

Accessing a Transcript through NazNet Self-Service

For best results, use Google Chrome.

1. Visit the home screen for NazNet, and log in with your credentials. Once logged in, click NazNet Self-Service

NAZARETH COLLEGE NazNet 3.1

LOG IN MAIN MENU CONTACT US

Registrar's Disclosure: It is the responsibility of the student, faculty member, or staff member to read and understand College policies as published in the Undergraduate and Graduate Catalogs, as well as in the college-wide or departmental policy manuals. Catalogs and college-wide policies are published on the Nazareth College website; students should consult specific departments/programs to obtain department-specific handbooks.

Welcome Guest!

Guest / Search for Classes: View catalog and class listings

Student Finance Proxy (Authorized User): Parents and others who have been granted access to student financial information can view and pay bills

Faculty, Staff, Students & Alumni: access your records/accounts by selecting [Log in](#)

MAIN MENU

- Guest / Search for Classes
- Student Finance Proxy (Authorized User)
- Applicant Dashboard

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Welcome Student!

Advisor Registration Approval:

ADVISORS: Approve student registration

NazNet Self-Service:

STUDENTS: Student Planning, Student Finance (billing and financial aid), Graduation Application, Transcript Requests

FACULTY: Advising, Grading, Faculty (class information)

STAFF, FACULTY & STUDENT EMPLOYEES: Tax Information and Banking Information (Direct Deposit and Faculty/Staff Reimbursements)

Refunds & Enrollment Verifications:

STUDENTS: Manage your funds, download your enrollment history confirmation

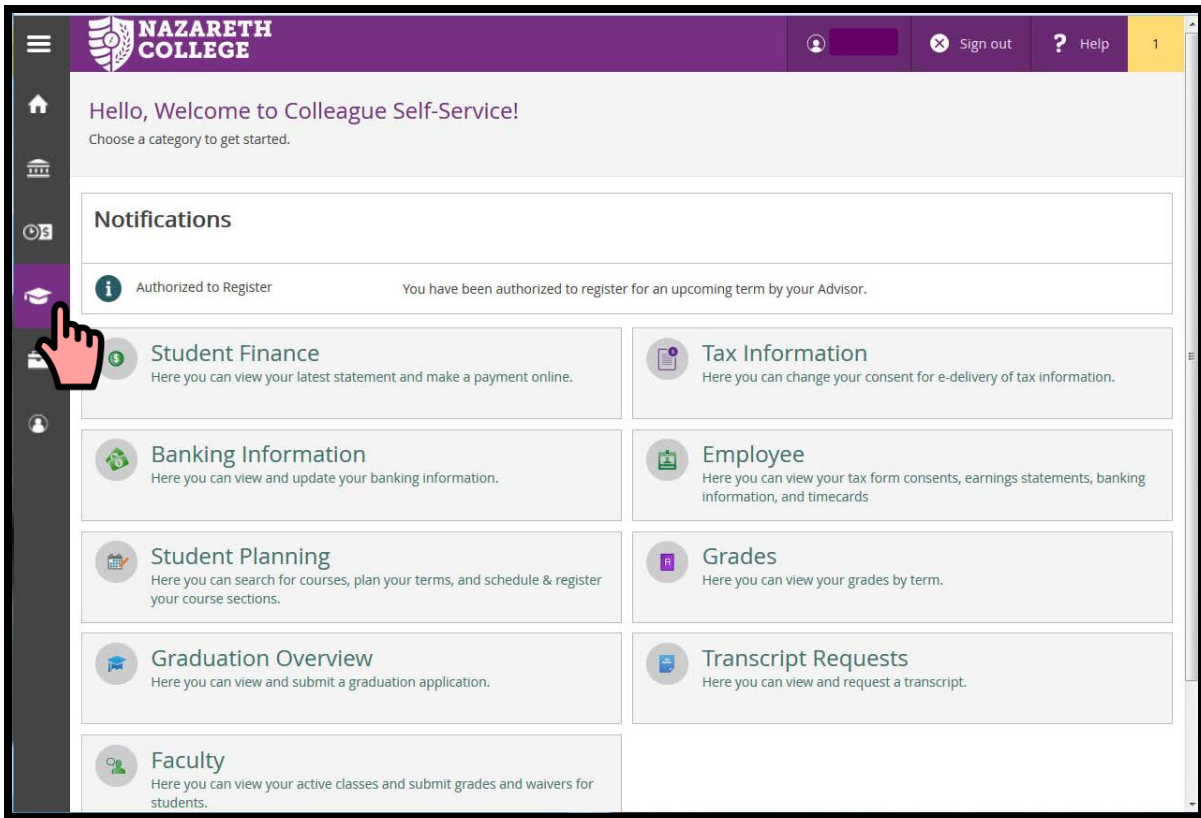
Time Cards/Payroll, Benefits & Budget:

STAFF, FACULTY & STUDENT EMPLOYEES: Enter and approve time cards, locate budget information (faculty & staff), and view employee information, including benefits, pay advices, position summary, and leave plan summary

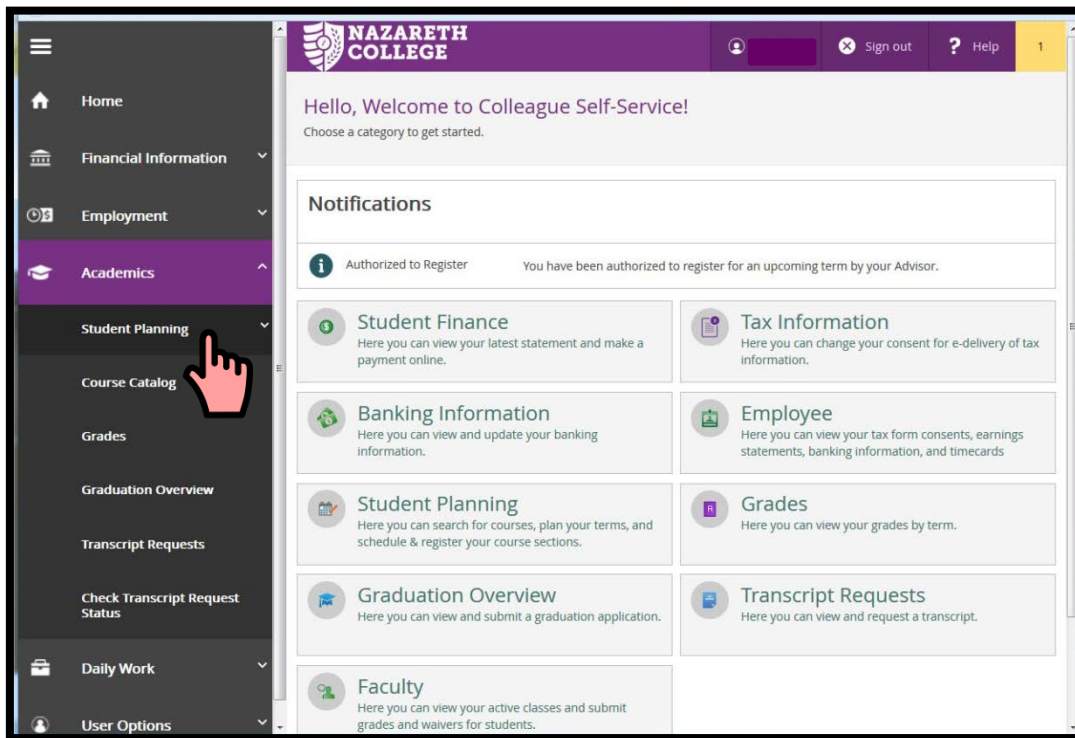
MAIN MENU

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- Refunds & Enrollment Verifications
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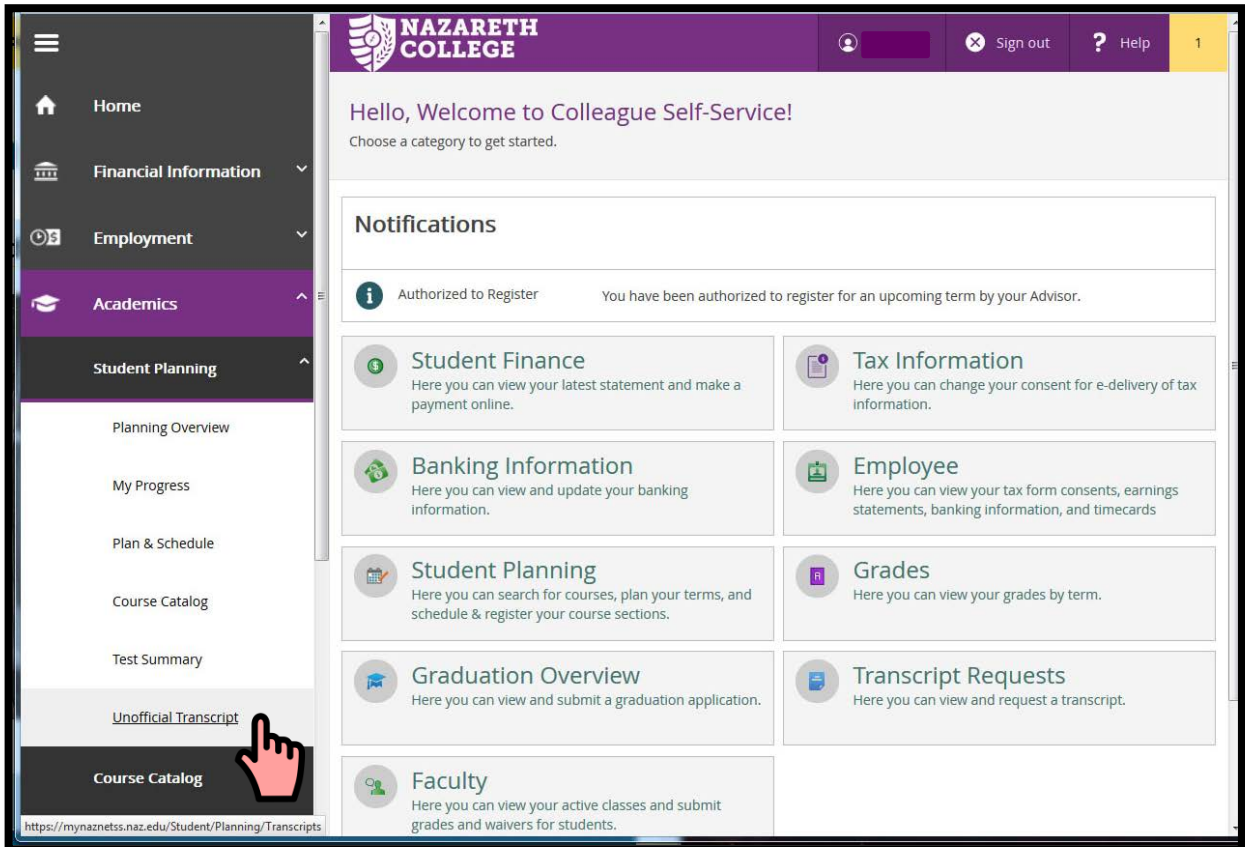
2. Click “Academics” in the side menu.



3. When the menu drops down, click “Student Planning”



- When the “Student Planning” Menu drops down, click “Unofficial Transcript” at the bottom of the list.



- From there, you may access your transcripts that will download in PDF form. **For best results, use Google Chrome.**

