareth course number. Do this whenever possible!
- Examples: MUS.Q104, PSC.Q101, SPN221, ENGL210, PSY224, HIS364, etc.

### Courses counting as a PEQ

- If there is a Nazareth equivalent, use exact Nazareth course number (HIS.Q205, PSY.Q101, etc.).
- If there is not a Nazareth equivalent but the course is an appropriate introductory course in one of the PEQ areas, use:
  - HIS.Q\*PEQ
  - LIT.Q\*PEQ
  - MTH.Q\*PEQ
  - SCI.Q\*PEQ and SCI.Q\*LAB
  - PHL.Q\*PEQ
  - RES.Q\*PEQ
  - SSC.Q\*PEQ (social science)
  - VPA\*PEQ (visual & perf. arts)

### Courses without a Nazareth equivalent counting toward a major or minor requirement

- Provide the subject and course level and indicate which course it will substitute for in the major or minor.
- Example: HIS400 will count as an upper division history course for the major
- Example: PSY300 will substitute for the “learning and cognition” distribution requirement
- If counting as a special topics course, use the department’s special topics (SPN318, etc.).

### Internships

- All internships must be approved by the Center for Life’s Work. Consult with the Assistant Director of Global Experiential Learning, Internship Program. The Assistant Director will provide the student with the appropriate course number.
- If the internship is to count toward the student’s major, it requires approval by the advisor or the department’s internship program coordinator (if applicable).
- Only Nazareth-sponsored international internships are allowed.

### Courses counting as liberal arts electives

- Use the liberal arts subject prefix with 1T1 for the 1<sup>st</sup> occurrence of the subject. Use the subject prefix with 1T2 if there is a 2<sup>nd</sup> occurrence of the subject.
- Examples: PHL\*1T1, PSY\*1T1, PSY\*1T2
- Use LST\*1T1 if it is a general liberal arts elective with no subject equivalent at Nazareth.

### Courses counting as non-liberal arts electives

- These are courses that are primarily hands-on, skills-based, studio-based, performance-based and/or professional in content.
- Use the non-liberal arts subject prefix with 1T1 for the 1<sup>st</sup> occurrence of the subject. Use the subject prefix with 1T2 if there is a 2<sup>nd</sup> occurrence of the subject.
- Examples: MGT1T1, ART1T1, ART1T2, CIS1T1
- Use TRC\*002 if it is a general elective with no subject equivalent at Nazareth.