

## Course Syllabus

### PHA 602: Internal Medicine Rotation

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**Class Time and Location:**

This course is a supervised clinical practice experience, also known as a clinical rotation. The course will be five weeks long. The course will include 4 weeks and 3 days of in-person clinical practice experiences supervised and assessed by a clinical preceptor, assessments and in-person callback days. The location of the clinical training site and the primary preceptor for the rotation will be assigned by the PA program. Students are expected to be at their clinical site at least 184 hours for the duration of the clinical rotation, and no more than 80 hours per week. The delivery of health care occurs 24 hours a day. Student availability and flexibility in scheduling are expected. Depending on the rotation and site, requirements may include work on Saturdays, Sundays, evenings and/or overnight shifts. Students are expected to be on-call if required by the site. In-person callback days will be scheduled by the program. All times listed below are in Eastern Standard Time (EST).

**Credit Hours:**

4.0

**Course Mode:**

In-person

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### Instructor Information

**Faculty Instructor of Record:**

Amanda Buckner, PA-C

**Contact Information:**

Smyth 381B | 585-389-2786 | abentle6@naz.edu

**Office Hours:**

To be determined

**Director of Clinical Education:**

Melanie L. Geiger MS, MSBA, PA-C  
Director of Clinical Education  
Assistant Clinical Professor  
Physician Assistant Program

**Contact Information:**

Smyth- Room 362A | 585-389-2816 | mgeiger0@naz.edu

**Office Hours:**

Fridays, 12-2pm  
Please email to set up an appointment.

**Preceptor:**

The preceptor information will be provided to the student in advance of the rotation through the CORE ELMS

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## Course Materials

### Required Texts and Resources

Gonzales PA. The PA Rotation Exam Review, 2e. Lippincott Williams & Wilkins, a Wolters Kluwer business; 2024. ISBN: 9781975193348.

O'Connell CB, Cogan-Drew T. A Comprehensive Review for the Certification and Recertification Examinations for PAs, 7e. Lippincott Williams & Wilkins, a Wolters Kluwer business; 2023. ISBN/ISSN: 9781975158224.

Van Rhee J, Bruce C, Neary S, eds. Clinical Medicine for Physician Assistants. New York, NY: Springer Publishing Company, LLC; 2023. ISBN: 9780826182425, eBook ISBN: 9780826182432.

Osmosis (supplied by the program)  
<https://www.osmosis.org/>

CORE ELMS (supplied by the program)  
<https://corehighered.com/elms>

EHR GO  
<https://ehrgo.com/>

Blueprint PA (arranged by the program)  
<https://blueprintprep.com/pa>

### Recommended Resources

Loscalzo, J., Fauci, A. S., Kasper, D. L., Hauser, S. L., Longo, D. L., & Jameson, J. L. (Eds.). (2022). Harrison's principles of internal medicine (21st ed.). McGraw-Hill Education. ISBN 978-1-264-26850-4.

Goldman L, Schafer A. Goldman-Cecil Medicine, two-volume set. Twenty-Sixth Edition. Saunders Elsevier; 2019. Hardback ISBN: 9780443283208. Hardback ISBN: 9780323640336.

Bhat P, Dretler A, Gdowski M, Ramgopal R, Williams D. The Washington Manual of Medical Therapeutics. Thirty-Seventh Edition. Wolters Kluwer; 2022. ISBN 10: 1496338510 ISBN 13: 9781496338518.

Papadakis M, McPhee S, Rabo M. Current Medical Diagnosis and Treatment 2024. Sixty-Third Edition. McGraw Hill Medical; 2024 ISBN-10: 1265556032 ISBN-13: 978-1265556037.

ClinicalKey Student (supplied by the program)  
<https://www.clinicalkey.com/#!/>

## **Technology Requirements**

Students are required to review the Technology Requirement section as outlined in the PA Program Student Handbook of Policies and Procedures, including ensuring access to necessary hardware, software and internet connectivity to fully participate in the course.

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## **Course Description**

This rotation is designed to provide students with supervised clinical practice experiences in an internal medicine setting. This rotation offers exposure to patients seeking care for various acute and chronic medical conditions to enable students to acquire the competencies needed for entry-level clinical PA practice.

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## **Prerequisites**

Successful completion of Nazareth University, Physician Assistant Program course PHA 551-Clinical Integration.

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## **Course Goals**

1. Allow for the application of knowledge gained in anatomy, physiology, and pathophysiology of all organ systems in the evaluation, diagnosis, and treatment of adult and elderly patients in an inpatient internal medicine setting.
  2. Develop students' skills related to problem-solving, critical-thinking and medical decision-making.
  3. Enhance students' skills in the review and application of evidence-based medicine to individualized patient care.
  4. Provide opportunities for students to apply clinical and technical skills necessary to evaluate, diagnose, and treat adult and elderly patients in the inpatient internal medicine setting.
  5. Allow for the development of effective verbal and nonverbal communication skills with patients, families, and healthcare team members, while practicing timely documentation and clear communication of diagnostic findings and management plans.
  6. Assist the advancement of professional behaviors by allowing students the opportunity to practice and apply principles such as ethics, cultural competency and teamwork during the evaluation and management of patients in an inpatient internal medicine setting.
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## **ARC-PA Standards**

{B2.19a-c}; {B3.03a}; {B3.03b}; {B3.04b}; {B3.07c}; {B4.01a, b}

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## **Program Competencies (PC)**

### **1. Medical Knowledge**

- 1.1. Recognize normal and abnormal health states across all organ systems.
- 1.2. Discern among acute, chronic and emergent disease states across the lifespan.
- 1.3. Apply principles of basic and clinical science to identify, diagnose and provide patient care to healthy and ill patients.

## 2. Clinical Reasoning and Problem Solving

- 2.1. Formulate a most likely diagnosis and differential diagnoses based on an appropriate history, and physical examination for a variety of acute, chronic, and emergent medical conditions for patients across the lifespan.
- 2.2. Recommend appropriate diagnostic laboratory and imaging studies relevant to the history and physical and provide and obtain interpretations.
- 2.3. Develop appropriate treatment plans based on the clinical assessment and findings that include pharmacologic and non-pharmacologic interventions.

## 3. Clinical and Technical Skills

- 3.1. Demonstrate the ability to obtain a medical history, perform a physical examination, and document patient information.
- 3.2. Perform diagnostic and routine therapeutic procedures.
- 3.3. Implement appropriate strategies for disease prevention and health care maintenance.
- 3.4. Demonstrate the ability to provide appropriate patient education by utilizing evidence-based medicine to guide clinical decision-making.

## 4. Interpersonal and Communication Skills

- 4.1. Demonstrate the ability to provide effective verbal and nonverbal communication with patients, families, and members of the health care team.
- 4.2. Review medical records, complete documentation, and communicate diagnostic findings and management strategies in a timely manner.
- 4.3. Demonstrate strong reading, writing, and presentation skills.

## 5. Professional Behaviors

- 5.1. Uphold academic integrity and professionalism.
- 5.2. Demonstrate cultural competencies affecting the health of the individual and the community being served.
- 5.3. Apply the core principles of medical ethics to provide medical care that is patient centered, respectful, and equitable.
- 5.4. Establish respectful and collaborative relationships with all members of academic and healthcare teams.
- 5.5. Demonstrate understanding of professional responsibilities around regulatory and legal aspects of medical practice.

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## Course Learning Outcomes

At the completion of this clinical rotation, the PA student will possess the following medical knowledge, interpersonal, *clinical and technical skills*, professional behaviors, and clinical reasoning and problem-solving abilities:

### Medical Knowledge

1. Demonstrate knowledge of clinical presentation and manifestation of medical conditions in adult and the elderly patients in the inpatient internal medicine setting. {B3.03b, B3.04b, B3.07c} {PC 1.1, 1.2, 1.3, 2.1}
2. Order and interpret appropriate diagnostic tests used in inpatient internal medicine encounters. {B3.04b, B3.07c} {PC 2.2}
3. Demonstrate the ability to manage appropriate pharmacologic treatment plans for patients in the inpatient internal medicine encounters. {B3.04b, B3.07c} {PC 2.3}
4. Propose appropriate treatment plans for medical conditions in acute and chronic encounters in the inpatient internal medicine setting. {B3.03a, B3.04b, B3.07c} {PC 1.3, 2.2, 2.3}

#### **Clinical Reasoning and Problem Solving**

5. Identify the need for referral to specialty care. {PC 2.3}
6. Apply clinical reasoning and problem-solving skills to formulate differential diagnoses for conditions in acute and chronic encounters in the inpatient internal medicine setting. {B3.03a, B3.04b, B3.07c} {PC 1.1, 1.2, 1.3, 2.1}
7. Apply principles of evidence-based medicine to the care of individual patients in the inpatient internal medicine encounters. {B3.04b, B3.07c} {PC 2.2, 2.3, 3.4}

#### **Clinical and Technical Skills**

8. Demonstrate the clinical skills needed to gather essential information through medical taking history of adult and the elderly patients in the inpatient internal medicine encounters. {B3.03b, B3.04b, B3.07c} {PC 3.1}
9. Demonstrate the clinical skills needed to gather essential information through physical examination of adult and the elderly patients in the inpatient internal medicine encounters. {B3.03b, B3.04b, B3.07c} {PC 3.1}
10. Demonstrate competency in the following technical skills: {PC 3.2}
  - a. Perform peripheral intravenous (IV) catheter insertion
  - b. Perform point-of-care (POC) finger stick testing

#### **Interpersonal and Communication Skills**

11. Demonstrate the ability to provide appropriate patient education in the inpatient internal medicine encounters for adult and the elderly patients. {B3.03b, B3.04b, B3.07c} {PC 3.4, 4.1}
12. Demonstrate accurate and complete documentation of acute and chronic patient encounters in the inpatient internal medicine setting. {B3.03a, B3.04b, B3.07c} {PC 4.2}
13. Demonstrate interprofessional communication skills to work effectively with other health care professionals. {PC 4.1, 4.2, 4.3}

#### **Professional Behaviors**

14. Demonstrate cultural humility and sensitivity when caring for patients from marginalized populations. {PC 5.1, 5.2, 5.3}
15. Demonstrate ethical principles in patient care. {PC 5.1, 5.3}
16. Demonstrate respect and empathy in all interactions. {PC 5.1, 5.3, 5.4}
17. Demonstrate professionalism by reliably completing assigned tasks, incorporating feedback and demonstrating continuous improvement. {PC 5.1, 5.5}
18. Demonstrate knowledge of reimbursement, billing and coding specific to inpatient internal medicine encounters. {B3.04b, B3.07c} {PC 5.5}

19. Demonstrate academic and professional behavior inherent to the role of a Nazareth University PA Student {B2.19a-c} {PC 5.1, 5.2, 5.3, 5.4}
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### **Instructional Objectives**

PA students will be able to demonstrate the following observable actions or behaviors after completion of this clinical rotation.

