

Fiscal Year 2026-27 Budget Preparation and Analysis Timeline

January 20, 2026	Email distribution to Budget Managers to kick off budget process <ul style="list-style-type: none">- Sign-up begins for FY27 Budget Preparation Individual Working Sessions <p><i>The Budget website now available for entering capital (furniture, equipment and renovation), non-recurring operating expenses, and student salary requests</i></p> <p><i>Colleague Budget Management Module now available for entering operating budgets</i></p>
Jan 26-30, Feb 2-6, 2026	Budget Preparation Individual Working Sessions (Zoom) with Controller's Office Budget Team
February 9, 2026	Deadline for electronic submission of all budget requests <ul style="list-style-type: none">- Technology, capital, non-recurring operating expense, student salary and work study requests via the budgeting.naz.edu website.- Operating expense budgets via Colleague Budget Management Module Lockdown of Colleague Budget Management Module <ul style="list-style-type: none">- Data collected will be analyzed by the Controller's Office
February 27, 2026	DRAFT operating expense budget reports distributed to Deans and VP's <ul style="list-style-type: none">- Analytics and reporting provided by Controller's Office- Deans and VP's to review and send final adjustments to Controller's Office
March 9, 2026	Submission deadline for final revisions to Controller's Office for final analysis and compilation
April 23, 2026	2026-27 budget proposal is presented to the Finance Committee of the Board of Trustees for approval
July 1, 2026	The FY27 budget will be posted to Naznet Self Service and available for viewing