

KEY DEADLINE DATES

By May 13

- Complete First-Year Course Selection Survey and any assigned placement assessments (chemistry, modern foreign language).
-

June 8

- Complete housing application and select a meal plan at naz.edu/housing-new. You can also request a hall, a room type, and roommate(s).
-

Beginning in July

- Check Naz email for important communications.
-

After July 6

- Log in to housing portal to find out your housing assignment.
 - Begin viewing bills on NazNet Self-Service.
-

Mid-July

- See email: summer reading assignment for Academic and College Success (ACS) class.
-

By July 15

- Submit a photo or have your photo taken at Campus Safety for your Nazareth ID card.
 - Complete online application to get your security escort alarm.
 - Complete online application for a parking permit.
 - Athletes only: Submit sports information student-athlete form at go.naz.edu/student-athlete
-

By July 31

- Immunizations/vaccine and other required documentation due to Health and Counseling
-

Beginning of August

- Log in to Handshake account to begin reviewing on-campus job postings.
-

Early August

- View your class schedule.

By August 5

- Athletes only: Submit medical, insurance, and other documentation.
 - Athletes only: Email Athletics Director Pete Bothner (pbothne4@naz.edu) regarding your athletics expectations at Nazareth.
-

By August 10

- Pay bills for fall semester (available after July 6).
-

By August 22

- If needed, fill out Food Allergy and Special Nutrition Form.
-

By August 25

- Complete required pre-orientation prep course in Moodle (sent in mid-July).
-

By August 26

- Set up NazAlert, Nazareth College's mass emergency notification system.
 - Complete your first ACS assignment.
-

August 28

- If seeking on-campus employment, attend the On-Campus Part-time-job Fair
-

During orientation

- Meet with your academic advisor.
-

Prior to working

- If you are planning to work an on-campus job, show proof of eligibility to work to the Payroll Office in the basement of Smyth Hall, Room 40.
-

By September 14

- Complete NYS-required online course about sexual and interpersonal violence prevention.



WE'RE COUNTING DOWN THE DAYS

and looking forward to welcoming you to campus this fall.

As you pack and prepare for your next big step—becoming a college student at Nazareth—we're pleased to provide the enclosed guidebooks for you and your parents. "Your Essential Guide to Getting Ready for Nazareth," as well as "Parents Guide to Surviving the First Year" will help keep you on top of your college prep "to do" list. Plus, flip this letter over for a quick reference checklist of key deadlines you won't want to miss.

Of course, as you're getting ready, feel free to contact us with questions or concerns at any time.

- naz.edu/new-student-info
- 585-389-2525

For now, best wishes for a summer to remember.

Sincerely,

Your Friends at Nazareth College

TABLE OF CONTENTS

ENSURING COLLEGE SUCCESS

Academic Advisement.....	2
Career Coaches.....	3
Office of Student Success.....	3
FERPA.....	5
Student Accessibility Services.....	6

SAFETY MATTERS

Campus Safety.....	7
Sexual and Interpersonal Violence Prevention and Response (Title IX).....	8
Health and Counseling.....	9
COVID-19 Protocols.....	11

LIVING THE NAZ LIFE

Residential Life.....	12
Dining.....	13
Mail and Packages.....	14

FINANCIAL MATTERS

Financial Aid.....	15
Banking on Campus.....	16
Part-Time Jobs for College Students.....	16
Student Accounts.....	18

COMMUNITY & BELONGING

Community & Belonging.....	19
----------------------------	----

GETTING INVOLVED

Student Engagement & Leadership.....	22
Intramurals & Recreation.....	23
Weider Office for Community Engagement.....	24
International Experiences.....	25
SPARK Grant.....	25

STAYING IN THE KNOW

Parent/Student Communications.....	27
------------------------------------	----

Academic Calendar.....	28
Department Reference Guide.....	32



ACADEMIC ADVISEMENT

More info: naz.edu/academic-advisement

Phone: 585-389-2871

Email: advisement@naz.edu

What you should know:

Academic Advisement provides general advising support to students, processes changes in majors/minors, handles transfer credit evaluation and posting, and advises undeclared/exploratory students. Appointments are encouraged, but drop-ins are welcome.

- **ACADEMIC ADVISORS:** Students are required to meet with their assigned academic advisor at least once each semester during the advisement and registration period (late October and late March). While meeting once per semester is required, students are encouraged to see their advisor as often as needed and whenever they have academic questions or concerns.
- **15 TO FINISH:** To stay on track toward graduating in four years, students must earn at least 15 credits per semester. To earn a bachelor's degree, they must complete the requirements for the core and a major and earn a minimum of 120 credits (15 credits X 8 terms = 120 credits).