### **Medical Knowledge**

1. List the etiology, risk factors, epidemiology, pathology and clinical manifestations for the conditions listed on the Topic List. {CLO 1}
2. Select appropriate laboratory and diagnostic studies for illnesses and conditions listed on the Topic List. {CLO 2}
3. Interpret normal and abnormal laboratory and diagnostic study findings. {CLO 2}

### **Clinical Reasoning and Problem Solving**

4. Integrate history, physical exam and diagnostic studies to develop differential diagnoses. {CLO 6}
5. Integrate history, physical exam and diagnostic studies to develop comprehensive management plans for acute and chronic encounters for conditions listed in the Topic List. {CLO 6}
6. Integrate history, physical exam and diagnostic studies to develop comprehensive management plans for adult and the elderly patients for conditions listed in the Topic List. {CLO 4, 6}
7. Demonstrate the ability to accurately refer a patient when applicable, as part of a management plan. {CLO 5}
8. Identify risks for specific illnesses that affect screening and treatment strategies. {CLO 2, 4, 7}
9. Apply appropriate pharmacological interventions to develop safe, individualized treatment plans. {CLO 3, 4}

### **Clinical and Technical Skills**

10. Obtain accurate and essential patient information through medical history taking and physical examination for the patient presenting with acute and chronic chief concerns. {CLO 8, 9}
11. Obtain accurate and essential patient information through medical history taking and physical examination for adult and the elderly patients. {CLO 8, 9}
12. Demonstrate competency in ability to: {CLO 10}
  - a. Perform peripheral intravenous (IV) catheter insertion
  - b. Perform point-of-care (POC) finger stick testing

### **Interpersonal and Communication Skills**

13. Demonstrate effective communication techniques to support shared decision-making and patient education with patients and caregivers. {CLO 11}

14. Demonstrate collaborative skills required to work in interprofessional patient-centered healthcare teams that aim to optimize patient care. {CLO 13}

**Professional Behaviors**

15. Demonstrate cultural humility by respecting, being sensitive to, and providing compassionate, nonjudgmental care to patients of all backgrounds. {CLO 14, 16}
16. Demonstrate the ability to work effectively and collaboratively with preceptors and other healthcare professionals. {CLO 13}
17. Incorporate feedback to improve clinical practice and display continual improvement. {CLO 17}
18. Demonstrate reliability and initiative towards continuous learning. {CLO 17}
19. Identify the reimbursement, coding, and billing principles on the ICD-10-CM diagnosis codes and ICD-10-PCS procedure codes. {CLO 18}
20. Demonstrate accurate documentation in CORE ELMS of patient encounters for the following: {CLO 12}
  - a. Inpatient encounter
  - b. Adult patient encounter (20-64 years of age)
  - c. Elderly patient encounter (65 years of age or older)
  - d. Acute problem-focused encounter
  - e. Chronic problem-focused encounter
21. Demonstrate timeliness, reliability, maintain a motivated, self-driven approach to patient care. {CLO 17}
22. Consistently apply HIPAA principles to ensure confidentiality, privacy, and security of patient information. {CLO 15, 17}

**Topic List**

This list is to be used to guide student acquisition of patient encounters and completion of self-directed learning. While clinical topics addressed in any one clinical rotation are dependent on the types of disease entities presenting to a specific clinic, certain content must be addressed, either by clinical exposure or through self-directed learning associated with this Topic List.

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<p><b>CARDIOVASCULAR</b></p> <p>Angina pectoris          Cardiac arrhythmias/conduction disorders          Cardiomyopathy          Congestive heart failure</p> <p>Coronary vascular disease          Endocarditis          Heart murmurs</p>	<p>Hyperlipidemia          Hypertension          Myocardial infarction          Myocarditis</p> <p>Pericarditis          Peripheral vascular disease          Rheumatic fever          Rheumatic heart disease          Valvular heart disease          Vascular disease</p>	<p><b>PULMONOLOGY</b></p> <p>Acute/chronic bronchitis          Asthma          Bronchiectasis          Carcinoid tumor          Chronic obstructive pulmonary disease          Cor pulmonale          Hypoventilation syndrome          Idiopathic pulmonary fibrosis          Pneumoconiosis          Pneumonia (viral, bacterial, fungal, human)</p>
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immunodeficiency  
virus-related)  
Pulmonary hypertension  
Pulmonary neoplasm  
Sarcoidosis  
Solitary pulmonary nodule

**GASTROINTESTINAL/  
NUTRITIONAL**

Acute and chronic hepatitis  
Acute/chronic pancreatitis  
Anal fissure/fistula  
Cancer of rectum, colon,  
esophagus, stomach  
Celiac disease  
Cholangitis  
Cholecystitis  
Cholelithiasis  
Cirrhosis  
Crohn disease  
Diverticular disease  
Esophageal strictures  
Esophageal varices  
Esophagitis  
Gastritis  
Gastroenteritis  
Gastroesophageal reflux  
disease  
Hemorrhoid  
Hepatic cancer  
Hiatal hernia  
Irritable bowel syndrome  
Mallory-Weiss tear  
Peptic ulcer disease  
Ulcerative colitis

**ORTHOPEDICS/  
RHEUMATOLOGY**

Fibromyalgia  
Gout/pseudogout  
Polyarteritis nodosa  
Polymyalgia rheumatica  
Polymyositis  
Reactive arthritis  
Rheumatoid arthritis  
Sjögren syndrome  
Systemic lupus erythematosus

Systemic sclerosis  
(scleroderma)

**ENDOCRINOLOGY**

Acromegaly  
Addison's disease  
Cushing disease  
Diabetes insipidus  
Diabetes mellitus (type I &  
type II)  
Hypercalcemia  
Hypernatremia  
Hyperparathyroidism  
Hyperthyroidism/thyroiditis  
Hypocalcemia  
Hyponatremia  
Hypoparathyroidism  
Hypothyroidism  
Paget disease of the bone  
Pheochromocytoma  
Pituitary adenoma  
Thyroid cancer

**NEUROLOGY**

Bell palsy  
Cerebral aneurysm  
Huntington disease  
Intracranial tumors  
Cerebral vascular accident  
Cluster headaches  
Coma  
Complex regional pain  
syndrome  
Concussion  
Delirium  
Dementia  
Encephalitis  
Essential tremor  
Giant cell arteritis  
Guillain-Barré syndrome  
Meningitis  
Migraine headaches  
Multiple sclerosis  
Myasthenia gravis  
Parkinson disease  
Peripheral neuropathies  
Seizure disorders

Syncope  
Tension headaches  
Transient ischemic attacks

**UROLOGY/RENAL**

Acid base disturbances  
Acute and chronic renal failure  
Acute interstitial nephritis  
Benign prostatic hyperplasia  
Bladder cancer  
Epididymitis  
Erectile dysfunction  
Glomerulonephritis  
Hydrocele  
Hydronephrosis  
Hypervolemia  
Hypovolemia  
Nephritic syndrome  
Nephritis  
Polycystic kidney disease  
Prostate cancer  
Prostatitis  
Pyelonephritis  
Renal calculi  
Renal cell carcinoma  
Renal vascular disease  
Testicular torsion  
Urinary tract infection  
Varicocele

**CRITICAL CARE**

Acute abdomen  
Acute adrenal insufficiency  
Acute gastrointestinal bleed  
Acute glaucoma  
Acute respiratory  
distress/failure  
Angina pectoris  
Cardiac arrest  
Cardiac arrhythmias and  
blocks  
Cardiac failure  
Cardiac tamponade  
Coma  
Diabetic ketoacidosis/acute  
hypoglycemia  
Hypertensive crisis

Myocardial infarction  
 Pericardial effusion  
 Pneumothorax  
 Pulmonary embolism  
 Seizures  
 Shock  
 Status epilepticus  
 Thyroid storm

**HEMATOLOGY**

Candidiasis  
 Chlamydia  
 Cholera  
 Cryptococcus  
 Cytomegalovirus  
 Diphtheria  
 Epstein-Barr infection  
 Gonococcal infections  
 Herpes simplex infection  
 Histoplasmosis

Acute/chronic leukemia  
 Anemia of chronic disease  
 Clotting factor disorders  
 G6PD deficiency anemia  
 Hypercoagulable state  
 Idiopathic thrombocytopenic purpura  
 Iron deficiency anemia  
 Lymphoma  
 Multiple myeloma  
 Human immunodeficiency virus infection  
 Influenza  
 Lyme disease  
 Parasitic infections  
 Pertussis  
 Pneumocystis  
 Rabies  
 Rocky Mountain spotted fever  
 Salmonellosis

Sickle cell anemia  
 Thalassemia  
 Thrombotic thrombocytopenic purpura  
 Vitamin B12 and folic acid deficiency anemia

**INFECTIOUS DISEASE**

Botulism  
  
 Shigellosis  
 Syphilis  
 Tetanus  
 Toxoplasmosis  
 Tuberculosis  
 Varicella zoster

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**Assessment Schedule and Due Dates**

<b>Week/Day</b>	<b>Assignment</b>	<b>Due Date</b>
0	Prerotation Diagnostic Script Assignment	11:59 pm Sunday prior to the start of rotation
1	Written Clinical Note Assignment	11:59 pm Sunday week 1
2-4	Site Visit (if applicable)	Scheduled by Course Instructor
2	Mid-rotation Student Evaluation	11:59 pm Sunday week 2
4	Review Questions	11:59 pm Sunday week 4
5	End of Rotation Exam	11:59 pm Thursday week 5
5	Preceptor Final Evaluation of Student's Clinical Performance	11:59 pm Thursday week 5
In-person Callback Days	Discipline Specific OSCE/OSATS	TBD

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## Methods of Assessment {B4.01 a, b}

### Components of Evaluation

#### Prerotation Diagnostic Script Assignment: {CLO 1-6} {IO 1-9}

Five (5) rotation specific diagnostic scripts are required to be completed and will account for 5% of the overall course grade. The completed scripts are due in Moodle by 11:59 pm the Sunday prior to the start of the rotation.

Each student will be assigned five diagnoses or presenting concerns. A diagnostic script is an organized manner to gauge and assess holistic knowledge about a particular disease. It will include content areas of a specific disease that will enable a student to better gauge, organize, and compile the salient information about a disease that will be tested. Components include diagnosis, enabling conditions, pathology of diagnosis, clinical consequences and management. The assigned topics, instructions, criteria, expectations, and grading rubric (Appendix A) are available in Moodle.

If a student fails the assignment, they will present before their faculty instructor to address their performance.

Late submissions will negatively impact the professionalism grade. Please refer to the professionalism rubric (Appendix B) for additional details.

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#### Written Clinical Note Assignment: {CLO 1-8, 13-14} {IO 1-11, 14, 22}

A written clinical note is required for this course and will account for 10% of the overall course grade. This assignment will be due at 11:59 pm on Sunday of week 1 of the rotation.

The written assignment for inpatient internal medicine rotation is a progress note on an elderly patient.

This assignment will be due at 11:59 pm on Sunday of week 1 of the rotation. Late submissions will negatively impact the professionalism grade. For more details on specific graded components, please refer to the professionalism rubric (Appendix B). Only the first submission will be graded. It is expected that the note will be generated de novo (from scratch), involving an actual patient encounter experience and be free from any patient identifiers. Any evidence of copying or templating will result in a 0 for the assignment. Please refer to H&P Note Rubric for specific grading criteria (Appendix C).

If a student is scheduled for a site visit during their rotation (refer to Site Visit below), the Written Clinical Note Assignment will account for 5% of the course grade, with the Site Visit accounting for the remaining 5%.

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**Site Visit:** {CLO 1-9, 11, 13, 17} {IO 1-11, 17-18, 21-22}

During the clinical phase, a student will have two graded site visits by a member of the PA program faculty. The site visit will allow the site visitor to assess the student's clinical acumen. This visit could occur remotely or in person and will be coordinated by the program. The student will be notified prior to the start of the rotation if they are scheduled for a site visit within that upcoming rotation block and additional details regarding scheduling.

During the site visit, the PA student will orally present a patient case to the site visitor, demonstrating their ability to organize and communicate clinical information effectively. The student will engage in an evidence-based discussion related to the medical management of the case, integrating relevant current research and guidelines. This will assess the student's clinical reasoning, medical knowledge, and ability to apply evidence-based medicine in patient care.

The initial site visit will occur within the first semester of the clinical phase. The faculty member will determine how well the student has integrated into the clinical environment. Please refer to the site visit rubric for additional details and grading (Appendix D).

The second visit will occur during the second or third semesters of the clinical year. The faculty member will assess the student's progression during the clinical phase.

If there is any concern regarding the student's transition or progression, additional site visits will be scheduled throughout the clinical year. Additional site visits will not be graded.

If a student fails the graded site visit(s), receiving a 75% or less, the student may have additional site visits scheduled.

The site visit will account for 5% of the course grade if scheduled, reducing the Written Clinical Note Assignment to 5% (if no site visit is scheduled, the Required Written Clinical Note Assignment will account for 10% of the overall course grade).

