

Introduction

Research and other sponsored activities are an integral part of the academic mission of Nazareth College of Rochester. As such, the guiding principles of this policy are to recognize the impact of sponsored programs for which F&A is charged, and to promote further success by making resources available to administrative units and programs with responsibility for sponsored programs, research, and scholarly activity.

The College's current federally negotiated indirect cost rate is 68% of Salaries and Wages exclusive of fringe benefits. However, because of the types of awards received, the College rarely receives more than 8% of modified total direct costs which excludes tuition remission, scholarships, and subcontract amounts greater than \$25,000.

Policy Statement

It is the policy of Nazareth College of Rochester to request the approved federal Facilities and Administrative Costs (F&A or indirects) rate on all federal grants and/or contract proposals. Many foundations also allow F&A costs to be added to grants, and the allowed rate for each specific foundation or corporation should be requested.

F&A Revenue Sharing Policy for Grants and Contracts

Nazareth College of Rochester will distribute recovered F&A from external sponsors as follows:

College General Fund	40%
Vice President for Academic Affairs (VPAA) Indirect Recovery	20%
Office of Sponsored Programs and Faculty Research (OSPFR) Professional Development Fund	20%
Dean, for distribution and support of programs	20%

Guidelines

The Vice President for Academic Affairs will have oversight of this policy. Changes to the general fund allocation may also require input and/or approval from the Vice President for Finance and Administration.

Procedures

Indirect costs charged on grants are intended to reimburse the College for real costs incurred in connection with administration of sponsored programs.

The principle that applies to this process is as follows: Funds from overhead (indirect costs) should be used to enhance research or scholarly activities with at least 20% of recovered funds directly supporting research and scholarship. The 20% required for direct support will be managed by the Director of the Office of Sponsored Programs and Faculty Research with input from the Vice President for Academic Affairs. Of the remaining recovered indirect costs, not transferred to the College's General Fund, 20% will be maintained in a separate VPAA Recovered Indirect Costs account and administered at the discretion of the Vice President for Academic Affairs. The remainder of the recovered indirect costs, equal to 20%, will be transferred to an account managed by the respective dean. In the event the award has more than one Principal Investigator or Program Director representing multiple schools the portion of recovered indirects will be split between the represented schools in proportion to the representation. For example if an award has 3 faculty from SOE and 2 from HHS the 20% recovered indirects designated for the dean would be split 60% to SOE and 40% to HHS.

Recovered indirects funds will be reallocated at least annually by the Office of Sponsored Programs and Faculty Research. Reallocations may occur at the end of each fiscal quarter, award closeout, or account closeout, the timing of which will be determined by the Office of Sponsored Programs and Faculty Research.

Questions concerning the application of this policy should be directed to the Office of Sponsored Programs and Faculty Research.