- **MONITOR PROGRESS:** Students can monitor their progress toward their degree through "My Progress" in the Student Planning tool in NazNet Self-Service at mynaznetss.naz.edu
- **NAZARETH UNDERGRADUATE CATALOG:** The catalog is the best resource for learning academic program requirements for all academic programs, listed in A-Z order at catalog.naz.edu

CAREER COACHES

More info: naz.edu/career-coaching-services/parents

Phone: 585-389-2878

Email: cflw@naz.edu

What you should know:

Nazareth career coaches serve as mentors, motivators, and champions who help connect students to meaningful experiences. Encourage your student to meet with their career coach early in their college career to ensure that they're taking full advantage of the SPARK grant, internships, research, community engagement, study abroad programming, career exploration, and more!

OFFICE OF STUDENT SUCCESS

More info: naz.edu/student-success

Phone: 585-389-2885

Email: css@naz.edu

What you should know:

Our research shows that, on average, students who attended at least weekly tutoring sessions throughout the semester had a term GPA that was 0.30 points higher than students who did not receive tutoring help. Taking advantage of success coaching at least four times per semester correlated to a term GPA that was 0.4 points higher.

Services Offered:

- **ACADEMIC SUCCESS COACHING:** One-to-one coaching on time management and study skills.
- **TUTORING:** Available for any course for which another tutoring center doesn't already exist on campus. To ensure the best and most timely match to students' needs, we encourage students to sign up for a tutor as early as possible.
- **ACS 200:** A one credit course to help students with time management skills, test taking and preparation, utilizing campus resources, and staying motivated.

HOW TO SIGN UP:

Online at naz.edu/student-success

GOOD TO KNOW:

New students can participate in academic success coaching to receive free Naz swag! Students will get an email from an academic success coach during weeks 3-4 of the fall semester with more details!

Encourage your student to:

- **Get help early:** Talk to their instructors and their advisor at the first sign of struggle in a class and sign up for learning support services through the Office of Student Success before a small hurdle becomes an insurmountable challenge.
- **Be open to learning** new ideas and perspectives inside and outside of the classroom.
- **Take an active role in their education** by thinking about what success looks like for them and by taking advantage of the many programs, resources, and opportunities Nazareth has to offer that can help them learn, grow, and accomplish their goals.

FERPA, THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

More info: naz.edu/registrar/ferpa

What you should know:

FERPA ensures the privacy of a student's academic record. This law means that college faculty and staff are unable to share information with parents (or others) about the student's academic record. Students can choose to complete a waiver form which would permit information about their academic record to be disclosed to individuals of their choosing.

- **FIND THE ACADEMIC WAIVER FORM** as well as more details about the FERPA policy on the Registration and Records website, naz.edu/registrar/ferpa
- **FERPA & FINANCIAL BILLING:** In order for you to be able to communicate with Student Accounts and Financial Aid about your student's financial matters, your student will need to add you as an authorized user (proxy) at naz.edu/proxy. This will also provide you with access to view their bill and make online payments.

STUDENT ACCESSIBILITY SERVICES

More info: naz.edu/student-accessibility

Phone: 585-389-2498

Email: SASoffice@naz.edu

Secure fax: (585) 389-2499

What you should know:

Students with documented physical, cognitive, or psychological disabilities of a temporary or permanent nature are entitled to appropriate accommodations and services through Student Accessibility Services.

As soon as possible, submit any disability-related documentation to Student Accessibility Services if your student is seeking accommodations.

Documentation may include 504 plans, IEPs, psychoeducational evaluations, and/or doctor letter explaining the disability and suggested supports.

Accommodations are not retroactive. The sooner, the better!



CAMPUS SAFETY

More info: naz.edu/campus-safety

Phone: 585-389-2850

Email: campussafety@naz.edu

What you should know:

Campus Safety operates 24/7, year-round, including evenings, overnight, weekends, holidays, and when the College is closed.

Services Offered:

- Patrol and security of campus buildings and grounds
- Crime prevention, education, and outreach
- Emergency readiness and response
- Fire safety and environmental health and safety
- Parking and traffic control
- ID card services
- Special event management
- Lost and found repository

HELP ENSURE YOUR STUDENT IS EMERGENCY READY

Check with your student to ensure they have:

- Provided their emergency contact info through mynaznet^{SS}.naz.edu
- Added Campus Safety to their contacts: 585-389-2850.
- Set up NazAlert (the College's mass emergency notification system).
- Obtained a security escort alarm (no charge), a key-chain device that once activated (for assistance or in an emergency) allows Campus Safety officers to locate and assist your student quickly, anywhere on campus.
- Obtained a NazCard ID: Your student's official identification card; it is essential to daily activities on campus and must be carried at all times.
- Obtained a parking permit: If your student plans to have a vehicle on campus, it must be registered and a valid permit must be displayed at all times.
- Reviewed the College's Emergency Readiness and Response Guide, available on the Campus Safety website at naz.edu/campus-safety

SEXUAL + INTERPERSONAL VIOLENCE PREVENTION + RESPONSE (TITLE IX)

More info: naz.edu/titleix

Phone: 585-389-2877

Email: hsourwi8@naz.edu (Title IX Coordinator, Heather Sourwine)

What you should know:

In early August, your student will receive an email notification from the Title IX Coordinator with a course link and instructions to complete a New York State-required online course about sexual and interpersonal violence prevention and response. The course is due to be completed by **September 14**.

HEALTH AND COUNSELING

More info: naz.edu/health-and-counseling

Phone: 585-389-2500

Email: health@naz.edu

Services Offered:

- **PRIMARY CARE HEALTH CARE:** Rapid and PCR testing for COVID-19, rapid testing for influenza, strep, mononucleosis. Treatment of illness, injuries, routine check-ups, PPD clinics, free flu vaccine clinics, prescriptions, specialist referral, and more. Students can message health providers directly through the Naz Student Health Portal at naz.edu/health-portal
- **MEDICAL APPOINTMENTS:** Your student can schedule medical visits by calling 585-389-2500.
- **COUNSELING SERVICES:** These include student consultation, skill-building workshops, group counseling, short-term individual counseling for more complex mental health needs, referrals off campus for long term support or specialist care, and programs to assist students with adjusting to college and coping with new transitions.
- **MENTAL HEALTH COUNSELOR:** To see a mental health counselor, please have your student schedule an appointment through the Naz Student Health Portal at naz.edu/health-portal. Counseling walk-in hours are Monday-Friday from 9 a.m.-4 p.m. during the academic year.
- **WELLNESS OUTREACH:** Our Outreach Coordinator hosts many wellness events including Pet Therapy, Relaxation Night, Sidewalk Surprises, Meditation, help with RA programs, Wellness Jeopardy, Mental Health Speakers, and many more. We also oversee the Public Health Student Ambassador Program on campus. Students who have questions about wellness outreach/events, or would like to present an idea for a new program are encouraged to email jrigney7@naz.edu

REQUIRED HEALTH INFORMATION

All new students (including commuters) must complete the following steps **by July 31** to be eligible to start classes and/or move onto campus:

- Have your student obtain a copy of their immunization/vaccine record (s) record from their doctor's office, previously attended college, the military, or high school. NYS requires two MMR vaccines and proof of the meningitis vaccine within the last five years, or a signed meningitis waiver which is available through the health portal. At the time of printing this book, NYS does not require the COVID vaccine; however, Nazareth requires students and employees to be fully vaccinated for COVID-19 and receive a booster when eligible. Limited medical and religious exemptions are granted. If your student wishes to be considered for an exemption, please have him/her contact health@naz.edu to request an exemption form, providing their name and type of exemption they are seeking. All exemption requests and related documentation should be completed by students, not parents.
- Starting **48 hours after their deposit is paid** to Nazareth College, your student can log in to our health portal, naz.edu/health-portal, using their MyNaz username (such as `ksmith2`) and password.
- Have them manually enter their immunization/vaccine dates, health history, and health insurance information. They will also need to **upload a copy of their official immunization record (including documentation of the COVID vaccine/booster if they have received it)** directly into the portal. Instructions are provided in the portal. **Note:** If your student has a physical exam scheduled during the summer of 2022, please have them upload as much information as they can by the deadline of July 31, and then provide any new information (i.e.: immunizations received, new medical/mental health diagnoses, medications, surgeries, etc.) after their summer physical exam. Questions: email health@naz.edu

- Students who have not submitted their information by fall semester will incur a **non-refundable fee of \$100** charged to their student account, and they will be unable to register for classes for the following semester.
- **Questions?** New students can ask questions and get answers to medical and mental health related concerns by emailing us at health@naz.edu. Current students can also message us through the health portal at naz.edu/health-portal

COVID-19 PROTOCOLS

More info: naz.edu/covid-19-resources

What you should know:

Nazareth's approaches during the pandemic are guided by our core values to provide the highest quality educational experience to our students and ensure the health and safety of our College community and the wider community. We follow state and federal public health protocols as we innovate and adapt.

We communicate regularly via e-newsletters to students and families, faculty, and staff, and our COVID-19 webpage, naz.edu/covid-19-resources, which includes the most up-to-date information:

- COVID-19 safety protocols
- Answers to common questions
- An overview of Nazareth's COVID-19 resources



RESIDENTIAL LIFE

More info: naz.edu/residential-life

Phone: 585-389-2480

Email: reslife@naz.edu

What you should know:

- **ROOMMATE CONFLICTS/CHANGE REQUESTS:** Students are encouraged to work with the Residential Life staff to resolve roommate conflicts and/or room change requests (additional charges may apply).
- **CLOSED DURING BREAKS:** Residence halls are officially closed during Thanksgiving, winter, and spring recess. Room and board payments do not cover these periods. Students may request and apply for extended housing options to remain on campus; however, space is limited and additional charges may apply. Refer to the Student Handbook for Residence Life Policies for details at naz.edu/student-handbook
- **PLANNING FOR NEXT YEAR:** On-campus residency for first-year and second-year students is required. Students will need to begin planning to secure housing for their return to campus for fall semester in February. All returning students must go through the housing selection process. Any student with a hold status on their student account will not be eligible to participate in the housing selection process. Students are encouraged to check their account balances in NazNet Self-Service

to ensure that they are eligible to participate prior to the start of the housing selection process.