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**Review Questions:** {CLO 1-7} {IO 1-9}

Review Questions assigned via ©Blueprint, designed to practice for the end of rotation exam for the designated discipline, must be completed by 11:59 pm Sunday of week 4. This assignment will account for 10% of the rotation grade. This will be graded on a pass or fail basis. Students must complete this exam in order to obtain credit. Completion of the exam will result in a pass,

failure to complete will result in a failure. Failure to complete these review questions may prompt a referral to the Student Progress Committee for possible disciplinary action.

**End of Rotation Exam:** {CLO 1-7} {IO 1-9}

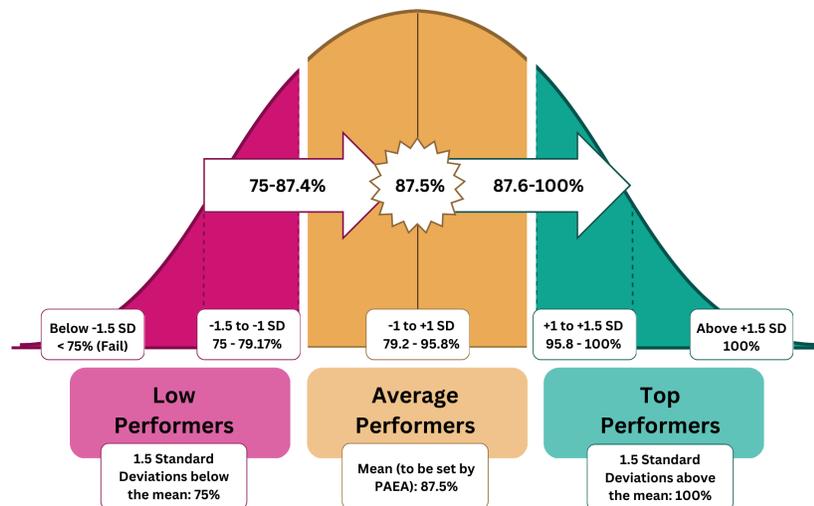
The Physician Assistant Education Association (PAEA) End of Rotation™ (EOR) Examination is worth 30% of the overall grade. The examination blueprint and topic list is found on the [PAEA website](#) and in the Topic List of the syllabus.

The exam consists of two separate 60-minute blocks, each with 60 multiple choice questions, for a total of 120 questions. There is an option to take up to a 15-minute break in between the two sections.

The exam will become available at the start of week 5 of the rotation and will be due no later than Thursday of week 5 at 11:59 pm. The exam is taken remotely and can be done at any time during that block of time. The student signs into SecureClient and enters the Keycode, supplied in their confirmation email, to start their exam.

In order to successfully pass this exam, the student must score at or above 1.5 standard deviations (SD) below the raw score comparative national data mean. The scaled score that is received from PAEA after completion of the exam, will be converted to a percentage which will be used in the rotation grade calculation as defined below:

**Physician Assistant Education Association (PAEA)  
 End of Rotation (EOR) Examination™**



Student grades will be determined by converting the scaled score into a percentage as above, with intermediate scores calculated proportionally.

A student who scores between 1.0 and 1.5 SD below the raw score comparative to the national data mean is considered “at risk.” Students deemed “at risk” as defined above should consider evaluating their study methods to ensure future success and will be provided with supportive intervention.

Students who receive a score of less than 1.5 SD below the national average have not successfully passed the exam. Those students will meet with the course instructor, and the Director of Clinical Education as necessary, for remediation. After remediation interventions are completed within a given timeframe, the student will complete a Make-Up EOR exam. Only the initial examination score will be calculated as 30% of the final rotation grade. If a student fails (score less than 1.5 SD below the national average) the Make-Up Examination, the remediation is not considered successful.

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**Rotation Evaluations:** {CLO 1-18} {IO 1-19, 21-22}

**Mid Rotation Student Evaluation:**

- This formative evaluation assignment will be a self-reflection of a student's performance on the first half of their rotation (Appendix E). This assignment will be pass or fail. If a student submits the self-evaluation by 11:59 pm on Sunday of week 2, they will receive full credit. Late submissions will negatively impact the professionalism grade. Please refer to the professionalism rubric (Appendix B) for additional details.
- The assignment will allow the student to identify areas where they are performing well and areas where they need to improve. This assignment will be completed by the student and entered into CORE ELMS. The primary preceptor will sign off on the completed assignment, confirming acknowledgment and has the opportunity to provide additional feedback to the student and program.
- If a preceptor identifies that a student is at risk for failure of any component of the evaluation, the program should be notified immediately. The student, instructor of record and the Director of Clinical Education will meet to develop an individualized support plan.

**Preceptor Final Evaluation of Student's Clinical Performance:**

- The preceptor grade will constitute 25% of the rotation grade. This summative evaluation will be compiled and completed by the lead preceptor through CORE ELMS with the conclusion of the rotation. The preceptor will evaluate the student's performance on the expected student learning outcomes. This is a non-compensatory evaluation, meaning that the student must receive a satisfactory score for all evaluation sections to successfully pass the course and complete the rotation.
- The preceptor final evaluation will be graded using the Preceptor Final Evaluation of Student's Clinical Performance Rubric (Appendix F). The preceptor will not issue the student's final grade, but the program will convert the preceptor's completed evaluation of the student to a grade based on the scoring criteria below:

Score	Description
<b>N/O</b>	Not Observed – The behavior or skill was not observed during this clinical rotation.
<b>1</b>	Novice– The student demonstrates limited skill or knowledge and requires significant improvement. (0%)
<b>2</b>	Developing– The student demonstrates some skill or knowledge, but there are consistent gaps or areas for improvement. (60%)
<b>3</b>	Competent– The student demonstrates an adequate skill or knowledge, meeting the basic requirements and expectations. (75%)
<b>4</b>	Proficient – The student demonstrates above-average skill or knowledge or proficiency, with few areas for improvement. (87.5%)
<b>5</b>	Exceptional – The student demonstrates outstanding skill or knowledge, consistently performing at a high level with little to no areas for improvement. (100%)

- A student must meet a minimum score of 3 (Competent) or a 75% or above on each component of the evaluation to pass. A student must also meet an overall score of 75% or above to pass the final evaluation.
- If a student does not meet a minimum score of 3 (Competent) or 75% on any component of the evaluation, they are required to meet with the faculty instructor of record and the Director of Clinical Education for a gap analysis. See specifics below:
  - For any learning outcome assessed as “N/O” (Not Observed), the student will be required to demonstrate this competency/skill. This may include but is not limited to additional hours at a clinical site, practical exam, simulation. The student will then be promptly assessed for competence in the learning outcome.
  - Any learning outcomes assessed as a 1 (Novice) or a 2 (Developing) will require remediation and subsequent reassessment. Remediation may include but is not limited to additional assignment(s), supplemental learning material, additional clinical hours. The student will then be promptly assessed for competence in the learning outcome. Reassessment may include but is not limited to practical exam, simulation experience, preceptor re-evaluation.
- Students are required to acknowledge the receipt of their final evaluation through CORE ELMS.

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**Objective Structured Clinical Examinations (OSCE)/Objective Structured Assessment of Technical Skills (OSATS):** {CLO 1-4, 6, 8-11, 12, 18} {IO 1-14}

## OSCE

This “hands-on” examination is specifically designed to test the PA student’s clinical competence, interpersonal skills and professionalism through a case-based patient-provider clinical encounter that will involve a combination of history and physical examination, interpretation of diagnostic data, clinical reasoning, documentation of care and development of a management plan. Professional attire, including a white coat and name badge, is required. Please note that special effort is made to attempt the focus of each scenario and question-based assessment on the rotation-specific perspective.

The OSCE will be graded using the OSCE rubric (Appendix G). Each individual component must be passed including an overall score of 75%. If an individual component is not passed, less than 75% in that section or if the overall score of the evaluation is less than 75%, the student will meet with faculty to develop a remediation plan and the component of failure will be reassessed by another OSCE scenario.

If the student fails the critical thinking and problem-solving component of the OSCE, they may have to repeat another OSCE scenario in its entirety, but will only be evaluated on the portion in which they were unsuccessful at completing.

## OSATS

This structured examination will assess the PA student’s competence in specific technical skills. The OSATS will be graded using the OSATS rubric (Appendix H). If a student fails, receiving <75%, the student will meet with faculty to develop a remediation plan and will be reassessed by a repeat OSATS.

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## Professionalism: {CLO 13, 16-17, 19} {IO 14, 16-18, 20-21}

The professionalism portion of the course grade accounts for 5% of the overall grade. Professionalism will be a pass/fail grade. Students will be evaluated using the Professionalism Rubric (Appendix B).

Components of professionalism includes but is not limited to:

Attendance and Punctuality : Arrival to site on time, preferably 5-10 minutes early. No unexcused absences. Attendance at In-person Callback Days.

Participation and Engagement

Professional Dress

Ethical Behavior

Attitude and Demeanor

Responsibility and Accountability : Completing all clinical onboarding paperwork/requirements on time. Timely and accurate logging (patient logging, attendance logging, Time Off Form(s) and Exposure Form (as applicable)). Completing minimum rotation hour requirement. Timely completion of student site and preceptor

evaluations. Timely completion of all assignments, mid rotation evaluation, review questions and EOR.

Teamwork and Collaboration

Communication - replying promptly, with proper etiquette to university emails

Emotional Maturity and Stress Management

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## Required Non-Assessed Student Responsibilities

The following components are non-graded, but required. Failure to complete these assignments prior to the end of the clinical rotation will result in a lowered professionalism grade, a course grade of "IP" (In Progress) and may prompt a referral to the Student Progress Committee for possible disciplinary action. Once the assignments have been satisfactorily completed, the earned course grade will be rendered.

**Daily Patient Logs:** Students are required to log all patient encounters into CORE ELMS on a daily basis. This is essential for the program to ensure that the SCPE experiences enable students to meet the defined learning outcomes.

**Attendance Log:** Students are expected to have preceptors sign off on days they are present in the clinic to mitigate student absenteeism from clinical rotation duties and exposure. Students are expected to be at their clinical site at least 184 hours for the duration of the clinical rotation, and no more than 80 hours per week. The delivery of health care occurs 24 hours a day. Student availability and flexibility in scheduling are expected. Depending on the rotation and site, requirements may include work on Saturdays, Sundays, evenings and/or overnight shifts. Students are expected to be on-call if required by the site. Students are assigned to preceptors and sites that have been thoroughly vetted to support the achievement of student learning outcomes, including the completion of at least 184 hours of required rotation time.

In the event of a minor unforeseen circumstance, such as a preceptor illness or inclement weather, students are responsible for working with their preceptor to identify additional opportunities to meet the required minimum hours. If the extenuating circumstance threatens the student's ability to meet the time requirement, the student is responsible for contacting the program, who will assist in identifying additional opportunities to ensure the completion of the hourly requirement.

For absences exceeding three (3) days in the clinical year, students will be required to make up the missed time. If the missed time is not made-up prior to the end of the semester, a grade of "IP" (In Progress) will be awarded. Once the missed time is made-up, the earned course grade will be rendered. Refer to the Attendance Policy in the PA Program Student Handbook of Policies and Procedures for more details.

**Student Evaluation of Preceptor:** Students are required to complete a student evaluation on the preceptor after each clinical rotation. Questions encompass the teaching effectiveness, and overall impression of the rotation preceptor.

**Student Evaluation of Site:** Students are required to complete a student evaluation on the clinical site after each clinical rotation. Questions encompass the facilities, resources, and overall impression of the rotation site.

