Street (585)555-1111
City, state, zip xxx@aol.com

EDUCATION Nazareth College of Rochester

B.S. in Communication Sciences & Disorders

Minor in Gerontology May 2014 GPA: 3.4 Dean's List, two semesters

CERTIFICATION

New York State Initial Certification (anticipated May 2014)

Teacher of Students with Speech and Language Disabilities, PreK-12

CLINICAL EXPERIENCE

Nazareth College Speech and Hearing Clinic (9/12-5/13)

Student Clinician

- Incorporated story re-tell, sequencing activities and development of pragmatics to effectively assist clients, ages 5-8, with language and articulation disorders.
- Utilized phonemic synthesis program to enhance ability to distinguish sounds.
- Effectively used a positive reinforcement reward system to manage behavior.
- Commended for ability to identify individual interests and develop creative lesson plans that engaged and motivated youth.

RELATED EXPERIENCE

Camp Good Days and Special Times, Rochester, NY (Summers 2010-2011)

Counselor – Provided support and supervision to youth, ages 5-15, with serious and terminal illnesses. Worked closely with peers in a teamwork environment to plan programs and discuss individual camper concerns. Communicated with parents and family members.

COLLEGE LEADERSHIP

Orientation Leader, Nazareth College (8/12-Present)

Actively contribute in a team environment to develop extensive program with goal of facilitating a smooth transition to college for freshmen and transfer students. Lead small group activities, including community service component, and provide education on issues of date rape awareness. Provide on-going support throughout the year.

Office of Residential Life, Nazareth College (8/11-Present)

Resident Assistant – Provide leadership and guidance to students in residence hall. Plan and implement monthly educational, social, and cultural programs. Successfully mediate disputes and intervene in crisis situations. Participate in on-going training on diversity, conflict resolution, and time management.

CUSTOMER SERVICE EXPERIENCE

Ciao!, Pittsford, NY (7/10-9/12)

Trained and supervised eight employees in all facets of customer service in fast-paced family restaurant. Successfully motivated employees by presenting positive demeanor, modeling strong work ethic, and demonstrating commitment to quality.

COLLEGE EMPLOYMENT

Lorette Wilmot Library, Nazareth College, Rochester, NY (8/10-Present)

Reference Desk – Demonstrate broad based knowledge of library holdings and procedures to effectively assist patrons with location and selection of materials. Communicate effectively with faculty, staff, students and community members.

COMPUTER SKILLS

PC and Macintosh -

KILLS Microsoft Word, PowerPoint, Excel, Boardmaker, SMARTBoard