## How do I submit my work?

1. Once you have added all the correct content to your portfolio and it is ready for submission you can submit your work. Click the green "Submit" button. On the page you want to submit.

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1	ADD CONTENT 🗸	ENGW101_14
x	ENGW 101	▲ Import Content ♦ Modified: 2014-08-22 13:06:05
	► Instructions & Resources	Modilled: 2014-08-22 13.06.05
X	This is my work ready to be submitted.	

2. On the following screen type in your instructor's name to submit your work to be assessed. You can enter more than one name if applicable. Click on the name to select them and then click the blue "Submit" button.

	You are making a submission from PORTFOLIO My Core Portfolio ENGW 101 - English Writing 101	STATUS NOT SUBMITTED
	Where should the submission go?	
$\mathbf{\nabla}$	Enter the Name(s) of the Assessor(s) to Whom You Wish to Submit Alicia Collins Type name(s) in this box and then click to sele	ct them.
	Submit	

3. You will then see a confirmation that your work has been submitted.

You are making PORTFOLIO My Core	STATUS SUBMITTED		
PAGE ENGW 1			
You have successfully subr	nitted		
Assessor	Assessment Instrument	Page	Submitted
Collins, Alicia 🖾	ENGW101_14	ENGW 101 - English Writing 101	2014-08-22