**Evaluation Components:** The overall course grade is based on the following components:

Evaluation	Course Learning Outcomes	Instructional Objectives	Percent Final Grade
Prerotation Diagnostic Script Assignment	1-6	1-8	5%
Written Clinical Note Assignment	1-9, 13-14	1-11, 14, 22	10% (if site visit scheduled, 5%)
Site Visit	1-9, 11, 13, 17	1-11, 17-18, 21-22	If site visit scheduled, 5%
Review Questions (Pass/Fail)	1-7	1-9	10%
Mid-Rotation Student Evaluation (Pass/Fail)	1-18	1-19, 21-22	5%
End of Rotation Exam*	1-7	1-9	30%
Objective Structured Clinical Examinations (OSCE)/Objective Structured Assessment of Technical Skills (OSATS)*	1-4, 6-9, 11, 19	1-14	10%
Preceptor Final Evaluation of Student's Clinical Performance*	1-17	1-19, 21-22	25%
Professionalism (Pass/Fail)	12, 15-16, 18	14, 16-18, 20-21	5%

Pass / Fail Components: **full credit will be given if passed; no credit for will be given if failed or incomplete.**

If a student initially scores less than 75% on the EOR exam, any component of the OSCE/OSATS, or any component of the Preceptor Final Evaluation of Student's Clinical Performance, they will be required to remediate and demonstrate competency on reassessment. All remediation eligible assessments will be noted by an asterisk (\*) above. Remediation outcomes do not alter

the grade of the original assessment. If the reassessment is unsuccessful then the student will be referred to the Student Progress Committee. Please refer to the Remediation Policy in the PA Program Student Handbook of Policies and Procedures for more information.

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### Grading Policy

Successful completion of the course requires a final calculated grade of at least a C and demonstration of competency on any assessment identified by an asterisk (\*). Student assessments and grades are NOT rounded. This includes course assessments and final course grades. For example, a grade of 73.99% is not rounded up to 74% and will remain as its original score. This is to promote standardization and equity amongst graded performance across the curriculum.

Please refer to the Nazareth University PA Program Student Handbook of Policies & Procedures for further details.

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### Grade Scale

Grades will be assigned according to a letter grade system. Letter grades are assigned as follows:

A	93 - 100%
A-	90 - 92.99%
B+	87 - 89.99%
B	83 - 86.99%
B-	80 - 82.99%
C+	77 - 79.99%
C	74 - 75.99%
F	≤ 73.99%
IP	In Progress

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### Professionalism

Physician Assistant students are expected to display the highest ethical standards commensurate with work as a healthcare professional. As such, students will be evaluated on their professionalism throughout the course. Late submissions will negatively impact the professionalism grade. For more details on specific graded components, please refer to the professionalism rubric in Moodle.

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### Attendance Policy

PA student attendance and promptness is considered an aspect of professional responsibility and individual dependability.

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### **Absence During the Clinical Year**

Regular clinical rotation and In-person Callback Days attendance *is essential to student success*. As such, attendance is required for all callback days, scheduled rotation hours and when requested while on call. **The work schedule will be determined by the preceptor or their designee and may include evenings and/or weekends hours.** University holidays do not apply in the clinical year.

Students are not permitted to arrive late to a rotation or leave early without the permission of their preceptor and documenting the reason for shortening their day on the time log. Promptness is another professional trait the healthcare practitioner must display. Students are expected to arrive on site on time, preferably 5-10 minutes early. Repeated tardiness is considered unprofessional conduct and may be reflected in your professionalism score from your preceptor.

**For emergent absences, students must notify the DCE and clinical preceptor as soon as possible.**

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### **Excused Absences**

Each student is allotted five (5) discretionary days in the didactic year and three (3) discretionary days for the clinical year. The program encourages students to use those days for necessary appointments or employment interviews.

A Request for Time Off Form must be submitted to the DDE or DCE two weeks in advance for a scheduled event or within 24 hours for an emergent event to be considered for approval. Absences exceeding the allotted discretionary days may be approved for specific circumstances (e.g. illness, jury duty, death of an immediate family member). Approval is at the discretion of the DDE or DCE. Unapproved absences are considered unexcused. Unexcused absences, repeated tardiness or leaving early are violations of our Professionalism Policy and may result in a lowered professionalism score by the course instructor/ preceptor, a review by the DDE/DCE, an Unprofessional Conduct Citation and/or referral to the SPC for disciplinary measures.

For absences exceeding three (3) days in the clinical year, students will be required to make up the missed time. If the missed time is not made-up prior to the end of the semester, a grade of "IP" (In Progress) will be awarded. Once the missed time is made-up, the earned course grade will be rendered. If this cannot be achieved at the current clinical site, the program may require the student to complete an additional rotation. Students with prolonged illnesses or other personal issues that result in multiple absences should consult with the DDE or DCE regarding taking a leave of absence.

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### **Absence from Assessment, Reassessment, and Remediation Periods**

A student who must miss an exam due to illness must contact the course instructor and DDE or DCE by email and/or phone (preferably before the exam or as soon as possible); seek treatment from a healthcare provider and provide documentation of illness from the healthcare provider. By starting an exam, a student affirms that they are well enough to take the exam, and the exam will count in the student's grading. Requests for make-up exams for reasons other than illness must be approved by the course instructor using the Request for Time Off Form, prior to the original exam date.

If an absence from a scheduled assessment or reassessment is documented with a healthcare provider's note, the make-up assessment will be arranged by the DDE or DCE. If the student is unable to participate in a team assessment, the student will not be entitled to receive team points on any makeup assessment.

Working with the student, the DDE/DCE will arrange for the student to take the assessment as soon as possible following the student's return. Efforts will be made to schedule the makeup assessment so that it does not jeopardize the student's performance on other scheduled assessments when possible. The date and time of the makeup assessment will be communicated to the Program Director and the student; and can be scheduled for outside of regular hours. Failure to adhere to the approved makeup date and time will result in a zero for the exam and no further make-up accommodation will be given for any reason unless approved by the Program Director. Exam "No Shows" are violations of our Professional Policy and if repetitive can result in an Unprofessional Conduct Citation.

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### **Expectations of Students**

Students are expected to be in the [virtual] classroom, ready to begin classes at the stated times per the course schedule. All sessions are planned out by the faculty and staff and cannot be changed by students.

Appropriate online student conduct is a University priority. Students are required to observe the same University standards of courtesy and interpersonal respect that govern face-to-face classroom behavior, including appropriate tone and language when engaged in all forms of communication with students and instructors. This includes synchronous and asynchronous course elements, such as emails, discussions, and live sessions. Online classes are designed to foster engagement and collaboration. Students are expected to keep their cameras on during live sessions to promote active participation and create a more interactive learning environment. During live sessions, students should: find a quiet, private space without distractions, be visible with a camera, remain visible throughout the session and be fully engaged with instructor(s) and peers.

Laboratory partner and group assignments are at the discretion of the course instructor.

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## What students can expect

The program utilizes the electronic grade book in Moodle, thus you will be able to check your current standing at any time. Questions related to course content should be directed to the instructor of record. For general inquiries about study habits or progression through the didactic year, please reach out to your faculty advisor.

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## Program Policies

Students must also maintain a term and cumulative grade point average of 3.0 throughout the program or they will be placed on academic probation as per the Nazareth University PA Program Student Handbook of Policies & Procedures.

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## Class and Lecture Schedule

In the didactic year, course block scheduling will be utilized which combines traditional full-semester courses with block-style courses that meet in condensed timeframes. Some courses (e.g. Human Anatomy and Clinical Skills & Procedures) run for the entire semester. In contrast, block courses (e.g. Essentials of Dermatology and Essentials of Surgery) are intensive, meeting for a shorter period, such as a few weeks, and often focus on a specific subject or skill. These block courses may meet more frequently during their condensed time frame, allowing for a deeper, more focused exploration of the material.

Lectures are generally scheduled Monday – Friday. **Decisions regarding course meeting times and testing are under the authority of the PA faculty only. Students are prohibited from requesting changes to class times after the semester has begun.**

While students receive a class schedule, the program cannot always adhere strictly to the days and times listed in each course syllabus. The majority of the adjunct and instructional faculty is composed of practicing physicians and PAs whose schedules may fluctuate. When an emergency or conflict arises, students will be notified by email or Moodle announcement.

**\*The PA Program reserves the right to add additional hours to previously scheduled classes and/or schedule outside of scheduled lecture times including evenings and weekends as necessary.**

For example:

- The PA Program typically schedules ACLS training for students. It is several hours long and may occur over the weekend.
- Lectures that must be canceled due to unforeseen circumstances will be rescheduled for another day in the week.

Students are expected to be in the [virtual] classroom, ready to begin classes at the stated times per the course schedule. All sessions are planned out by the faculty and staff and cannot be changed by students.

Appropriate online student conduct is a University priority. Students are required to observe the same University standards of courtesy and interpersonal respect that govern face-to-face classroom behavior, including appropriate tone and language when engaged in all forms of communication with students and instructors. This includes synchronous and asynchronous course elements, such as emails, discussions, and live sessions. Online classes are designed to foster engagement and collaboration. Students are expected to keep their cameras on during live sessions to promote active participation and create a more interactive learning environment. During live sessions, students should: find a quiet, private space without distractions, be visible with a camera, remain visible throughout the session and be fully engaged with instructor(s) and peers.

Laboratory partner and group assignments are at the discretion of the course instructor. Students must not independently record class sessions without instructor permission. Doing so may be considered a violation of academic integrity. Please visit the [Echo360](#) and [Zoom](#) sites for additional information about student privacy and Nazareth's recording policies.

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## University Policies

### Academic Integrity

Academic Integrity is defined as "honest and responsible scholarship" (University of 3 Oklahoma, 2018) and is further characterized by the five values designated by the International Center for Academic Integrity: "honesty, trust, fairness, respect, and responsibility" (International Center for Academic Integrity, 2014, p. 16). Nazareth University shares the Center's preference for an academic, supportive, and promotive approach to academic integrity rather than one focused mainly on violation detection and disciplinary consequence. Nazareth recognizes the interdependence among these five values. Trust of instructors follows fair treatment of students. Trust among scholars at all levels depends on honesty, and respect is earned when we hold ourselves as responsible as we expect others to hold themselves. In these ways, academic freedom is earned with academic integrity. In addition to modeling academic integrity, it is often the responsibility of faculty to teach students the importance of academic honesty as well as the procedures for recognizing the work of others. So informed, students are then responsible for holding themselves to the same standards. Course instructors are familiar with their students, with their own disciplines' conventions, and with their own coverage of those conventions at any given point in the semester. Therefore, instructors are best situated initially to assess the nature and extent of violations of academically honest practice. This begins with distinguishing errors due to insufficient education on the one hand, and deliberate violations on the other. For information on the full policy and for information on the procedure to be followed in the event that an instructor believes a violation of academically honest practice may have occurred, visit the "Academic Integrity" section in the [graduate catalog](#).

Strict adherence to the academic honesty policy of the University as well as the PA Program is essential to the proper functioning of the PA program. The medical profession requires the highest ethical standards among its workers in order to protect the health and privacy of all patients. Please refer to the Academic Integrity section of the PA Program Student Handbook of Policies & Procedures for further details.

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### **LockDown Browser Academic Integrity Software**

This course requires the use of LockDown Browser for online, in-class exams. Watch the short video on Moodle to get a basic understanding of LockDown Browser and the optional webcam feature (which may be required for some exams). You will be provided with a link to download and install LockDown Browser on your personal computer. You also have the option to use a computer from Nazareth for online in-class exams. Please see the [Student Technology Support Site](#) for additional information regarding the use of LockDown Browser for Moodle quizzes. When taking an online exam, note these guidelines: Clear your desk of all external materials; remain at your desk or workstation for the duration of the test; Lockdown Browser will prevent you from accessing other websites or applications so close them all prior to starting the exam; you will be unable to exit the test until all questions are completed and submitted.

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### **Artificial Intelligence Guidelines**

The Naz PA Program recognizes that students may use Artificial Intelligence (AI) as a helpful tool for student assignments and studying. Below are guidelines that enable students to use AI effectively, ethically, and in a way that supports student learning.

#### **Be open and honest about the use of AI**

If you use an AI tool like ChatGPT for classroom work, acknowledge it, so that your professor knows. For example, if a student uses ChatGPT to draft a classroom presentation, the student should be completely transparent, "I used ChatGPT to write a first draft of this assignment. I critically evaluated the accuracy of ChatGPT's draft, verifying facts and ideas, then I largely rewrote the AI draft in my own words and phrases."

