

## GENDER CHANGE FORM -- WITH OPTION FOR NAME CHANGE

### INSTRUCTIONS

Please complete this form in its entirety and submit with the required documentation listed below.

#### **Accepted Documents for Gender Change**

- Valid driver's license or other government-issued photo ID reflecting the change

#### **Accepted Documents for Name Change**

- Legible copy of a government-issued photo ID with new name
- Court document reflecting name change
- Marriage certificate
- Copy of social security card with new name

### Part 1: Gender Change

Are you requesting a gender change with the required documentation attached?  YES  NO

Requesting a gender change **TO**:  MALE  FEMALE

### Part 2: Name Change

Former Name:

First Name	Middle Name	Last Name
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New Name:

First Name	Middle Name	Last Name
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### Part 3: Contact Information

ID#: _____  Email address: _____	Phone Number: _____
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By submitting this form with required documentation and signing below, you are requesting that the Nazareth College Registrar's Office change your gender and/or your name. We will process your request within three business days and will email you when it is complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Note to Students:** By signing above, you authorize the release of name change documents, if requested, to the National Student Clearinghouse for the purpose of notifying lenders and allowing employers and other authorized parties to verify your enrollment and/or degree.