How do I submit my work?

1. Once you have added all the correct content to your portfolio and it is ready for submission you can submit your work. Click the green “Submit” button. On the page you want to submit.

2. On the following screen type in your instructor’s name to submit your work to be assessed. You can enter more than one name if applicable. Click on the name to select them and then click the blue “Submit” button.

3. You will then see a confirmation that your work has been submitted.

Still need help? portfolio@naz.edu 585-389-2633