A student will need to cite an AI tool like ChatGPT in their reference list using appropriate guidelines. Failure to cite AI tools is plagiarism and if any student is found using AI without citation, the student will be reprimanded according to the professionalism violation policy.

#### **Add your own research and ideas**

Even if a student acknowledges that they used ChatGPT and checked the content's truthfulness, a student cannot simply turn in the ChatGPT content as your entire assignment. Use ChatGPT *as a basis* for classwork--for example, students can ask ChatGPT for good research topics, or have it help them create an outline for a paper--but cannot use ChatGPT for an assignment without adding their own research and ideas.

ChatGPT can help students, but the essential, meaningful core of any paper or other assignment is *their own* work and *their own* thoughts, not whatever fundamental elements they prompted ChatGPT for.

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## Turnitin

Students agree that by taking this course all required papers may be subject to submission for textual similarity review using Turnitin, a software application used for the detection of potential plagiarism. Submitted papers may be included as source documents in the Turnitin.com reference database solely for the purpose of the originality checking of such papers at the instructor's discretion. Use of the service is subject to the Usage Policy and Privacy Pledge posted on the Turnitin.com site. Please see the [Student Technology Support Site](#) for more information. Course work documents which use Turnitin plagiarism detection may include, but are not limited to papers, blog postings, journal entries, presentations, or any other written work, in electronic or hardcopy, submitted in the format and on the schedule required by the course instructor.

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## Class Recording

Nazareth University has equipped multiple instructional classrooms with lecture recording equipment which can digitally capture lectures and presentations. Lecture recording is primarily intended to extend virtual accessibility of the lecture experience to students who have registered for a specific course for a specific period of time.

Whether the course is fully in-person or fully online, class sessions may be recorded at the instructor's discretion. Student access to digital records of classes is also determined by the instructor for each course. Student access to the recordings should be linked through the password-protected learning management system (Moodle).

Students must not independently record class sessions without instructor permission. Doing so may be considered a violation of academic integrity. Please visit our [Echo360](#) and [Zoom](#) sites for additional information about student privacy and Nazareth's recording policies.

Students seeking to record a class or interaction with Nazareth personnel for educational purposes must seek approval from Student Accessibility Services (SAS) to accommodate a documented learning disability. Contact [Student Accessibility Services](#) to discuss this accommodation. Faculty will support the approved learning accommodation.

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## Intellectual Property

In accordance with the Nazareth University Policy on Intellectual Property, faculty ordinarily own the copyright of course and scholarship materials. Therefore, it is only the faculty member who may reproduce, distribute or display (post/upload) course materials. Students may not reproduce, distribute or display (post/upload) course materials without the express, written permission of the faculty member.

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## Student Accessibility Services

Nazareth University is committed to supporting the diverse learning needs of our community. Students are encouraged to meet with instructors at the beginning of the course to express anticipated learning questions and barriers. Please set a meeting with your instructor during

office hours at the beginning of the semester. Students are encouraged to connect with the course instructor as soon as possible should any concerns arise during the semester to allow for timely problem solving.

If you are seeking disability accommodations, or you think you may have a disability, contact Student Accessibility Services to begin the process of seeking official accommodations. Learn more about Student Accessibility Services on their webpage:

<https://www2.naz.edu/student-accessibility-services/>

It is the student's responsibility to share their approved Nazareth University accommodation letter with their instructor to apply their accommodations in each course.

Students seeking to record a class or interaction with Nazareth personnel for educational purposes as part of an accommodation for a documented learning disability should contact [Student Accessibility Services](#) to discuss this accommodation.

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### **Medical Absence**

If a student will be absent from class for 3 or more consecutive days, the student (or the student's medical provider) must notify the Office of Academic Success and Accessibility (ASA). ASA will send a "notification of absence" alert through the Navigate 360 System to notify instructors. When the student has indicated absence is due to an illness or injury of any kind, the notice will only indicate "illness" or "injury" as the reason. It will not provide additional details surrounding the absence. As is the case with any extended absence, it is the student's responsibility to work with the instructor to make up missed work. Refer to the course-specific attendance policy instructors have developed for each course for additional details. If a student will be out for fewer than 3 days, they are asked to simply communicate with the instructor directly and no official notification will be sent.

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### **Mental Health Concerns**

Nazareth University faculty and staff recognize that mental health concerns can impact academic performance and interfere with daily life activities. Because stress is a normal part of the college experience, learning to manage your mental health effectively is crucial to your well-being and overall success. If your mental health starts to impact your academic success, it is your responsibility to communicate with your professor so that we can help you. When you are part of the Nazareth community, you are not alone.

If you are feeling overwhelmed and think you might benefit from additional support, please know that there are people who care and offices to support you at Nazareth. These services are provided by staff who welcome all students and embrace a philosophy respectful of all cultural and religious backgrounds, and are sensitive to differences in race, ability, gender identity and sexual orientation. Free, confidential appointments with a licensed therapist can be made at the Student Health Portal at <http://patient-naz.medicatconnect.com>, and a community therapist can

be accessed 24-7 at 585-275-8686. For an extensive list of well-being resources on campus, please visit: <https://www2.naz.edu/well-being-collective>

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## Health and Safety

While not required, and to protect the health and safety of the entire Nazareth community, Nazareth encourages students, faculty and staff to stay up-to-date with vaccines and boosters to protect against COVID-19. To view current guidelines for the COVID-19 vaccine, visit: <https://www.cdc.gov/covid/vaccines/stay-up-to-date.html>.

Further, in order to prevent infectious spread of respiratory illness and out of respect for your fellow classmates and instructors, Nazareth strongly encourages use of masks indoors when exhibiting symptoms of COVID-19. This includes fever, nasal congestion, excessive sneezing, sore throat, and/or cough.

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## Religious Observances

Nazareth University respects the diversity of religious holy day/holidays by providing reasonable accommodations for students who may be unable to fully participate in class, clinics, exams, rehearsals, labs, student teaching, or other assignments due to observation of a significant/major religious holiday.

Students who are unable to participate in any class, examination, or assignment due to religious holy day/holiday requirements shall not be penalized, provided the instructor has been notified via email at least two weeks prior to the absence. Some accommodations may include travel time home for students who do not live locally.

Accommodations for obligatory religious fasting (e.g., Ramadan): Reasonable accommodations for religious fasting will be offered when possible. Such accommodations may include, but are not limited to:

- Allowing the student to take an exam or final exam before the fasting period begins (if possible)
- Allowing the student to take an exam or final exam at a different time during the day

Regardless of the reason for absence, it is the responsibility of the student to make up all missed work to the satisfaction of the instructor. Students must meet deadlines for course requirements during the period of absence unless the student makes alternate arrangements with the instructor prior to the original due date.

Please contact the Center for Spirituality with questions via their webpage: <http://www.naz.edu/center-for-spirituality/>

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## **Snow Days**

In the event the University is closed unexpectedly because of weather or other unplanned reasons, our class will continue through virtual delivery.

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## **Sexual Harassment and Misconduct**

Nazareth University is committed to fostering a climate free from sexual harassment, including sexual assault, dating and domestic violence, stalking, and to providing options, support, and assistance to members of our community affected by various forms of sexual misconduct. If you have been subjected to sexual misconduct, we encourage you to report the incident(s) to someone who can help. If you report an incident of sexual misconduct, including verbal, visual and/or physical harassment, sexual violence, dating or domestic violence, and/or stalking to a faculty or staff member, they must notify our Title IX Coordinator via [titleix@naz.edu](mailto:titleix@naz.edu) or 585-389-2026. The Title IX, or a Deputy Title IX, Coordinator will contact you to learn about what happened, ask for your preference about what to do next, discuss available supportive measures and connect you to appropriate resources. For more information about your options, please go to: [www.naz.edu/titleix](http://www.naz.edu/titleix). You may choose to speak confidentially with certain individuals on campus and in the community who can also connect you with support services, as well as discuss options for addressing sexual misconduct. A list of these resources can be found in the Sexual Misconduct Policy and the Nazareth University Policy on Title IX Sex Discrimination: Dating Violence, Domestic Violence, Sexual Assault, Stalking, and Title IX Sexual Harassment, both of which are available online at: [www.naz.edu/titleix](http://www.naz.edu/titleix).

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## **Diversity**

Nazareth University embraces a society that is both diverse and inclusive, and values both respect for the person and freedom of speech. Respect for the dignity of all people is an essential part of the University's tradition, mission, and vision for the future as we advance a socially just and equitable community. The University promotes civility and denounces acts of hatred, violence, and/or intolerance. As your instructor, it is my goal that students from a breadth of diverse backgrounds, identities, and perspectives be recognized and respected, that students' learning needs be addressed, and that the diversity students bring to this class in all its forms and intersections be viewed as a resource, strength, and value in the pursuit of academic excellence. Your suggestions toward co-creating a more inclusive and equitable learning environment are welcomed and encouraged in order to improve the effectiveness of this course for you and the other students.

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## **Other Elements**

### **Course & Instructor Evaluation**

At the end of the semester, students will be asked to evaluate the course and instructor(s) using the CoursEval system. Guest lecturer evaluations will be conducted through Qualtrics survey format, as applicable. Completing the evaluation forms is essential for providing valuable

feedback that helps improve the course and enhance the learning experience for future students.

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## Appendices

**\*\*\*Appendices will be available at the time of the site visit\*\*\***

- Appendix A Prerotation Diagnostic Script Grading Rubric
- Appendix B Professional Behavior Rubric
- Appendix C Progress Note Rubric
- Appendix D Site Visit Rubric
- Appendix E Mid Rotation Student Evaluation
- Appendix F Preceptor Final Evaluation of Student's Clinical Performance
- Appendix G OSCE Rubric
- Appendix H OSATS Rubric

## Appendix A

<b>Prerotation Diagnostic Script Grading Rubric</b>				
<b>Criteria</b>	<b>Excellent (3)</b>	<b>Satisfactory (2)</b>	<b>Needs Improvement (1)</b>	<b>Score</b>
<b>Disease Identification</b>	Disease clearly identified with appropriate synonyms if applicable (including accurate CPT codes)	Disease identified, but some details are missing or unclear.	Disease identification is incomplete or inaccurate.	
<b>Epidemiology</b>	Provides comprehensive information on prevalence, incidence, risk factors, age of onset, and geographical data if applicable.	Includes basic epidemiological information, but some details (e.g., prevalence, risk factors) are missing or vague.	Epidemiological data is incomplete or mostly missing.	
<b>Etiology &amp; Pathophysiology</b>	Thorough explanation of causes, pathogenesis, and physiological impact; includes genetic factors if relevant.	Provides some explanation of causes and pathogenesis, but lacks depth or clarity. Genetic factors may be missing or unclear.	Limited or inaccurate explanation of causes and pathophysiology.	
<b>Signs and symptoms</b>	Clearly lists common symptoms and signs, differentiates the disease from similar conditions with relevant details.	Lists some symptoms and signs, but differentiation from other conditions is weak or missing.	Symptoms and signs are incomplete or incorrectly described.	
<b>Diagnosis (labs, imaging, diagnostics)</b>	Well-structured diagnostic approach including history, physical exam, lab tests, diagnostic criteria, and differential diagnosis.	Provides a basic diagnostic approach, but some key elements (e.g., history, lab tests) are missing or unclear.	Diagnostic approach is incomplete or poorly organized.	
<b>Treatment</b>	Comprehensive treatment plan including pharmacological, non-pharmacological, and surgical options. Clear monitoring and follow-up care plan.	Treatment plan is basic but includes some pharmacological and non-pharmacological options. Monitoring and follow-up care may be vague.	Treatment plan is incomplete, lacks clear options, or misses important aspects of care.	
<b>Prognosis &amp; Complications</b>	Clearly explains short-term and long-term prognosis, lists potential complications with adequate detail.	Provides a general prognosis, but lacks detail or omits some complications.	Prognosis is unclear, and complications are poorly identified or missing.	

