



# GRADUATE ACADEMIC WARNING/ PROBATION FORM

Meet with program director then return this completed form to the Registrar's Office located in Smyth Hall, Room 1

_____ Last Name	_____ First Name	_____ Middle	_____ Student ID #
_____ Address			_____ Home Phone
_____ City	_____ State	_____ Zip	_____ Work Phone
_____ Current Student Program			_____ Cell Phone
			_____ Email

### Probation Meeting

Due to academic warning or probation, this form documents my meeting with my Program Director. I understand that the Program Director Signature indicates (1) we have met for the purposes of advisement and program review, and (2) following this process, I will be allowed to register for, or continue to attend classes. In the space below please describe the actions agreed upon by you and the Program Director to improve your academic performance. Use additional paper if necessary and attach.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ Student Signature	_____ Date	_____ Program Director Signature	_____ Date
----------------------------	---------------	-------------------------------------	---------------

### Credit Hour Limitation

Academic warning or probation status allows for a maximum of 6 credit hours of coursework in the current or subsequent semester (three credits in each summer session). If you are registered for more than the allowable credits, list the course(s) from which you should be dropped (based on program director recommendation) in the space below. The Registrar's Office will process your request.

\_\_\_\_\_

### Registrar's Office Authorization

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

_____ Signature, Vice President for Academic Affairs or appropriate designee	_____ Date
---	---------------

Student Copy    Updated Advisor Copy    Office Copy

Processed by: _____ Date: _____
------------------------------------