



NAZARETH COLLEGE
School of Education

**INTERNSHIP CERTIFICATE PROPOSAL
FOR GRADUATE PRACTICUM AND GRADUATE STUDENT TEACHING**

Teacher Candidate's Information

Name: _____ Student ID # _____

Nazareth E-mail: _____

Nazareth Program: _____

Area of Certification Being Sought For Internship Certificate:

Term/Year Completing Your Student Teaching or Practicum Experience

Fall _____ Spring _____ Summer A _____ Summer B _____

Statement of Acknowledgement

I, _____, certify that I have completed all of the following requirements for a recommendation of an internship certificate.

I am a **graduate** student enrolled in a program leading to teacher certification.

I have completed at least 50% of the required coursework.

I have a **3.5** GPA or higher.

I am enrolled in my student teaching or Graduate practicum professional semester.

I am hired **full-time** in a teaching position that matches the *area of teacher certification of their program*.

I have completed **all** undergraduate liberal arts prerequisites as identified by the Nazareth College Certification Office.

I have completed the DASA workshop.

I have completed the Health Education/Child Abuse/Violence Prevention and Intervention Workshop.

I have completed my NYS fingerprint clearance.

I submitted a letter from the school district's human resources office to verify my employment.

I submitted *The Program Completion Plan Form* with the signature of the Program Director.

I understand that I must apply for my internship certificate and pay the application fee once notified by Nazareth College.

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Employment Specific Information

Start Date: _____ End Date: _____

Job Title: _____

School District _____

School Name: _____

Administrator's Name: _____

Administrator's E-mail: _____

School-Based Teacher Educator Information

School-Based Teacher Educator (Mentor) Name: _____

School-Based Teacher Educator Email Address: _____

School-Based Teacher Educator Certification Area(s) _____

School-Based Teacher Educator's Number of Years Full-Time Teaching _____

Classroom Information

Grade Level (s) _____

Type of Classroom: *(Check all that apply)*

General Education Classroom	Self-Contained Classroom	Resource Room
I-COT Classroom (Integrated Co-Teaching)	Other _____	

Student Population: *(Check all that apply)*

General Education Learners	Students with Disabilities	Gifted and Talented Learners
English Language Learners	Bi-Lingual Learners	Other _____

Content Area(s): *(Check all that apply)*

English (ELA)	Social Studies	Math (specific area: _____)
Science (specific area: _____)	Other _____	

INTERNSHIP CERTIFICATE PROPOSAL, CONT. (page 3)

Additional Requirements

Attach the following documents to this application.

1. Program Completion Plan Form
2. Your employment verification letter from Human Resources.
3. A copy of **your daily schedule**.
4. A **detailed summary** to describe your classroom duties and responsibilities, including how the placement provides sustained contact and opportunities to work with students and how your classroom setting meets the certification requirements needed in your program of study.

Teacher Candidate Signature

Date

Send the completed application and accompanying documentation in **ONE** email to each of the following people copied in:

Tracey Britton
Director of Academic Support Services and Certification Officer
tbritto3@naz.edu

Colleen Burrell
Office of Clinical Experiences and Partnerships
cburrel5@naz.edu

Your Nazareth Program Director (*choose your program director from the below*)

Dr. Rui Cheng
Director of the Inclusive Adolescence Education Program)
Director, Teaching Students of Other Languages Program
rcheng9@naz.edu

Dr. Susan Sturm
Director, Inclusive Early Childhood Education Program
Director, Inclusive Childhood Education Program
ssturm6@naz.edu

Dr. Samantha Nolte-Yupari
Director of the Art Education Program
snolte5@naz.edu

Dr. Keith Koster
Director of the MS. Ed in Music Education in Music
kkoster8@naz.edu