



**BOARD RESOLUTION OF NAZARETH COLLEGE OF ROCHESTER
M/WBE POLICY**

WHEREAS, Nazareth College of Rochester has an unwavering commitment to adhering to ethical, unbiased and legal standards in all of its activities, as set forth in its Code of Conduct;

WHEREAS, NY State may require contractors and subcontractors to adhere to M/WBE regulations and policies in order to enhance MBE and WBE participation in NY State-funded projects;

THEREFORE, BE IT RESOLVED, that this Board of Trustees has reviewed the NY State M/WBE legislation and hereby endorses its adoption as follows:

Nazareth College of Rochester will and will cause its contractors and subcontractors to take good faith actions to achieve the M/WBE contract participation goals set by the State for that portion of State-funded projects requiring M/WBE contract participation goals, by taking the following steps:

- (1) Actively and affirmatively solicit bids for contracts and subcontracts from qualified State certified MBEs or WBEs, including solicitations to M/WBE contractor associations.
- (2) Request a list of State-certified M/WBEs from the contracting State agency- and solicit bids from them directly.
- (3) Ensure that plans, specifications, request for proposals and other documents used to secure bids will be made available in sufficient time for review by prospective M/WBEs.
- (4) Document and maintain records of its good faith efforts, including efforts toward meeting certified minority and women owned business enterprise utilization plans.
- (5) Ensure that progress payments to M/WBEs are made on a timely basis so that undue financial hardship is avoided, and that bonding and other credit requirements are waived or appropriate alternatives developed to encourage M/WBE participation.

BE IT RESOLVED, that the Vice President for Finance and Administration, is appointed Compliance Officer, to be responsible for insuring adherence to all contract participation goals as set forth by the contracting State Agency; and

BE IT FURTHER RESOLVED, that, periodically, the Compliance Officer shall report on organizational compliance, as deemed appropriate, to the Board of Trustees.

**Adopted:
April 28, 2014**