<b>Prerotation Diagnostic Script Grading Rubric</b>				
<b>Criteria</b>	<b>Excellent (3)</b>	<b>Satisfactory (2)</b>	<b>Needs Improvement (1)</b>	<b>Score</b>
<b>Patient Education</b>	Comprehensive explanation of patient education, including clear instructions on self-management, lifestyle modifications, and strategies for managing the disease	Describes a basic explanation of patient education, but lacks detail.	Patient education is vague or missing.	
<b>References</b>	Accurately uses AMA citations to list academic sources, clinical guidelines, or textbooks used in preparing the disease sheet	Does not consistently utilize AMA citations to list academic sources, clinical guidelines, or textbooks used in preparing the disease sheet	Missing citations	
<b>Total:</b>				

## Appendix B

Professional Behavior Rubric				
Criteria	Meets Expectations (3)	Developing (2)	Unsatisfactory (1)	Score
<b>Attendance &amp; Punctuality</b>	Adheres to attendance policies. Punctual.	Has an unexcused absence or occasionally late.	Has more than one unexcused absence or frequently late.	
<b>Participation &amp; Engagement</b>	Fully engaged in academic and clinical activities. Actively participates, asks insightful questions, and contributes meaningfully to discussions.	Occasionally disengaged, distracted, or passive in learning opportunities.	Frequently disengaged, inattentive, or uninterested in academic or clinical activities.	
<b>Professional Dress</b>	Adheres to the program dress code. Maintains a professional appearance.	Occasionally fails to follow the program dress code or maintain a professional appearance.	Frequently fails to follow the program dress code or maintain a professional appearance.	
<b>Ethical Behavior</b>	Consistently adheres to ethical standards.	Occasionally unsure about ethical standards and requires correction.	Demonstrates disregard for ethical responsibilities, including dishonesty or unethical behavior.	
<b>Attitude &amp; Demeanor</b>	Displays confidence and a positive attitude. Accepts feedback and makes appropriate changes.	Occasionally shows lapses in respect. Needs reminders to implement feedback.	Frequently disrespectful or does not accept feedback well.	
<b>Responsibility &amp; Accountability</b>	Responsible and dependable and consistently meets deadlines.	Occasionally misses deadlines or fails to take responsibility for actions.	Frequently misses deadlines or fails to take responsibility for actions.	
<b>Teamwork &amp; Collaboration</b>	Works effectively with team members. Handles conflicts professionally.	Occasionally struggles with teamwork or does not always contribute effectively.	Frequently has difficulty working with others; disruptive to the team.	
<b>Communication</b>	Communicates in a timely manner, clearly and effectively. Written and verbal communication demonstrates a professional tone and style	Communication is untimely, sometimes unclear, unprofessional, or ineffective.	Frequently struggles with timely, clear and professional communication.	

<b>Professional Behavior Rubric</b>				
<b>Criteria</b>	<b>Meets Expectations (3)</b>	<b>Developing (2)</b>	<b>Unsatisfactory (1)</b>	<b>Score</b>
<b>Emotional Maturity &amp; Stress Management</b>	Manages stress effectively, remains composed, and adapts to challenges with resilience.	Occasionally struggles with stress management; reactions impact performance.	Frequently overwhelmed or reacts inappropriately under stress.	
				<b>Total:</b>

## Appendix C

Progress Note Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Not Included (0)	% Score
<b>Format/ Mechanics</b>	<u>All components completed accurately:</u> • Heading: "PA Student Progress Note," student name, rotation #, discipline, setting • Encounter details: Date and time • Note structure: Sections in correct order, body systems in head-to-toe sequence • Additional: No patient identifiers or spelling errors	<u>Four components completed with accuracy:</u> • Heading: "PA Student Progress Note," student name, rotation #, discipline, setting • Encounter details: Date and time • Note structure: Sections in correct order, body systems in head-to-toe sequence • Additional: No patient identifiers or spelling errors	<u>Three components completed with accuracy:</u> • Heading: "PA Student Progress Note," student name, rotation #, discipline, setting • Encounter details: Date and time • Note structure: Sections in correct order, body systems in head-to-toe sequence • Additional: No patient identifiers or spelling errors	<u>Two components completed with accuracy:</u> • Heading: "PA Student Progress Note," student name, rotation #, discipline, setting • Encounter details: Date and time • Note structure: Sections in correct order, body systems in head-to-toe sequence • Additional: No patient identifiers or spelling errors	<u>One component completed with accuracy:</u> • Heading: "PA Student Progress Note," student name, rotation #, discipline, setting • Encounter details: Date and time • Note structure: Sections in correct order, body systems in head-to-toe sequence • Additional: No patient identifiers or spelling errors	<i>Not included</i>	5= 10%  4= 8%  3= 6%  2= 4%  1= 2%
<b>Subjective</b>	<u>All components completed with accuracy:</u> • Purpose of visit (patient's age, sex, the reason for the visit, and relevant supporting details) • New symptoms the patient is experiencing (including sacred 7) if inpatient include a brief narrative of events since last seen, sleep, alimentation,	<u>Four components completed with accuracy:</u> • Purpose of visit (patient's age, sex, the reason for the visit, and relevant supporting details) • New symptoms the patient is experiencing (including sacred 7) if inpatient include a brief narrative of events since last seen, sleep, alimentation,	<u>Three components completed with accuracy:</u> • Purpose of visit (patient's age, sex, the reason for the visit, and relevant supporting details) • New symptoms the patient is experiencing (including sacred 7) if inpatient include a brief narrative of events since last seen, sleep, alimentation,	<u>Two to four components completed with accuracy:</u> • Purpose of visit (patient's age, sex, the reason for the visit, and relevant supporting details) • New symptoms the patient is experiencing (including sacred 7) if inpatient include a brief narrative of events since last seen, sleep, alimentation,	<u>One components completed with accuracy:</u> • Purpose of visit (patient's age, sex, the reason for the visit, and relevant supporting details) • New symptoms the patient is experiencing (including sacred 7) if inpatient include a brief narrative of events since last seen, sleep, alimentation,	<i>Not included</i>	5= 30%  4= 24%  3= 16%  2= 12%  1= 6%

Progress Note Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Not Included (0)	% Score
	elimination, pain level (if applicable), ambulation, pertinent ROS) • Specific concerns the patient may have • Review of data/symptoms of disease states the patient is known to have • Relevant events since last visit	elimination, pain level (if applicable), ambulation, pertinent ROS) • Specific concerns the patient may have • Review of data/symptoms of disease states the patient is known to have • Relevant events since last visit	elimination, pain level (if applicable), ambulation, pertinent ROS) • Specific concerns the patient may have • Review of data/symptoms of disease states the patient is known to have • Relevant events since last visit	elimination, pain level (if applicable), ambulation, pertinent ROS) • Specific concerns the patient may have • Review of data/symptoms of disease states the patient is known to have • Relevant events since last visit	elimination, pain level (if applicable), ambulation, pertinent ROS) • Specific concerns the patient may have • Review of data/symptoms of disease states the patient is known to have • Relevant events since last visit		
<b>Objective</b>	All components completed with accuracy: • Vitals (O2 sat/ I&Os if applicable) • Brief exam of other pertinent systems (General, Heart, Lungs, Abdomen, Extremities if appropriate) • Expanded exam system related to problem • Labs/diagnostics with date/time or "none" if n/a	All components completed with some missing details: • Vitals (O2 sat/ I&Os if applicable) • Brief exam of other pertinent systems (General, Heart, Lungs, Abdomen, Extremities if appropriate) • Expanded exam system related to problem • Labs/diagnostics with date/time or "none" if n/a	Most components completed with accuracy: • Vitals (O2 sat/ I&Os if applicable) • Brief exam of other pertinent systems (General, Heart, Lungs, Abdomen, Extremities if appropriate) • Expanded exam system related to problem • Labs/diagnostics with date/time or "none" if n/a	Most components completed with some missing details: • Vitals (O2 sat/ I&Os if applicable) • Brief exam of other pertinent systems (General, Heart, Lungs, Abdomen, Extremities if appropriate) • Expanded exam system related to problem • Labs/diagnostics with date/time or "none" if n/a	Few components completed: • Vitals (O2 sat/ I&Os if applicable) • Brief exam of other pertinent systems (General, Heart, Lungs, Abdomen, Extremities if appropriate) • Expanded exam system related to problem • Labs/diagnostics with date/time or "none" if n/a	<i>Not included</i>	5= 30% 4= 24% 3= 16% 2= 12% 1= 6%

Progress Note Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Not Included (0)	% Score
<b>Assessment/ Plan</b>	<p>All eight components completed with <u>accuracy</u>:</p> <ul style="list-style-type: none"> <li>• Relevant and concise impression statement with presenting diagnosis and/or admitting diagnosis, and current problems listed.</li> <li>• Each problem includes a management plan</li> <li>• Medications prescribed includes d/r/f and duration of therapy (if applicable)</li> <li>• Non-pharmacologic treatments (if applicable)</li> <li>• Labs, imaging and/or procedures ordered (if applicable)</li> <li>• Appropriate referrals (if applicable)</li> <li>• Patient education/instructions</li> <li>• Follow-up plan</li> </ul>	<p>Seven components completed with <u>accuracy</u>:</p> <ul style="list-style-type: none"> <li>• Relevant and concise impression statement with presenting diagnosis and/or admitting diagnosis, and current problems listed.</li> <li>• Each problem includes a management plan</li> <li>• Medications prescribed includes d/r/f and duration of therapy (if applicable)</li> <li>• Non-pharmacologic treatments (if applicable)</li> <li>• Labs, imaging and/or procedures ordered (if applicable)</li> <li>• Appropriate referrals (if applicable)</li> <li>• Patient education/instructions</li> <li>• Follow-up plan</li> </ul>	<p>Five to six components completed with <u>accuracy</u>:</p> <ul style="list-style-type: none"> <li>• Relevant and concise impression statement with presenting diagnosis and/or admitting diagnosis, and current problems listed.</li> <li>• Each problem includes a management plan</li> <li>• Medications prescribed includes d/r/f and duration of therapy (if applicable)</li> <li>• Non-pharmacologic treatments (if applicable)</li> <li>• Labs, imaging and/or procedures ordered (if applicable)</li> <li>• Appropriate referrals (if applicable)</li> <li>• Patient education/instructions</li> <li>• Follow-up plan</li> </ul>	<p>Three to four components completed with <u>accuracy</u>:</p> <ul style="list-style-type: none"> <li>• Relevant and concise impression statement with presenting diagnosis and/or admitting diagnosis, and current problems listed.</li> <li>• Each problem includes a management plan</li> <li>• Medications prescribed includes d/r/f and duration of therapy (if applicable)</li> <li>• Non-pharmacologic treatments (if applicable)</li> <li>• Labs, imaging and/or procedures ordered (if applicable)</li> <li>• Appropriate referrals (if applicable)</li> <li>• Patient education/instructions</li> <li>• Follow-up plan</li> </ul>	<p>One to two components completed with <u>accuracy</u>:</p> <ul style="list-style-type: none"> <li>• Relevant and concise impression statement with presenting diagnosis and/or admitting diagnosis, and current problems listed.</li> <li>• Each problem includes a management plan</li> <li>• Medications prescribed includes d/r/f and duration of therapy (if applicable)</li> <li>• Non-pharmacologic treatments (if applicable)</li> <li>• Labs, imaging and/or procedures ordered (if applicable)</li> <li>• Appropriate referrals (if applicable)</li> <li>• Patient education/instructions</li> <li>• Follow-up plan</li> </ul>	Not included	<p>5= 30%</p> <p>4= 24%</p> <p>3= 16%</p> <p>2= 12%</p> <p>1= 6%</p>
						<b>Total:</b>	

