



## SBTE Remuneration Selection Form

### I. SCHOOL-BASED TEACHER EDUCATOR (SBTE) INFORMATION:

SBTE Name \_\_\_\_\_ Last 4 digits of Social Security # \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ (required)

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Email: \_\_\_\_\_

Are you an employee of Nazareth University during the current academic semester?

No \_\_\_\_\_ Yes (if yes, please list the department) \_\_\_\_\_

### II. PLACEMENT INFORMATION:

Name of Teacher Candidate (Student Teacher): \_\_\_\_\_

School District: \_\_\_\_\_ Name of School: \_\_\_\_\_

Placement: Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Length: Half- Semester (6-7 week placement) Full Semester (12-14 week placement)

During the time the teacher candidate was in your room, did you and another SBTE *equally share the supervision* of the teacher candidate?

No \_\_\_\_\_ Yes (If yes, you will equally split your remuneration with the other SBTE. Please choose an option that states "with two SBTEs")

### III. SELECT THE REMUNERATION OPTION:

Please select only ONE option based on your time with the teacher candidate and whether you supervised the candidate independently or equally with another SBTE.

- Cash Honorarium:**
  - \$100 (Half-Semester with two SBTEs)
  - \$200 (Half-Semester with one SBTE or a Full Semester with two SBTEs)
  - \$400 (Full Semester with one SBTE)
- Tuition Waiver**
  - 1.5 credits (Half-Semester with one SBTE or Full Semester with two SBTEs)
  - 3 credits (Full Semester with one SBTE)

### IV. TAX INFORMATION

I understand that according to current tax laws, there may be tax implications related to the remuneration I receive.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**FOR UNIVERSITY APPROVAL ONLY**

**Date:** \_\_\_\_\_

**Total Payment:** \_\_\_\_\_

**AP Type 0022**

**Payment Description:** Supervisor Remuneration

**ACCOUNT NUMBER:** 11-0307011-53194

**Department Head Approval** \_\_\_\_\_