

2019 Proposal for Full-Time Faculty Recruiting Timeline

Subject to revision

Guidelines and Cover Sheet for Full Time Faculty Searches is posted on the Academic Affairs Webpage

<https://www2.naz.edu/academic-affairs/academic-information-faculty/>

March 1, 2019 Proposals for faculty searches due from Chairs to Deans for searches for the following year. Refer to Academic Affairs webpage.

April 1, 2019 Proposals with priorities from Deans to VPAA.

April 30, 2019 Tentative faculty hiring plan completed by VPAA based on submissions; departments can begin working on plans for recruiting including attention to diversity hiring goals.

Timeline for Posting Positions:

Please Note: Departments determine which posting date works best for their programs. Complete and accurate documentation must be forwarded to Laura Putnam in order for positions to be submitted in a timely manner with HR, the Chronicle, Inside Higher Education and other official publications. Documentation received after the stated date will be deferred to the next posting date.

August 1, 2019 First date for departments to submit job postings to VPAA for HR, the Chronicle and other official publications.

August 15, 2019 Second date for departments to submit job postings to VPAA for HR and other official publications. Postings received by this date will be held and posted in the September 1st Chronicle submission.

September 1, 2019 Third date for departments to submit job postings to VPAA for posting by HR, the Chronicle and other official publications. **Please note: This is the final date for ads to be posted in the Chronicle.**