



NAZARETH COLLEGE

School of Education

Office of Clinical Experience and Partnerships

Job-Referenced Literacy Practicum Proposal Form

If you employed in a local school/agencies and wish to complete your fieldwork hours in a classroom of a colleague who is the assigned teacher of record, you may request to complete a job-referenced fieldwork placement. The classroom setting must meet the requirements for both the course and New York State.

- Requests for a job-referenced placement must be received **prior** to the end of the first week of class.
- Complete an **attendance verification** form and have it signed by your colleague during **each** visit.

Teacher Candidate Information

Student Name: _____ Student ID#: _____

Program: _____ Semester/Year _____

Course: LTED 612 Literacy and the Diverse Learner Hours Required: 20 Hours

Course: LTED 640 Intro to Literacy Assessment, Evaluation & Instruction (Elementary) Hours Required: 10 Hours

Course: LTED 660 Intro to Literacy Assessment, Evaluation & Instruction (Secondary) Hours Required: 10 Hours

School Information:

District: _____

Name of School/Agency: _____

School/Agency Address: _____

City _____ Zip Code _____

Administrator's Name _____

Administrator's Email _____

Classroom Information:

School-Based Teacher Educator's Name _____

School-Based Teacher Educator's Email _____

Grade Level(s) _____

Additional Information

Please write a detailed paragraph explaining your colleague's classroom setting meets the course requirements.

Please return this form to the Office of Clinical Experiences and Partnerships via email: fieldexp@naz.edu

Have you done job-referenced/job-embedded in a previous semester?

If yes, please list each **course number**, **semester**, and **school name** where a job-referenced or job-embedded placement was completed.

School Administrator Approval

Your signature below confirms the approval of this job-referenced placement.

Administrator's signature

Date

School-Based Teacher Educator's signature

Date

Nazareth College Official Use Only

The proposed job-referenced placement is approved.

The proposed job-referenced placement is denied.

Additional Comments

Name of Nazareth Program Director

Nazareth Program Director's signature

Date

Name of Office of Clinical Experiences
And Partnerships Director

Office of Clinical Experiences and Partnerships
Director's Signature

Date