2015 SCHOLARSHIP AND INNOVATION STIPENDS (SIS)

REQUEST FOR PROPOSALS

PURPOSE OF THE SIS FUNDS:

Scholarship and Innovation Stipends are meant to support new creative activity, research, or scholarly projects consistent with institutional strategic goals. SIS Funds are intended to provide a one-time infusion of funding (i.e., seed money) for enrichment projects that otherwise might not be possible and are clearly above and beyond what would ordinarily be expected.

They are not intended as a source of ongoing funding. Projects that will establish an agenda for creative or scholarly activity, be completed as a result of a one time infusion of funding, result in peer reviewed publications or presentations, have the potential for external funding, and/or have a significant impact on the community will be given priority. Projects that involve interschool partnerships and collaborations and/or engage students will also be given priority.

APPLICATION/SELECTION/REVIEW PROCESS:

Up to a maximum of 10 SIS projects will be funded in 2015. Faculty whose projects are funded will be awarded a $2,500 summer stipend. Each faculty member may apply for only one summer grant in 2015 (either SIS or CARS). In the case of collaborative projects, the stipend will be divided. SIS funds may not be used to support work carried out while a faculty member is on sabbatical or on contract for other full time work. In addition to one summer grant, a faculty member may apply for a Faculty Grant Development Fellowship. However, if the applicant is awarded the Fellowship, the summer grant proposal will not be considered for funding.

Because these funds are meant to support start up projects, it is anticipated that many stipends will be awarded to junior faculty. However, stipends will also be awarded to more senior faculty who are beginning a new initiative.

Priority will be given to projects that have not previously received funding. Funding for a second year will be considered if all previous assessment reports have been submitted and the request is accompanied by a progress report that clearly documents: 1) progress to date; 2) what will be accomplished in the next phase of the project; and 3) the expected result of additional funding.

All grants must be submitted on the appropriate Proposal Application Form that should be saved and submitted electronically as a Word document in an email attachment to your department chair by January 16, 2015. The subject line must
include SIS-your name (i.e., SIS-Joe Smith).

All grants must have the approval of the department chair, who will then forward the approved proposal to their Dean by January 21, 2015. Deans will forward the approved proposals to SPFR (dmathew4@naz.edu) by January 26, 2015. Complete proposals with Chair and Dean approvals will be compiled and reviewed by the deans and faculty committee representatives.

The following general criteria will be used in judging the proposals.

- Significance of the project and/or impact of the project in the community
- Project is clearly above and beyond assigned and expected activities
- Project seems doable in the timeframe available
- Plans for peer review and presentation are specific and achievable
- Previously funded projects have been fruitful and assessment/vignettes completed
- Proposal is well written, accessible to a non-expert reader, and contains a clear and articulate outline for a plan (1000 words maximum) about:
  1) the goals of the project
  2) how funding would support these goals
  3) the methods that would be used to achieve these goals
  4) how the project aligns with the SIS grant objectives
  5) the long-term benefits to students, the faculty member, and/or Nazareth College community.
- Application is complete and all conditions of application have been met.

TIMELINE FOR SIS FUNDING:

- Call for proposals: Early December 2014
- Proposals due to Chairs: January 16, 2015
- Proposals to Deans from Chairs: January 21, 2015
- Proposals to SPFR (Debbie Mathewson) from Deans: January 26, 2015
- Full packet of proposals to reviewers: January 28, 2015
- Reviewer comments to Debbie Mathewson: February 9, 2015
- Final review completed: March 2015
- Notification letters sent: Early April 2015
- Project vignettes due to SPFR: October 19, 2015