

Paul & Judy Linehan Chapel

Located in Golisano Academic Center at Nazareth College, Rochester, NY

Please bring this with you to meet with the Wedding Coordinator Date _____

Date of Wedding _____ Time of Wedding _____

Date of Rehearsal _____ Time of Rehearsal _____

Bride's Name _____

Groom's Name _____

Mother of the Bride _____

Father of the Bride _____

Mother of the Groom _____

Father of the Groom _____

Other Significant Family Members _____

Clergy/Officiant Name _____

Title _____

Clergy/Officiant Phone Number _____

Email _____

Number of Guest (approx.) _____

Bridal Party _____

Usher/groomsmen duties

Lighting of Candles _____

Seating of Mother(s) _____

Seating of Grandmother(s) _____

Extra Ushers? _____

If using programs, who will distribute? _____

	Name	Phone Number:	Arrival Time:
Photographer	_____	_____	_____
Videographer	_____	_____	_____
Soloist(s)	_____	_____	_____
Organist	_____	_____	_____
Musician(s)	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Florist	_____	_____	_____
Reader(s)	_____	_____	_____
	_____	_____	_____

Will florist stay until your ceremony begins? Yes No

If no, boxes must be labeled with names.

Will florist be responsible for removing flowers after ceremony? Yes No

If not, who will _____

Please list all musical selections you plan to have performed at your ceremony:

Person(s) responsible for coordinating rehearsal/wedding:

Name _____ Phone _____ email _____

(Note: this may be your officiant, a family member or a professional wedding planner.)

Comments: