



NAZARETH COLLEGE

School of Education

Office of Clinical Experience and Partnerships

Undergraduate/Graduate Student Teaching: Attendance Verification Form

As part of your culminating student teaching experience, you are expected to complete **all** required days of your experience. Candidates are allowed a total of three excused absences during one single placement or throughout the entirety of both placements in a two-placement experience. Please communicate all absences with your school based-teacher educator and college-based teacher educator in advance. Any absences beyond the three excused absences must be communicated with your college-based teacher educator, and Nazareth Program Director, and a plan must be developed to make up the additional days.

Teacher Candidate's Directions:

- Record all absences during your placement.
- Have your School-Based Teacher Educator sign your record sheet to verify your attendance record.
- Email a PDF version of this document to your College-Based Teacher Educator on the final day of the placement.

Teacher Candidate's Name: _____ ID # _____

Teacher Candidate's Program: _____

College-Based Teacher Educator's Name _____

School-Based Teacher Educator's Name _____

Placement School District: _____

Placement School: _____

First Placement/Only Placement

Second Placement

Third Placement

I attended every day of my student teaching clinical experience.

I missed _____ total days of my student teaching experience.

1st Absence Date _____

Reason: _____

2nd Absence Date _____

Reason: _____

3rd Absence Date _____

Reason: _____

4th Absence Date _____

Reason: _____

5th Absence Date _____

Reason: _____

Plan to make up any absences beyond the allowable amount.

Signature of Teacher Candidate

Date

Signature of School-Based Teacher Educator

Date

[illegible]