- **RESIDENT ASSISTANT SUPPORT:** There are resident assistants (RAs) located in each hall. Resident assistants help to create inclusive and healthy communities on campus, with some areas of focus being community development, programming, and health and safety.
- **INVOLVEMENT:** There are a number of events and programs that residents can participate in that are uniquely created for the needs of their community. These programs range from adjusting to the Nazareth Community, to exploring the impact that Nazareth has on their local Rochester community.

Visit naz.edu/residential-life to stay apprised of the housing selection policies and procedures for next year's housing.

DINING

More info: nazdining.sodexomyway.com

Phone: 585-389-2535

Email: mwheeld2@naz.edu

What you should know:

Resident students living on campus, excluding students living in Breen, Lyons, and Portka apartments, are required to choose a resident dining meal plan. Each meal plan also comes with "bonus dollars" that can be used in the retail locations and/or the dining halls.

At Nazdining.sodexomyway.com, you can:

- Add funds to your student's dining dollars account.
- See options for those with food allergies and special dietary needs.
- Check out new meal plan options for 2022-23.
- View information on allergen-free dining options.
- View calendar to stay up to date on exciting dining events.

MEAL PLAN CHANGES:

Anytime through the first 14 days of the semester, students can change their meal plans by emailing dining@naz.edu

MAIL AND PACKAGES

More info: naz.edu/central-mail-services

Phone: 585-389-2069

Email: lsulliv7@naz.edu

ADDRESS MAIL AND PACKAGES TO YOUR STUDENT LIKE THIS:

Full First and Last Name (legal name please and consider using a middle initial to speed up processing and ensure accuracy)

Central Mail Services
Nazareth College
4245 East Ave
Rochester, NY 14618

- Students are notified via their Naz email when they receive first-class mail or packages.
- Packages are not considered received until we (not Amazon, UPS, etc.) notify the student via email.
- Packages can be shipped prior to your student's arrival on campus (e.g. before move-in day).
- For flowers and perishable packages, the email notification to your student will specify "perishable." Perishable items not picked up at Central Mail Services by 4 p.m. on Friday can be picked up in Campus Safety over the weekend. Anything still not picked up will be returned to Central Mail on Monday, and students can pick up from there.
- Central Mail Services receives many "mystery packages" with just a first name, or even no name at all. Please clearly label the full name of your student to ensure there is no confusion once the package arrives on campus.



FINANCIAL AID

More info: naz.edu/financial-aid

Phone: 585-389-2310

Email: finaid@naz.edu

Fax: 585-389-2317

- **ENCOURAGE YOU STUDENT TO ACKNOWLEDGE AND/OR ACT ON FINANCIAL AID EMAILS.** In year one through graduation, we communicate to the student directly via the student's Naz email. Encourage them to respond to us promptly. Aside from periodic loan disbursement disclosures, if we are emailing the student, chances are very high that we need them to do something in order for us to complete their financial aid.
- **HAVE YOUR STUDENT AUTHORIZE YOU AS AN AUTHORIZED USER/PROXY.** You need to be listed as an authorized user (a.k.a. proxy) before we can discuss the specifics of your student's financial aid record with you. Set it up at naz.edu/proxy
- **FILE A FAFSA BEGINNING OCTOBER 1.** Returning students can file a FAFSA beginning October 1 each year. Early filing supports early financial aid processing. This is extremely helpful if your student wants to participate in a summer SPARK grant eligible program (pg. 25).

- **PARENT PLUS STUDENT LOAN OR PRIVATE STUDENT LOAN.** You will need to apply for a new Parent PLUS loan or private student loan each academic year. These applications should be initiated after you have seen the fall bill in early July.
- **COMPLETE ALL MISSING INFORMATION DOCUMENTS ASAP.** We begin sending students "Missing Information Emails," which list all documents needed for the next financial aid cycle, in spring of their freshman year. Please encourage them to respond as soon as possible.

BANKING ON CAMPUS

- **ATM ON CAMPUS.** An M&T Bank ATM is located in the lower level of Shults Center, next to Campus Safety.
- **BANKS WITHIN A MILE OF CAMPUS:** Bank of America, KeyBank, Citizens, Charter One, Canandaigua National Bank & Trust, M&T Bank, ESL Federal Credit Union, and Tompkins Bank of Castile.

PART-TIME JOBS FOR COLLEGE STUDENTS

More info: naz.edu/work-study-campus-jobs

Phone: 585-389-2878

Email: cflw@naz.edu

What you should know:

Deciding whether to seek an on-campus job is an important decision for new students. Research shows that working reasonable hours (15 hours or less per week) at an on-campus job is associated with improved time management skills and academic success. Employment exceeding 15 hours a week challenges a student's ability to succeed academically. We do encourage students to work on campus, not just as a source of income, but as an opportunity to build skills, make contacts, and engage with our community. At Nazareth, students who work on campus are more likely to graduate in four years.

To get hired on campus, students should:

- **PRESENT ORIGINAL COPIES OF IDENTIFICATION AT PAYROLL OFFICE.** Proper ID will be required to complete the I-9 form and can be brought to the Payroll Office in Smyth Hall (Smyth 40). **Photo ID and original social security card** are common, although other forms are acceptable. Visit naz.edu/payroll for more details of acceptable forms of ID. **Please note that original forms of ID must be presented. Copies or reproductions of any sort cannot be accepted per I-9 instructions!** For this reason, parents often find it helpful to have their students present original ID to the payroll office during move-in, in Smyth Hall, Room 40. Once the Payroll Office has verified the original IDs, parents may bring them home. Students must complete the I-9 form, including the proper forms of ID, before they can work on campus.
- **REVIEW ON-CAMPUS JOBS ON HANDSHAKE BEGINNING IN AUGUST.** Students are sent login information for Handshake in mid-July.
- **WATCH FOR MORE INFORMATION THROUGHOUT THE SUMMER ON WAYS TO CONNECT THROUGH HANDSHAKE AND WITH DEPARTMENTS ABOUT ON-CAMPUS JOBS.** Links and details to come
- **ATTEND THE ON-CAMPUS PART-TIME JOB FAIR, AUGUST 28**
- CONTINUE TO MONITOR ON-CAMPUS JOBS ON HANDSHAKE AND APPLY TO ALL OF INTEREST.
- RESPOND TO PHONE CALLS OR EMAILS FOR INTERVIEWS OR HIRING OFFERS FROM DEPARTMENTS.

If your student has not found a job by the end of the first week of classes, they should visit the Center for Life's Work in GAC 104 and meet with their career coach if they are still having difficulty.

STUDENT ACCOUNTS

More info: naz.edu/student-accounts

Phone: 585-389-2033

Email: stuacct@naz.edu

What you should know:

Student Accounts can help with questions related to student bills, payments, and financial aid refunds.

- **ENCOURAGE YOUR STUDENT TO ACT ON STUDENT ACCOUNT EMAILS.** We communicate to the student directly via the student's Naz email. Encourage them to respond to us promptly.
- **ONLINE:** Student billing statements are exclusively found online with NazNet Self-Service.
- **HAVE YOUR STUDENT AUTHORIZE YOU AS AN AUTHORIZED USER/PROXY.** Your student can set up their account to allow you to view their semester billing statement and tax statements (W-2 and 1098-T), make online payments, and communicate with the College about their financial information. Set it up at naz.edu/proxy under **"Add Authorized User."**
- **REVIEW OPTIONS AND BILLING DATES.** Visit naz.edu/student-accounts for information regarding all payment options, including a monthly payment plan, and all billing and due dates.



COMMUNITY & BELONGING

More info: naz.edu/community-belonging

Phone: 585-389-2303

Email: belonging@naz.edu

What you should know:

The mission of the Community and Belonging (naz.edu/belonging) division is rooted in Nazareth College's founding values of solidarity and social justice. These guiding principles ensure an intentional commitment to diversity, equity, and inclusion in which each person's lived experience is not only acknowledged, but honored. Nazareth is dedicated to the active pursuit of conscious and sustained practices and processes that value and respect differences. This commitment informs our curriculum, teaching, learning, scholarship, creative activities, co-curricular activities, residential life, community involvement, and support of these endeavors by the Nazareth community.

The responsibility for building community lies within each of us. This commitment is campus-wide and includes the following offices:

- **CENTER FOR SPIRITUALITY (CFS):** Encourages students to explore their own spirituality, dialogue with others and engage with the world around them. Nazareth College has long recognized the importance of spiritual growth in the development of the whole person. The Center for Spirituality is committed to fostering an environment where students, staff, and faculty can practice their own religious/spiritual tradition while offering many opportunities for discovery and dialogue with people who hold a belief system different than their own. Center for Spirituality chaplains serve students, staff, faculty, alumni, and other members of the Nazareth community. Please feel free to contact any of the chaplains listed if we ever can be of service, Naz.edu/spirituality/contact-us.
- **OFFICE FOR DIVERSITY AND INCLUSIVE EXCELLENCE EDUCATION (ODIEE):** Develops as well as facilitates ongoing educational programs, workshops, trainings, and initiatives (curricular and co-curricular) that engage students, faculty, and staff within and across differences. Additionally, the office provides outreach, advice, and resources to campus leaders on diversity and inclusion practices to assist faculty, staff, and students in creating and sustaining an inclusive campus community.
- **STUDENT ACCESS AND ACHIEVEMENT PROGRAMS (SAAP):** Comprised of the Arthur O. Eve Higher Education Opportunity Program (HEOP), the Young Scholars Program, and First Generation Student Initiatives. This department supports a variety of students throughout their time at Nazareth by implementing best-practice support services in the following areas: personal/social, academic, financial aid, and careers. SAAP provides individual counseling, academic, cultural, educational, and social activities/events designed to develop students holistically. Additionally, the department assists in providing students opportunities for internships, research, study abroad, and continuing their education beyond the undergraduate level.