## Appendix D

Site Visit Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Absent (0)	% Score
<b>History</b>	<u>Included all (9 criteria):</u> · Chief Concern · History of Present Illness · Medications · Allergies/sensitivities (with reaction) · PMH/PSH · Health Maintenance · Family History · Social History · Pertinent review of systems	<u>Included most (7-8 criteria):</u> · Chief Concern · History of Present Illness · Medications · Allergies/sensitivities (with reaction) · PMH/PSH · Health Maintenance · Family History · Social History · Pertinent review of systems	<u>Included some (5-6 criteria):</u> · Chief Concern · History of Present Illness · Medications · Allergies/sensitivities (with reaction) · PMH/PSH · Health Maintenance · Family History · Social History · Pertinent review of systems	<u>Included little (3-4 criteria):</u> · Chief Concern · History of Present Illness · Medications · Allergies/sensitivities (with reaction) · PMH/PSH · Health Maintenance · Family History · Social History · Pertinent review of systems	<u>Included minimal (1-2 criteria):</u> · Chief Concern · History of Present Illness · Medications · Allergies/sensitivities (with reaction) · PMH/PSH · Health Maintenance · Family History · Social History · Pertinent review of systems	<u>Included no (0 criteria):</u> · Chief Concern · History of Present Illness · Medications · Allergies/sensitivities (with reaction) · PMH/PSH · Health Maintenance · Family History · Social History · Pertinent review of systems	1= 4%  2= 8%  3= 12%  4= 16%  5= 20%
<b>Physical Exam</b>	<u>Missing no pertinent physical exam systems:</u> · Vital signs · General · Skin · HEENT · Heart · Lungs · Breast · Abdomen · Genital/rectal	<u>Missing 1 pertinent physical exam system:</u> · Vital signs · General · Skin · HEENT · Heart · Lungs · Breast · Abdomen · Genital/rectal · Musculoskeletal	<u>Missing 2 pertinent physical exam systems:</u> · Vital signs · General · Skin · HEENT · Heart · Lungs · Breast · Abdomen · Genital/rectal	<u>Missing 3 pertinent physical exam systems:</u> · Vital signs · General · Skin · HEENT · Heart · Lungs · Breast · Abdomen · Genital/rectal · Musculoskeletal	<u>Missing 4 pertinent physical exam systems:</u> · Vital signs · General · Skin · HEENT · Heart · Lungs · Breast · Abdomen · Genital/rectal	<u>Missing &gt;5 pertinent physical exam systems:</u> · Vital signs · General · Skin · HEENT · Heart · Lungs · Breast · Abdomen · Genital/rectal	1= 3%  2= 6%  3= 9%  4= 12%  5= 15%

Site Visit Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Absent (0)	% Score
	<ul style="list-style-type: none"> <li>· Musculoskeletal</li> <li>· Peripheral vascular</li> <li>· Neurologic</li> </ul>	<ul style="list-style-type: none"> <li>· Peripheral vascular</li> <li>· Neurologic</li> </ul>	<ul style="list-style-type: none"> <li>· Musculoskeletal</li> <li>· Peripheral vascular</li> <li>· Neurologic</li> </ul>	<ul style="list-style-type: none"> <li>· Peripheral vascular</li> <li>· Neurologic</li> </ul>	<ul style="list-style-type: none"> <li>· Musculoskeletal</li> <li>· Peripheral vascular</li> <li>· Neurologic</li> </ul>	<ul style="list-style-type: none"> <li>· Musculoskeletal</li> <li>· Peripheral vascular</li> <li>· Neurologic</li> </ul>	
<b>Labs/ Diagnostics</b>	All pertinent lab/diagnostic information included (results, date/ time) or says "none" if n/a	All pertinent labs/diagnostics included but missing information (results, date/ time)	Most pertinent labs/diagnostics included (results, date/ time)	Most pertinent labs/diagnostics included, but missing information (results, date/ time)	Very limited pertinent labs/diagnostics included with results	No pertinent labs/diagnostics included	1= 1% 2= 2% 3= 3% 4= 4% 5= 5%
<b>Impression Statement</b>	Impression sentence is concise and contains all pertinent information	Impression sentence is not concise, but contains all pertinent information	Impression sentence is concise, but missing some pertinent information	Impression sentence is not concise and missing some pertinent information	Impression sentence is not concise and missing all pertinent information	Impression sentence is absent	1= 1% 2= 2% 3= 3% 4= 4% 5= 5%
<b>Differential Diagnosis</b>	Differential diagnosis is well developed and includes all applicable critical diagnoses	Differential diagnosis is moderately developed, but includes all applicable critical diagnoses	Differential diagnosis is well developed, but does not include all applicable critical diagnoses	Differential diagnosis is moderately developed and does not include all applicable critical diagnoses	Differential diagnosis is poorly developed	Differential diagnosis is absent	1= 1% 2= 2% 3= 3% 4= 4% 5= 5%
<b>Plan</b>	<u>Plan includes all of 5 of the following:</u> <ul style="list-style-type: none"> <li>· Medications prescribed including dosage, route, frequency and duration of therapy (if applicable)</li> <li>· Non-medication treatments prescribed</li> </ul>	<u>Plan includes all of 4 of the following:</u> <ul style="list-style-type: none"> <li>· Medications prescribed including dosage, route, frequency and duration of therapy (if applicable)</li> <li>· Non-medication treatments prescribed</li> </ul>	<u>Plan includes 3 of the following:</u> <ul style="list-style-type: none"> <li>· Medications prescribed including dosage, route, frequency and duration of therapy (if applicable)</li> <li>· Non-medication treatments prescribed</li> </ul>	<u>Plan includes 2 of the following:</u> <ul style="list-style-type: none"> <li>· Medications prescribed including dosage, route, frequency and duration of therapy (if applicable)</li> <li>· Non-medication treatments prescribed</li> <li>· Labs, imaging and/or procedures ordered</li> </ul>	<u>Plan includes 1 of the following:</u> <ul style="list-style-type: none"> <li>· Medications prescribed including dosage, route, frequency and duration of therapy (if applicable)</li> <li>· Non-medication treatments prescribed</li> </ul>	Plan is absent	1= 2% 2= 4% 3= 6% 4= 8% 5= 10%

Site Visit Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Absent (0)	% Score
	<ul style="list-style-type: none"> <li>· Labs, imaging and/or procedures ordered</li> <li>· Appropriate referrals (if applicable)</li> <li>· Disposition</li> </ul>	<ul style="list-style-type: none"> <li>· Labs, imaging and/or procedures ordered</li> <li>· Appropriate referrals (if applicable)</li> <li>· Disposition</li> </ul>	<ul style="list-style-type: none"> <li>· Labs, imaging and/or procedures ordered</li> <li>· Appropriate referrals (if applicable)</li> <li>· Disposition</li> </ul>	<ul style="list-style-type: none"> <li>· Appropriate referrals (if applicable)</li> <li>· Disposition</li> </ul>	<ul style="list-style-type: none"> <li>· Labs, imaging and/or procedures ordered</li> <li>· Appropriate referrals (if applicable)</li> <li>· Disposition</li> </ul>		
<b>Patient education and follow-up instructions</b>	All patient education and discharge instructions are included and appropriate for patient	Most patient education and discharge instructions are included and appropriate for patient	Some patient education and discharge instructions are included and appropriate for patient	Minimal patient education and discharge instructions are included and appropriate for patient	Patient education and discharge instructions are included, but not appropriate for patient	Patient education and discharge instructions are not included	1= 2% 2= 4% 3= 6% 4= 8% 5= 10%
<b>Evidence-based medicine</b>	Demonstrates thorough knowledge of the patient and effectively utilizes evidence-based medicine to answer all site visitors' questions.	Frequently demonstrates thorough knowledge of the patient and effectively utilizes evidence-based medicine to answer all site visitors' questions.	Demonstrates adequate knowledge of the patient and applies evidence-based medicine to answer site visitors' questions.	Demonstrates limited knowledge of the patient and occasionally utilizes evidence-based medicine to answer site visitors' questions.	Demonstrates minimal knowledge of the patient and rarely utilizes evidence-based medicine to answer site visitors' questions.	Does not demonstrate knowledge of the patient or use evidenced based medicine to answer site visitors' qualifications or fails to engage with site visitors altogether.	1= 1% 2= 2% 3= 3% 4= 4% 5= 5%

Site Visit Rubric							
Criteria	Superior (5)	Above Average (4)	Average (3)	Below Average (2)	Needs Improvement (1)	Absent (0)	% Score
<b>Presentation</b>	<u>Presentation meets all 6 criteria:</u> · Organized and concise · Without sidebar commentary · At a good tempo and clearly audible · Maintains good eye contact with minimal notecard usage (only one allowed) · Appropriately uses medical terminology · Conveys extensive knowledge of the patient	<u>Presentation meets 5 criteria:</u> · Organized and concise · Without sidebar commentary · At a good tempo and clearly audible · Maintains good eye contact with minimal notecard usage (only one allowed) · Appropriately uses medical terminology · Conveys extensive knowledge of the patient	<u>Presentation meets 4 criteria:</u> · Organized and concise · Without sidebar commentary · At a good tempo and clearly audible · Maintains good eye contact with minimal notecard usage (only one allowed) · Appropriately uses medical terminology · Conveys extensive knowledge of the patient	<u>Presentation meets 3 criteria:</u> · Organized and concise · Without sidebar commentary · At a good tempo and clearly audible · Maintains good eye contact with minimal notecard usage (only one allowed) · Appropriately uses medical terminology · Conveys extensive knowledge of the patient	<u>Presentation meets 1-2 criteria:</u> · Organized and concise · Without sidebar commentary · At a good tempo and clearly audible · Maintains good eye contact with minimal notecard usage (only one allowed) · Appropriately uses medical terminology · Conveys extensive knowledge of the patient	<u>Presentation meets 0 criteria:</u> · Organized and concise · Without sidebar commentary · At a good tempo and clearly audible · Maintains good eye contact with minimal notecard usage (only one allowed) · Appropriately uses medical terminology · Conveys extensive knowledge of the patient	1= 5%  2=10%  3=15%  4= 20%  5= 25%
<b>Overall Rating:</b>							

## Appendix E

<b>Mid Rotation Student Evaluation</b>
<i>Please reflect on the following areas regarding your performance:</i>
<b>Strengths</b>
Identify and describe the areas where you believe you are performing well during this rotation. <i>Response:</i>
<b>Areas for Improvement</b>
Reflect on areas where you feel there is room for growth and development. Consider both technical skills and professional behavior. <i>Response:</i>
<b>Outstanding Rotation-Specific Learning Outcomes</b>
Refer to your individual syllabus and specify which learning outcomes you still need to work on in order to fully meet the course objectives. <i>Response:</i>
<b>Feedback from Preceptor/Team</b>
Provide a summary of feedback received from your preceptor and/or clinical team regarding your performance and progress thus far. <i>Response:</i>
<b>Student-Developed Action Plan</b>
Outline your plan to address the areas identified for improvement, with a focus on achieving the necessary competencies outlined in your learning outcomes. This may include both preceptor-suggested and self-identified goals. <i>Response:</i>

## Appendix F: Preceptor Final Evaluation of Clinical Performance

Score	Grade Conversion
N/O	Not Observed
1	0%
2	60%
3	75%
4	87.5%
5	100%

### I. MEDICAL KNOWLEDGE

GRADED CRITERIA	N/O	100%	87.5%	75%	60%	0%
1. Demonstrate knowledge of clinical presentation and manifestation of medical conditions in adult and the elderly patients in the inpatient internal medicine setting.						
	<i>Adult</i>	<input type="checkbox"/>				
	<i>Elderly</i>	<input type="checkbox"/>				
2. Order and interpret appropriate diagnostic tests used in inpatient internal medicine encounters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Demonstrate the ability to manage appropriate pharmacologic treatment plans for patients in the inpatient internal medicine encounters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Propose appropriate treatment plans for medical conditions in acute and chronic encounters in the inpatient internal medicine setting.						
	<i>Acute encounters</i>	<input type="checkbox"/>				
	<i>Chronic encounters</i>	<input type="checkbox"/>				
<b>Average Medical Knowledge Grade (Total Sum ÷ 6):</b>						

