**Staff Work Life Committee Minutes**

**Wednesday, March 23, 2022**

**1:30 p.m. – S120**

Attendance: Rita Mannelli, Jazzmyn Ivery-Robinson, Thomas Keilman, Stacey Stehle, Jon Fleming, Valarie Wilson, Colleen Leonard, *ex officio,* Patrick Richey, *ex officio*, Cathy Stevens, *ex officio*

Absent: Lynne Vick

The meeting was called to order by Chair Rita Mannelli at 1:00 p.m.

1. Ms. Mannelli updated the committee that she had attended the meetings of Administrative Council Committee and the Senate Executive Committee (SEC). The Administrative Council Committee is planning to form an *Ad-hoc* to explore deeper on shared governance and will have a guest speaker on the subject at the fall 2022 Assembly Day. The SWLC will be represented and Jazzmyn Ivery-Robinson volunteered as representative to the ad-hoc committee.

Rita also encouraged the members to attend President Paul’s open discussion on Nazareth annual operating budgets to understand future implications of budget decisions, challenges and opportunities. The dates were Wednesday, March 23 at 11 a.m., and Monday 28 from 9 to 10 respectively.

1. By-Laws Update

With the exponential growth of the college, restructuring of divisions and new leadership, the committee believes it is necessary to amend the current by-laws to align with the campus changes. To support the staff at Nazareth College, updates are needed to clearly define the charge for the committee, its definition, and role on campus. The by-laws were last updated in 2015.

Jazzmyn and Stacey Stehle have presented the updated by-laws to the committee. The amended by-laws will be sent to President Paul for her final approval.

1. Responses to the Suggestions Box received are on the website and a ‘shout out’ about the SWLC were also posted at Naz@Work.
2. Recruitment Planning

Three current members’ term are ending in May. Committee members are encouraged to recruit potential membership. An email to the staff requesting for nomination will be forthcoming.

The SWLC is holding two Interest Group Gathering on April 5th from 10 to 11 a.m. with coffee and donuts in the Reading Lounge of Shults Center, and on April 13 at 3PM via Zoom. Jazzmyn will do a flyer to further enhanced recruitment.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Erminda Hugh