![Nazareth College logo]

2018 SCHOLARSHIP AND INNOVATION AWARDS (SIA)

REQUEST FOR PROPOSALS

PURPOSE OF THE SIA FUNDS:

Scholarship and Innovation Awards are meant to support new creative activity, research, or scholarly projects consistent with institutional strategic, department and individual goals. SIA Funds are intended to provide a one-time infusion of funding (i.e., seed money) for enrichment projects that otherwise might not be possible.

They are not intended as a source of ongoing funding. Projects that will establish an agenda for creative or scholarly activity, be completed as a result of a one-time infusion of funding, result in peer reviewed publications or presentations, have the potential for external funding, and/or have a significant impact on the community will be given priority.

NEW IN 2018:

Faculty may apply for a travel reimbursement, OR program support, OR a stipend, but awards cannot be split between the options. Program support would include bringing a program to campus such as hosting a traveling workshop, inviting a speaker, or sponsoring training related to the departments' research and scholarly goals. Examples include hosting a workshop for faculty to learn more about new methodology that would benefit a significant proportion of the department's faculty, inviting a speaker to present to faculty on a topic related to research and scholarship goals of the department or program, or working with a professional organization to bring a traveling workshop to campus. Program Support Awards can also be used to purchase non-consumable materials or supplies in support of department or program scholarly goals. Program Support does not include curriculum, course, or academic program development.

DESCRIPTION OF SIA OPTIONS

Travel
Travel must be directly related and crucial to the project. Examples of travel reimbursements include travel to conduct archival research, learn a specific technique at another institution, or collaborate on scholarship. These funds are not meant to supplement professional development or to attend conferences as a participant.

Program Support
This option is intended to facilitate bringing programming to campus or investing in department resources in support of department or program research and scholarly goals. Funds will be available to host on-campus programming or to purchase non-consumable materials and supplies that will benefit a significant portion of faculty while also supporting a department or program's research or scholarly goals. Types of eligible programming could include a grant writing workshop, statistical analysis workshop, workshop or speaker on incorporating undergraduates in faculty scholarship. Materials and supplies should have an estimated useful life of at least 2 years. Examples may include supplement or attachment to existing equipment, reference materials, or another tangible item that is not required for courses but would enhance faculty scholarship. Proposals aimed at academic program or curriculum

development, accreditation, or not directly related to the department's research and scholarship goals are not eligible. Materials and supplies that are consumable, required for courses, or which do not benefit a significant number of faculty are also ineligible.

Stipends

Applications will be considered for stipend payments to compensate individuals for work that is clearly above and beyond expectations. Stipends may be split between multiple individuals or delegated to other employees completing the proposed work in accordance with HR policies and procedures. Examples of potential Stipend SIAs may include a faculty member proposing to compensate a note-taker, indexer, or musician. Stipend applications will require the applicant to provide a justification as to why the work is outside the normal expected workload, and in general it is anticipated that payments will compensate non-faculty members necessary to facilitate the proposed work.

Students are not eligible to receive stipends.

APPLICATION/SELECTION/REVIEW PROCESS:

Up to 10 SIA projects will be funded in 2018. Faculty whose projects are funded will be awarded up to $2,500 as either program support reimbursement/direct vendor payment, travel reimbursement, or stipend payments. **Each faculty member may receive only one summer grant in 2018 (either SIA or SOARS).** In the case of collaborative projects, the award will be divided. SIA funds may not be used to support work carried out while a faculty member is on sabbatical or on contract for other full time work and should not be requested for the summer following or preceding leave.

All proposals must be submitted on the appropriate Proposal Application Form that should be saved and submitted electronically as a Word document in an email attachment to your department chair or Associate Dean for Academic Affairs by February 5, 2018. The subject line must include SIA-your name (i.e., SIA-Joe Smith).

All proposals must have the approval of the department chair or in the case of the School of Education approval of the Associate Dean for Academic Affairs, who will then forward the approved proposal to their Dean by February 12, 2018. Deans will forward the approved proposals to OSPFR (dmathew4@naz.edu) by February 19, 2018. Complete proposals with Chair and/or Dean approvals will be compiled and reviewed by the deans and faculty committee representatives.

The following criteria will be used in scoring the proposals*.

Key Question	Application to different disciplines-- please note you are not expected to address all the bullets, just those that are applicable to your discipline.	Total Points
Why does it matter?	● What is the significance? ● How will the activity advance knowledge and understanding? ● How does the proposed work relate to the field?	25
How is it new?	● What are the creative, original, and transformative concepts and activities? ● What is the quality of innovation in terms of the idea, approach, method, or technology?	5

How will it be done?	● Is the proposal well-reasoned and well organized? ● Are the quality of the project and clarity of project goals clearly articulated? ● Is the proposed timeline appropriate?	20
What is the anticipated impact?	● Are the anticipated results clearly stated? ● What will be the overall impact of the project within and outside the discipline? ● What is the potential benefit to society or the community? ● How will results be shared?	25
How will success be determined?	● How will the author determine success? ● Are the proposed outcomes realistic for the timeline? ● Are potential outcomes and anticipated results stated?	25
	Total Points Possible	**100**

*Adapted from Falk-Krzesinski and Tobin, *The Journal of Research Administration, (46)2.*