



Office of the Registrar • Smyth 1
4245 East Ave • Rochester, NY 14618
Phone (585) 389-2800 • Fax (55) 389-2612
Email registrar@naz.edu

Permission for Faculty to Discuss Academic Progress

Students - return completed form to course instructor

Note – a separate form is required for each class/instructor

Nazareth College upholds the protection of student education records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA). Other than directory information and specific exceptions outlined by FERPA, Nazareth will disclose student education records only with the written consent of the student.

Students may grant permission for selected faculty (or other Nazareth College administrators) to discuss specific course progress information with the person(s) identified below.

I _____ give permission for my instructor or advisor,
printed student name

_____, to discuss my academic progress in
faculty member's name

_____, with the person(s) designated below:
specific term and course

authorized designee

authorized designee

I understand my rights under the Family Educational Rights and Privacy Act and the college's guidelines.

Student Signature

Date

To finalize authorization, student must give this completed and signed form to the faculty member or Nazareth administrator named above

Faculty member must submit a copy of this form to the Registrar's Office (Smyth 1)

For Office Use Only:
PERC Code Added: _____ Processed By: _____