

## How do registration priorities work?

- Each class level is assigned one day during the registration period.

All students are assigned a class level:

Graduate	Students enrolled in a graduate level degree
Senior	88 or more completed credits
Junior	58 to 87 completed credits
Sophomore	28 to 57 completed credits
Freshmen	27 or fewer completed credits

Completed credits include any transfer credit awarded and completed Nazareth credit. Completed credit does not include any credit in a current, unfinished semester, or classes with an Incomplete or In Progress grade.

- Each weekday of registration for graduate students has three time slots: 9am, 11am and 1pm.
  - Each graduate student will receive one time slots at random.
- Each weekday of registration for undergraduate students has six time slots: 9am, 10am, 11am, 12pm, 1pm and 2pm.
  - On the final day of graduate registration, at 2pm, undergraduate students with an official indication on their record (example: Veterans), are given registration priority.
  - Each day the 9am time is reserved for students who have early registration within that year level. Early registration is given to students that have an official indication in their record that they are part of a specific student group. (examples: Young Scholars Program, the Honors program, 3+3 law program). In addition, early registration priority is given to students who entered as Nazareth freshmen and did not have any prior college credit (AP, Dual Credit, IB, etc.).
  - All remaining students within that day's year level will receive one of the other 5 time slots at random.

**\*TO KEEP THE PROCESS EQUIATABLE, REGISTRATION PRIORITY TIMES WILL NOT BE CHANGED ONCE ASSIGNED\***

*EFFECTIVE 04/2024*