SAAP IMPORTANT DATES:

- Summer Start program: **July 11-August 5**
- All required student forms are due **by July 1**: housing application, fall course selection survey, health and immunization records (via Health Portal), liability form, dietary restrictions, and student success contract. HEOP only: financial data worksheet and tax transcript.
- **TITLE IX:** The Title IX Office collaborates with students, faculty, and staff to foster a campus climate free from sex- and gender-based discrimination and harassment, sexual violence, stalking, and intimate partner violence, through clear and effective policies, a coordinated education and prevention program, and prompt and equitable procedures for resolving complaints. The Title IX Office provides a neutral resource for all campus community members including students, parents/guardians, employees, and visitors.
- **NAZARETH BIAS RESPONSE EDUCATION TEAM (NBRET):** Understanding that growing a Community of Belonging is a shared community responsibility, NBRET comprehensively, collaboratively, and consistently works to address bias incidents that affect Nazareth College students, faculty, staff, and community members through education and restorative practices.
- **LIFEPREP@NAZ:** an innovative program designed to provide individuals with disabilities with a college experience, strengthening their life skills, self-sufficiency and independence. Nazareth students serve as paid mentors, providing consistent peer to peer interaction and gaining first-hand experience and skills. The mentors assist and support LifePrep students in LifePrep and Nazareth classes and accompany them to lunch, as well as their on-campus and off-campus vocational experiences.



STUDENT ENGAGEMENT & LEADERSHIP

More info: naz.edu/sel

Phone: 585-389-2331

Email: nazengage@naz.edu

- **ENCOURAGE YOUR STUDENT TO ATTEND THE STUDENT ENGAGEMENT EXPO, DURING THE WEEKS OF WELCOME.** This is an opportunity to learn first-hand about the clubs, recreational resources, community service opportunities and activities that are awaiting for your student.
- **CLUBS AND ORGANIZATIONS.** Nazareth boasts over 55 clubs and organizations, ranging from those focused on professional development to focused purely for fun. Visit naz.edu/clubs to view all the clubs and organizations on campus.
- **PRE-ORIENTATION PREP COURSE.** In **mid-July**, students will receive access to the required pre-orientation prep course in Moodle. Modules will help them learn about important campus resources, available services, engagement opportunities, strategies for success, and more. Your student must complete the course prior to the first day of Orientation, **August 24**.

INTRAMURALS & RECREATION

More info: naz.edu/intramurals-recreation

Phone: 585-389-2857

Email: tdaniel5@naz.edu

What you should know:

From open gym time to organized clubs and activities, there's no shortage of recreational opportunities on campus and afield, including:

SPECIAL ACTIVITIES

Dodgeball tournaments

Black light volleyball

Laser tag

Archery tag

Kayaking

Free personal trainer

Makerspace

"THE NEST" GAMING ROOM

Air hockey

Billiards

Darts

Table tennis

Skee ball

Video games

80" TV

CLUB SPORTS

Men's club basketball

Women's club volleyball

ESports

Men's rugby

Men's club soccer

Men's rowing

Cheerleading

GROUP FITNESS CLASSES

FIT1

Yoga

Zumba

INTRAMURALS

Basketball

Flag football

Kickball

Soccer

Volleyball

Wiffle ball

WEIDER OFFICE FOR COMMUNITY ENGAGEMENT

More info: go.naz.edu/weider

Phone: 585-389-2307

Email: alewand8@naz.edu

What you should know:

At Nazareth, community engagement and service-based experiences deepen awareness and understanding of a variety of social justice issues through action. The Weider Office for Community Engagement provides volunteering, work-study and campus employment options, academic experiences and our award-winning community partnership programs that connect students with local, regional, national, and global organizations addressing social challenges.

Through our community engagement and service opportunities, students build community by connecting with other students and passionate faculty, staff, and community members. Working to make a difference develops relationships, leadership, and professional skills and empowers Nazareth students to find their unique abilities as changemakers. In our community of changemakers, 100 percent of undergraduate students participate in hands-on learning experiences, and 90 percent of Nazareth undergraduates and graduate students participate in community service each year.

COMMUNITY SERVICE OPPORTUNITIES

Non-credit-bearing (or co-curricular) community service opportunities are student learning opportunities through service, ranging from one-time days of service to weekly immersive partnerships with community organizations. Some roles are paid. Your student can get involved through:

- **Short Term Opportunities:** days of service, fundraisers
- **Naz Alternative Breaks:** short-term service-based experiences during winter/spring break that explore social justice issues with local and global community partners
- **NazVotes:** political engagement, voter education (encompasses Monroe County Election Fellows Program)
- **Partners for Serving:** campus employment working with community agencies around issues such as refugee resettlement, youth development, and housing and homelessness

- **Partners for Learning:** campus employment providing tutoring and mentoring in-school and after-school with youth in eight urban settings
- **Nazareth College Connection:** a partnership with Hillside Work-Scholarship Program, tutoring Rochester City School District high school students on campus
- **Social Innovation:** developing the knowledge, skills and connections to develop and launch sustainable, equitable innovations that make a difference. Don't let your student miss our Social Innovation Hack-A-Thon.