## II. CLINICAL REASONING AND PROBLEM SOLVING

GRADED CRITERIA	N/O	100%	87.5%	75%	60%	0%
5. Identify the need for referral to specialty care.		<input type="checkbox"/>				
6. Apply clinical reasoning and problem-solving skills to formulate differential diagnoses for conditions in acute and chronic encounters in the inpatient internal medicine setting.						
	<i>Acute encounters</i>	<input type="checkbox"/>				
	<i>Chronic encounters</i>	<input type="checkbox"/>				
7. Apply principles of evidence-based medicine to the care of individual patients in the inpatient internal medicine encounters.		<input type="checkbox"/>				
<b>Average Clinical Reasoning &amp; Problem Solving Grade (Total Sum ÷ 4):</b>						

## III. CLINICAL SKILLS

GRADED CRITERIA	N/O	100%	87.5%	75%	60%	0%
8. Demonstrate the clinical skills needed to gather essential information through medical history taking of adult and the elderly patients in the inpatient internal medicine encounters.						
	<i>Adult</i>	<input type="checkbox"/>				
	<i>Elderly</i>	<input type="checkbox"/>				
9. Demonstrate the clinical skills needed to gather essential information through physical examination of adult and the elderly patients in the inpatient internal medicine encounters.						
	<i>Adult</i>	<input type="checkbox"/>				
	<i>Elderly</i>	<input type="checkbox"/>				
<b>Average Clinical Skills Grade (Total Sum ÷ 4):</b>						

**TECHNICAL SKILLS**

GRADED CRITERIA	N/O	5	4	3	2	1
10. Demonstrate competency in the following technical skills:						
a. Perform peripheral intravenous (IV) catheter insertion	<input type="checkbox"/>					
b. Perform point-of-care (POC) finger stick testing	<input type="checkbox"/>					

**IV. INTERPERSONAL AND COMMUNICATION SKILLS**

GRADED CRITERIA	N/O	100%	87.5%	75%	60%	0%
11. Demonstrate the ability to provide appropriate patient education in the inpatient internal medicine encounters for adult and the elderly patients.						
<i>Adult</i>	<input type="checkbox"/>					
<i>Elderly</i>	<input type="checkbox"/>					
12. Demonstrate accurate and complete documentation of acute and chronic patient encounters in the inpatient internal medicine setting.						
<i>Acute patient encounters</i>	<input type="checkbox"/>					
<i>Chronic patient encounters</i>	<input type="checkbox"/>					
13. Demonstrate interprofessional communication skills to work effectively with other health care professionals.	<input type="checkbox"/>					
<b>Average Interpersonal &amp; Communication Skills Grade (Total Sum ÷ 5):</b>						

**V. PROFESSIONAL BEHAVIORS**

GRADED CRITERIA	N/O	100%	87.5%	75%	60%	0%
14. Demonstrate cultural humility and sensitivity when caring for patients from marginalized populations.	<input type="checkbox"/>					
15. Demonstrate ethical principles in patient care.	<input type="checkbox"/>					
16. Demonstrate respect and empathy in all interactions.	<input type="checkbox"/>					

17. Demonstrate professionalism by reliably completing assigned tasks, incorporating feedback and demonstrating continuous improvement.  <i>Reliably completing assigned tasks</i>  <i>Incorporating feedback</i>  <i>Demonstrating continuous improvement</i>						
		<input type="checkbox"/>				
		<input type="checkbox"/>				
		<input type="checkbox"/>				
18. Demonstrate knowledge of reimbursement, billing and coding specific to inpatient internal medicine encounters.		<input type="checkbox"/>				
<b>Average Professional Behaviors Grade (Total Sum ÷ 7):</b>						

**Final Grade (Total Sum of Each Section ÷ 5):** \_\_\_\_\_

## Appendix G

OSCE Rubric				
Competencies For PA Graduates	Exceeds Expectations (3)	Meets Expectations (2)	Fails to Meet Expectations (1)	Score
<b>History</b> <i>Elicits and understands the story of the patient</i>	Exceptionally organized and efficient history gathering, reflects on gathered information to plan next questions and information gathered advances clinical care	Organized, uncovers necessary pertinent information	Poor organization and accuracy. Misses some of the key pertinent information	3
				2
				1
<b>Physical Exam</b> <i>Recognize normal and abnormal health states</i>  <i>Performs pertinent physical examination employing appropriate exam techniques</i>	Organized and thorough, completes pertinent physical exam	Completes the minimum pertinent physical exam	Does not complete the pertinent physical exam	3
				2
				1
<b>Assessment</b> <i>Discerns among acute, chronic, and emerging disease states</i>	Differential diagnosis is appropriate and accurate, includes the “cannot miss” diagnoses	Differential diagnosis is appropriate, but may contain unlikely diagnoses, includes the “cannot miss” diagnoses	Differential diagnosis is inaccurate or missing the “cannot miss” diagnoses	3
				2
				1
<b>Diagnostic Testing</b> <i>Uses appropriate literature to make evidence-based decisions on patient care</i>	Orders appropriate and necessary testing	Orders necessary testing, but missing some minor testing or orders some unnecessary testing	Does not order necessary testing or orders harmful testing	3
				2
				1
<b>Pharmacologic therapy</b> <i>Uses appropriate literature to make evidence-based</i>	Orders appropriate and necessary medications	Orders necessary medications, but missing some minor medications or orders some unnecessary medications	Does not order necessary medications or orders harmful medications	3
				2
				1

OSCE Rubric				
Competencies For PA Graduates	Exceeds Expectations (3)	Meets Expectations (2)	Fails to Meet Expectations (1)	Score
<i>decisions on patient care</i>				
<b>Non-pharmacologic therapy</b> <i>Uses appropriate literature to make evidence-based decisions on patient care</i>	Orders appropriate and necessary non-pharmacologic therapy	Orders necessary non-pharmacologic therapy, but missing some minor non-pharmacologic therapy	Does not order necessary non-pharmacologic therapy	3 2 1
<b>Referrals</b> <i>Recognize when referrals are needed and make them to the appropriate health care provider</i>	Orders appropriate referral/consult with correct indication	Orders appropriate referral/consult without identifying indication	Does not order necessary referral/consult which can result in harm to the patient	3 2 1
<b>Patient Education/Instructions</b> <i>Organize and communicate information with patients in a form that is understandable</i>	Education would influence patient behavior. Instructions are thorough and explicit	Education and instructions are inclusive and clear	Education and instructions are lacking important information or are unclear	3 2 1
<b>Disposition</b> <i>Uses appropriate literature to make evidence-based decisions on patient care</i>	Disposition is very detailed, safe and appropriate for clinical scenario	Disposition is safe and appropriate for clinical scenario	Disposition is inappropriate or unsafe	3 2 1
<b>Average Score</b>				
Competencies For PA Grads	Exceeds Expectations (3)	Meets Expectations (2)	Fails to Meet Expectations (1)	Score

<b>OSCE Rubric</b>				
<b>Competencies For PA Graduates</b>	<b>Exceeds Expectations (3)</b>	<b>Meets Expectations (2)</b>	<b>Fails to Meet Expectations (1)</b>	<b>Score</b>
<b>Establishes a meaningful, therapeutic relationship with the patient</b>	Demonstrates compassionate and respectful interactions with the patient. Creates an emotionally safe environment for the patient	Demonstrates compassionate and respectful interactions with the patient and establishes rapport	Fails to demonstrate compassionate and respectful interactions or attempts to establish rapport	3
				2
				1
<b>Demonstrates insight and understanding about emotions and human responses to develop and manage interpersonal interactions</b>	Recognizes emotional cues and demonstrates an empathetic response	Recognizes emotional cues	Fails to recognize emotional cues	3
				2
				1
<b>Communicates effectively with the patient</b>	Utilizes open-ended questions, listens attentively, summarizes for clarification if needed, and observes for non-verbal cues	Utilizes appropriate questions and listens attentively. Summarizes for clarification if needed	Ineffective questioner or listener	3
				2
				1
<b>Organizes and communicates information with the patient in a form that is understandable</b>	Provides clear directives, avoiding medical terminology when possible and checks to ensure understanding	Provides clear directives, avoiding medical terminology when possible	Frequently uses medical terminology that is difficult for the patient to understand	3
				2
				1
<b>Average Score</b>				
<b>Competencies For PA Grads</b>	<b>Exceeds Expectations (3)</b>	<b>Meets Expectations (2)</b>	<b>Fails to Meet Expectations (1)</b>	<b>Score</b>

<b>OSCE Rubric</b>				
<b>Competencies For PA Graduates</b>	<b>Exceeds Expectations (3)</b>	<b>Meets Expectations (2)</b>	<b>Fails to Meet Expectations (1)</b>	<b>Score</b>
<b>Demonstrates respect for the dignity and privacy of patients</b>	Ensures patient privacy and takes extra steps to address the patient's modesty throughout the encounter	Ensures patient privacy and preserves the patient's modesty during the physical exam	Fails to ensure patient privacy or preserve the patient's modesty	3 2 1
<b>Demonstrates responsiveness to patient needs that supersedes self-interest</b>	Communication style is patient-centered. Seeks out patient preferences, needs and values	Communication style is patient-centered	Communication style is dismissive of patient's needs	3 2 1
<b>Articulates role and responsibilities to patients</b>	Introduces self and identifies specific role. Expands on role within health care team	Introduces self and identifies specific role	Does not identify self or role	3 2 1
<b>Ensures the patient's needs are the focus</b>	Patient's concerns remain the focus of the visit in the context of the patient's life and views on health care	Patient's concerns remain the focus of the visit	Patient's concerns are not sought and/or ignored	3 2 1
<b>Demonstrates professional appearance</b>	Presents a very neat appearance, very well groomed and dress adheres to professional norms	Presents a neat appearance and dress adheres to professional norms	Does not maintain personal hygiene or adhere to professional norms	3 2 1
<b>Average Score</b>				

## Appendix H

OSATS Rubric				
Competencies	Exceeds Expectations (3)	Meets Expectations (2)	Fails to Meet Expectations (1)	Score
<b>Introduction to Patient</b>	Fails to introduce self or role, lacks professional communication, and does not establish rapport.	Introduces self and role, establishes basic rapport, and communicates appropriately.	Professionally introduces self and role, establishes rapport, and creates a comfortable environment for the patient.	3 2 1
<b>Explanation of the Procedure to the Patient</b>	Provides a clear, thorough, and patient-centered explanation of the procedure, addressing concerns, explaining detailed information about both risks, benefits and alternatives to procedure, and ensuring patient understanding.	Provides a basic explanation of the procedure with minimum risk, benefit and alternative to procedure explanation, and addresses some patient concerns, though may lack detail.	Fails to explain the procedure, risks, benefits or alternatives to the patient and /or provides unclear, incomplete, or inappropriate information.	3 2 1
<b>Adherence to OSHA and Blood-Borne Pathogen Safety Guidelines</b>	Frequently disregards OSHA guidelines or safety protocols; fails to wear appropriate protective equipment.	Adheres to OSHA and blood-borne pathogen safety guidelines, but occasionally misses small steps.	Fully adheres to OSHA and safety guidelines, always wearing appropriate protective equipment and ensuring safe practices.	3 2 1
<b>Perform and Discuss Proper Technique During Procedure</b>	Frequently uses improper technique, lacks knowledge of correct methods, and fails to discuss technique with the patient.	Demonstrates proper technique, explains it during the procedure, and occasionally needs guidance.	Consistently uses correct technique, clearly explains methods, and ensures patient understanding throughout the procedure.	3 2 1
<b>Provide Appropriate Discharge, Safety, and/or Educational Instructions to the Patient</b>	Fails to provide discharge instructions, safety precautions, or education, or provides unclear instructions.	Provides basic discharge instructions and safety precautions, but may lack detail or clarity.	Provides comprehensive, clear, and tailored discharge instructions, safety guidelines, and educational material to ensure patient understanding.	3 2 1
<b>Total:</b>				