## Name (Sample Resume - Graduate Inclusive Education -- no prior certification) 651 Main Street • Rochester, New York 14625 • (585) 924-9999 • name@aol.com

| CERTIFICATION                          | <ul> <li>New York State Initial Certification (effective 5/13)</li> <li><i>Childhood Education (Gr. 1-6)</i></li> <li><i>Teaching Students with Disabilities at the Childhood Level (Gr. 1-6)</i></li> </ul>   |   |
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| EDUCATION                              | Nazareth College of Rochester<br>M.S. in Education<br>Concentration in Inclusive Education<br>May 2013 GPA: 3.6  | <b>SUNY Geneseo</b><br>B.S. in Business Administration<br>Psychology Concentration<br>May 2004 GPA: 3.3 |
| STUDENT<br>TEACHING                    | <ul> <li>Rochester City School District, Rochester, NY (10/12-12/12)<br/>Grades 5 Inclusion Class, School #4</li> <li>Taught students with learning disabilities, emotional disturbances, ADD/ADHD, and other health impairments.</li> <li>Provided special education instruction, differentiating lessons and providing individualized support based on IEP's.</li> <li>Also provided general education instruction to all students: taught language arts, science, social studies, and math based on New York State standards.</li> <li>Collaborated with another student teacher to plan and team teach thematically based lessons with multicultural focus.</li> <li>Created classroom management system to successfully address behavior issues.</li> <li>Assisted in the development of IEP's, contributed to CSE meetings, and participated in on-going grade level meetings.</li> <li>Palmyra-Macedon Central School District, Macedon, NY (9/12-10/12) Grade 1</li> <li>Designed learning center with three stations for language arts, math, and creative arts. Promoted independent learning, utilizing creative approaches to accommodate varied learning styles.</li> <li>Collaborated differentiated instruction to meet the needs of all students, including those with social skill challenges and learning difficulties.</li> <li>Incorporated technology and varied instructional techniques to make lessons fun, resulting in effective classroom management and increased student focus.</li> <li>Effectively utilized parent volunteers to maximize use of learning center and to assist with other special projects.</li> <li>Commended for ability to identify individual student needs, and organize instruction to accommodate all learners.</li> </ul> |   |
| GRADUATE<br>FIELD WORK                 | <ul> <li>Rochester City School District, Rochester, NY (Spring 2012)</li> <li>Grade 4 Inclusion Class, School #4 – Provided daily support in the role of teacher assistant, with focus on learning styles, diversity of learners, and differentiated instruction. Collaborated with special education teachers, in addition to crisis intervention specialist to determine appropriate interventions for youth with emotional disturbances.</li> <li>Note: This section will be much longer to reflect all of your field experiences!</li> </ul>   |   |
| RELATED<br>EXPERIENCE                  | <b>Stepping Stones Learning Center,</b> Rochester, NY (9/02-6/04)<br><i>Paraprofessional</i> – Worked in an ABA program assisting a child with autism in a home setting.<br>Actively participated with professional team to develop and implement preschool IEP.   |   |
| PROFESSIONAL<br>BUSINESS<br>EXPERIENCE | <b>Chase Manhattan Bank,</b> Rochester, NY (7/04-6/11)<br><i>Client Specialist</i> – Trained new and established customer service representatives on essential systems and products as well as cross-regional functions. Monitored and assisted new representatives in handling customer inquiries. Motivated team members to win team award on promoting increased use of automated systems which saved money and increased customer awareness/satisfaction.  |   |