INTERNATIONAL EXPERIENCES

Good to know:

Nazareth offers more than 100 study abroad programs and experiences in over 30 countries. These include semester-long options, short-term programs led by faculty and staff, international internships, and overseas community-engaged learning programs. Visit naz.edu/international-education/study-abroad for more information.

SPARK GRANT

More info: naz.edu/spark-grant

What you should know:

SPARK = Students Pursuing Academic and Real-world Knowledge. SPARK is intended to help make possible great opportunities that can spark learning, growth, and connections that can be life-enriching, door-opening, and career-enhancing.

WHAT IS SPARK?

Nazareth offers \$1,500 SPARK grants to help cover undergraduate student costs for:

- an unpaid or underpaid summer internship.

- unpaid or underpaid summer research.
- an international experience (a Naz-approved study abroad program/ international experienced) any time of year.

Nazareth also provides a tuition scholarship for summer SPARK-eligible experiences that earn credit, bringing the total SPARK support to more than \$4,000.

WHO IS ELIGIBLE?

- First-time (meaning no bachelor's degree), full-time undergraduate freshman within 24 months of their start date at Nazareth.
- First-time (no bachelor's degree), full-time undergraduate transfer students within 12 months of their start date at Nazareth (exception: 18 months if your student transferred to Nazareth before the end of their first year).
- Overall GPA of 2.5 or greater required when your student's application is approved (Students may apply for an exception through a petition process.)
- Your student must have an active planning process established with their career coach.
- Your student must be registered at Nazareth for the semester following their SPARK experience.

WHEN CAN IT BE USED?

- **Internship and research experiences:** May through August, summer only. Your student should see their career coach for specific requirements and the course registration process if completing an internship.
- **International experience** (Nazareth-approved programs) anytime of year

HOW TO APPLY

- Students must apply before the experience starts but after they have received approval for participation and/or lined up the experience.
- Encourage your student to talk with their career coach early for guidance.



STAYING IN THE *Know*

More info: naz.edu/parents

What you should know:

At Nazareth, we realize the importance of strong communication, both to parents and students. Be sure to:

- **REQUEST TO JOIN THE #NAZBOUND 2022 PARENT FACEBOOK PAGE.** Have questions? This Facebook group is dedicated to incoming, first-year parents. This group includes some current Nazareth employees who also have children currently attending the institution and are willing to offer their perspectives.

STUDENT COMMUNICATIONS

Nazareth is a vibrant campus with several platforms available for your student to stay up-to-date with campus events and announcements.

- **Nazareth College app:** includes events and announcements.
- **This Week at Naz emails:** each Wednesday and Sunday at 5 p.m. a digest sent to all students with campus-wide announcements, news, and upcoming event and activity information.
- **@NazarethStudents Instagram:** a student-run account dedicated to promoting content from departments/offices on campus.

ACADEMIC CALENDAR

SUMMER A SESSION 2022

May 16	Classes begin
May 17	Last day to add a Summer A class (4:30 p.m.)
May 20	Last day to drop a Summer A class without a "W" grade
May 30	Memorial Day - no classes
June 3	Make up day for Memorial Day (classes in session)
June 13	Last day to drop a Summer A course without an "F" grade
June 23	Summer A ends
June 27	Final Summer A grades due (8 a.m.)

SUMMER B SESSION 2022

June 27	Classes begin
June 28	Last day to add a Summer B class (4:30 p.m.)
July 1	Last day to drop Summer B classes without a "W" grade
July 4	July 4th holiday - no classes
July 8	Make up day for July 4th holiday - classes held
July 25	Last day to drop a Summer B course without an "F" grade
August 4	Summer B ends
August 8	Final Summer B grades due (8 a.m.)

FALL SEMESTER 2022

July 7	Fall semester bills available
July 31	Deadline to submit health info in the Naz Student Health Portal
August 10	Payment for fall bills due in Student Accounts
August 25-28	Arrival of new undergraduate students and orientation
August 27	Residence halls open at 8:30 a.m. for returning students
August 29	Day and evening classes begin
September 2	Last day to add or drop classes without a "W" grade

