



## STUDENT SUCCESS AND TEACHING EXCELLENCE AWARDS

### Outstanding Undergraduate Academic Advising Award

As highlighted in our vision statement, Nazareth University “places special value on student success”. These awards recognize the outstanding work done to promote student success through innovation, advising, support, and mentorship. Award recipients will receive \$300 in recognition of their contributions to student success.

Nazareth takes a developmental approach to advising, focusing on the holistic growth of students as they work toward their educational, professional, and life goals. Advisors play a crucial role in fostering student success by encouraging self-reflection on interests, skills, and values, and guiding students toward self-reliance and informed decision-making. The *Outstanding Undergraduate Academic Advising Award* celebrates the exceptional work of academic advisors in advancing student development and success. One recipient may be selected if their application packet meets the award criteria.

#### **Nomination Process (Completed by student nominators)**

All faculty and staff who serve as academic advisors to undergraduate students are eligible, except for past award recipients. Students must submit nominations by **January 29, 2025**, through the [online nomination form](#). Only current or former assigned academic advisors may be nominated. Nominees will be notified by **February 1, 2025**.

#### **Submission Process (Completed by award nominees)**

Advisors who accept the nomination must submit the following materials electronically:

##### **By February 22<sup>nd</sup>**

Submit a list of eight students [via this form](#). The Associate Dean of Students for Academic Thriving will use this list to request student recommendations through the *Outstanding Advising Undergraduate Award Student Recommendation Form*. At least five recommendations must come from current or former advisees.

##### **By March 4<sup>th</sup>**

1. Complete [this form](#), which includes an opportunity to upload supporting documents.
2. Share [this form](#) with your department chairperson (or supervisor, for staff advisors) so they can submit a letter of support.



Note: All recommendations are confidential and are only shared with the review committee.

### **Review Committee**

The review committee will be composed of at least one faculty member from each school/college and staff members from the Office of Academic Advisement.

### **Review Process**

The committee will receive the submission packet by March 4, 2025 and will review each packet based on an evaluation rubric. The committee may select one winner. The awardee will be notified by March 31st and will be honored at the Teaching Excellence and Student Success Awards Ceremony on April 10, 2025.

### **Outstanding Undergraduate Advising Award Criteria**

The Outstanding Undergraduate Academic Advisor Award goes to an academic advisor who uses an approach to advising that facilitates student development and success and who:

- Helps advisees to explore options and develop realistic goals (educational, professional, or life).
- Helps advisees make informed decisions about academic program consistent with their individual interests, capabilities, and goals.
- Encourages advisees to make their own decisions.
- Communicates clearly and provides accurate information.
- Knows academic requirements, policies and procedures and where to find information about these.
- Informs advisees of appropriate campus resources, support services or educational opportunities as needed (Center for Life's Work, Accessibility Services, Peer Tutoring, Success Coaching, Study Abroad, Internships, Field/Clinical Experiences, etc.).
- Assists advisees in monitoring their academic progress (check program evaluation, monitor credits, course grades and GPA, etc.).
- Spends adequate time with advisees during advising sessions to discuss academic issues/problems.
- Is generally available to meet advisees and is responsive to emails and other messages.
- Is respectful, approachable, and helpful.

The award winner also participates in professional development opportunities related to advising.