NAZARETH COLLEGE

TRANSFER CREDIT APPROVAL FORM

- Advance approval of transfer courses is required. Signatures of faculty advisors and the chairperson of the department in which the transfer course is located must be obtained prior to submitting this form to the Academic Advisement Center (AAC).
- External courses are accepted as transfer credit and are not included in GPA calculations. Only courses with grades of "C-" or better will be transferred. Pass/Fail grades are not allowable.
- No more than 8 credit hours or 2 courses may be taken in any one 5 or 6 week summer session.
- No more than 66 credit hours may be transferred in from two-year colleges and a maximum of 90 credit hours in total.
- Please consult the Academic Policies and Procedures section in the Undergraduate Catalog or the AAC website for additional information concerning transfer credit policies.

Name: _____ ID#: _____
Last First
Phone: _____ E-mail: _____

HOME ADDRESS

Street: _____ City, State, Zip: _____

Did you enter as a transfer student? ☐ Yes ☐ No Today's date: _____

Major(s): _____ GPA: _____

Name of college where courses will be taken: _____

Courses will be completed during: Fall 20___ Intersession 20___ Spring 20___ Summer 20___

TRANSFER COURSE (Note: Course must be a credit-bearing course at an accredited institution)		CR. Hours	Nazareth Course #	Repeat*	Degree Completion	Major	Minor	Core	Required for future Degree	Personal Enrichment	Other (Explain below)	DEPARTMENT APPROVAL
Course #	Course Title											
1				☐	☐	☐	☐	☐	☐	☐	☐	
2				☐	☐	☐	☐	☐	☐	☐	☐	
3				☐	☐	☐	☐	☐	☐	☐	☐	
4				☐	☐	☐	☐	☐	☐	☐	☐	
5				☐	☐	☐	☐	☐	☐	☐	☐	

*Are you repeating a course? ☐ Yes ☐ No Nazareth Course Number: _____ Original Grade: _____
(Note: Successful completion of an approved transfer course will not replace the Nazareth grade, but can satisfy requirements for major, core, etc.)

Approval Signatures:

Faculty Advisor(s): _____ Date: _____

Transfer Credit Evaluator (AAC-Smyth 2): _____ Date: _____

Comments: _____

_____

_____

Copies: ☐ Student ☐ Advisor(s)

4245 East Avenue • Rochester, NY 14618-3790 • Phone: (585) 389-2871 • Fax: (585) 586-2452