September 2	Application for graduation due for students completing degree requirements in spring/summer 2023
September 2	Late payment fee assessed for students who have not satisfied billing obligations by noon
September 2	Last day to receive full tuition reimbursement
September 2	Last day to reduce credit load (drop from full to part-time) without full-time tuition liability
September 5	Labor Day holiday, no classes; make-up day not required
September 9	Last day to change meal plan
September 16	Last day to add a credit to a course
September 16	Last day to change from credit to audit
September 16	Last day to add 1 or 2 credit independent study
September 19	Valid grades for summer 2022 incompletes due
October 6-7	Reading days; graduate classes in session
October 17-24	Mid-semester grades (S, U, F) for all students due in the Registration and Records Office
Oct. 20-Nov. 11	Advisement and course registration for spring 2023. Approval by major advisor (and EDMAJ advisor for INCH majors) is required
October 21-23	Reunion and Family Weekend
November 7	Last day to elect pass/fail
November 7	Last day to withdraw from any course without a grade of "F"
November 22	Thanksgiving recess begins at 4 p.m. for all students
November 23	Residence halls close at 10 a.m.
November 23-27	Thanksgiving recess
November 27	Residence halls open at 8:30 a.m.
November 28	Classes resume
December 8	Day and evening classes end
December 9	Study day (no undergraduate exams)
December 10-16	Semester examination week for day and evening classes
December 16	Fall semester ends

December 17 Residence halls close at 10 a.m.

December 19 Final grades due at 8 a.m.

SPRING SEMESTER 2023

November 29 Deadline to submit health info in Naz Student Health Portal

November 30 Spring semester bills available

January 6 Payment for spring semester bills due in Student Accounts

January 21 Residence halls open at 8:30 a.m.; evening meal available

January 23 Day and evening classes begin

January 23 Commemoration of Dr. Martin Luther King, Jr.; classes in session but will be suspended for campus-wide programming 10:30 a.m.-12:30 p.m.

January 27 Last day to add or drop classes without a "W" grade

January 27 Application for graduation due for students completing degree requirements in fall 2023

January 27 Last day to receive full tuition reimbursement

January 27 Last day to reduce credit load (drop from full to part-time) without full-time tuition liability

January 27 Late payment fee assessed for students who have not satisfied billing obligations by noon

January 30 Valid grades for fall 2022 Incompletes due

February 3 Last day to change meal plan

February 10 Last day to add a credit to a course

February 10 Last day to add 1 or 2 credit independent study

February 10 Last day to change from credit to audit

March 3 Reading day; graduate classes in session

March 10-17 Mid-semester grades (S, U, F) due in Registration and Records Office

March 18 Residence halls close at 10 a.m.

March 20-24	Undergraduate and graduate spring recess
March 26	Residence halls open at 8:30 a.m.
March 27	Classes resume
March 30 - Apr. 20	Advisement and course registration for fall 2023. Approval by major advisor (and EDMAJ advisor for INCH majors) is required
April 3	Last day to elect pass/fail
April 3	Last day to withdraw from any course without a grade of "F"
April 25	CARS (Creative Activity & Research Showcase); undergraduate classes suspended until 6 p.m.
May 5	Classes end
May 8-15	Semester examination week for day and evening classes
May 15	Spring semester ends
May 16	Final grades due for all graduating students by 8 a.m..
May 16	Residence halls close at 10 a.m.
May 18	All remaining final grades due by 8 a.m.
May 20	Undergraduate student Commencement

QUICK REFERENCE DIRECTORY

***Academic Advisement**

585-389-2871
advisement@naz.edu
naz.edu/academic-advisement
Smyth Hall 2

Athletics

585-389-2186
fax: 585-389-2839
nazathletics@naz.edu
athletics.naz.edu

Bookstore (Barnes & Noble)

585-586-2690
alt: 585-389-4459
fax: 585-586-1396
bkstore@naz.edu
naz.edu/bookstore

Campus Operations/ Golisano Training Center/ Shults Center

585-389-2019
jhoyt0@naz.edu
Smyth 60
naz.edu/campus-operations

Campus Safety

585-389-2850
campussafety@naz.edu
naz.edu/campus-safety

Center for International Education

585-389-2371
fax: 585-389-2372
global@naz.edu
naz.edu/cie
Golisano Academic
Center 121

Center for Life's Work

(Career Coaches,
Internships,
Weider Office For Community Engagement)
585-389-2878
cflw@naz.edu
naz.edu/cflw
Golisano Academic
Center 104

Center for Spirituality

585-389-2303
rsantia3@naz.edu
naz.edu/spirituality
Golisano Academic
Center 153

Central Mail Services

585-389-2069
fax: 585-586-2452
centralmailservices@naz.edu
naz.edu/central-mail-services
Shults Center 023

Community and Belonging

(Office for Diversity and Inclusive Excellence Education, Center for Spirituality, Student Access and Achievement Programs, Title IX, Nazareth Bias Response and Education Team, LifePrep, Equitable Spaces Courses)
585-389-2303
belonging@naz.edu
naz.edu/belonging
Smyth 185

Dining Services

585-389-2535
fax: 585-389-5123
mwheel2@naz.edu
naz.edu/dining
Dining office: Medaille
Room 102 (off the Dining
Commons)

Financial Aid

585-389-2310
fax: 585-389-2317
finaid@naz.edu
naz.edu/financial-aid

Health and Counseling

585-389-2500
fax: 585-389-2503
health@naz.edu
naz.edu/health-and-counseling

Hickey Center for Interfaith Studies and Dialogue

585-389-2963
fax: 585-389-2429
interfaith@naz.edu
naz.edu/interfaith