

Residential Life Student Leader

Resource Assistant

2025-2026

Overview

Resource Assistants will assist our students at Nazareth University in their transition to life on campus and guide them throughout their time as a residential student. They will provide resources to students in times of need and ensure the students' well being and safety in the halls. This will include being a positive role model and building connections with students by being an approachable student leader in the Residence Halls. This position is ideal for students who enjoy a consistent schedule, enjoy engaging with students, and making everyone feel safe, welcome, and comfortable in their living space.

Job Description & Expectations

General:

- Rotate evening desk hours with area staff
 - Sunday - Thursday: 8pm - 12am
 - Friday & Saturday: 10pm - 2am
- Community walks of the building
 - Engage with students
 - Handle any concerns they encounter with students
- Submit building wide facilities requests
- Respond and manage non-life threatening incidents

All Residential Life Student Leaders:

- Building community in assigned section with residents
 - Monthly floor meetings
 - Manage conflict
 - Make door decorations
 - Swoop Chats with residents
- Report incidents as needed
- Attend weekly staff meetings
- Attend bi-weekly 1:1s with supervisor
- Assist with departmental special tasks as needed
- Assist with building wide health & safety checks
- Assist with hall closings (Thanksgiving, Winter, Spring break, end of year)
- Support all Residential Life Student Leaders
 - Attending their programs
 - Assist with crisis situations
 - Communicate with staff and supervisor any concerns that may arise
- Assist with campus emergencies as needed
- Other duties and responsibilities as assigned

Application Requirements

- Full-time undergraduate student

- If you were previously an RA in your undergrad experience you are still eligible to apply for this position
- Must be available for position for the full academic year: Fall 2025 & Spring 2026
- Must be in good conduct standing
- Must have a minimum cumulative GPA of 2.3
- Must attend an information session, apply for the position in your housing portal, attend an individual interview, and a group interview

Compensation

- On campus single room - full cost covered
 - Location of single room will vary depending on departmental need
 - Single room is assigned
 - Will include: Twin XL bed, closet space, dresser, desk, chair
 - May NOT include: private kitchen, bathroom, shower, toilet, living room
 - While some Student Leader rooms may include these amenities, they are not guaranteed and are not considered a part of a RLSL's compensation.
 - If a successful candidate has a documented and demonstrated need for one of these amenities or a pre-approved housing accommodation, this needs to be communicated to Residential Life and Student Accessibility and Success by March 6th
- Meal plan
 - First year residential life student leaders - 50% cost covered
 - Returning residential life student leaders - full cost covered

Terms of Employment

- August 1, 2025 - May 22, 2026
- Residential Life Student Leaders must attend training prior to the openings of each semester and remain past hall closures to assist in hall closing procedures.
 - Fall training dates: August 13 - 23, 2025
 - Spring training dates: January 16 - 18, 2026

Additional Notes

- After an offer of employment is sent to you, we will then gather additional information in regards to any accommodations that we may need to make your assignment.