NAME (International Business Resume Template)

100 Main Street, Rochester, NY 12345 ■ (111).333.4444 ■ name@naz.edu

# EDUCATION

**Nazareth College of Rochester** 5/14

*B.S., International Business ■ Minor in Economics*

**Honors/Awards:** *Dean’s List, four semesters ■ Trustee Scholarship ■ Phi Theta Kappa Honor Society*

**STUDY ABROAD**

**Name of University,** City, Country Dates

Brief description of credits completed, travel, and experience.

# INTERNSHIP EXPERIENCE

**Name of Organization,** City, State Dates

* List Description here

# COMMUNITY SERVICE

**Name of Organization,** City, State Dates

*Title -* List Description here

**LEADERSHIP EXPERIENCE**

**Name of Organization,** Nazareth College of Rochester Dates

*Title -* List Description here

**OTHER WORK EXPERIENCE**

**Name of Organization,** City, State Dates

**Name of Organization,** City, State Dates

**Name of Organization,** City, State Dates

**COLLEGE ACTIVITIES**

**Name of Club** Dates

# SKILLS

**Computer Software**: Microsoft Excel, Word, Publisher; Adobe InDesign, and FileMaker Pro.

**Languages:** *French* (advanced); *Spanish* (beginner)