

**NAZARETH COLLEGE**  
**Approval of Job-Embedded or Job-Referenced**  
**Fieldwork**

**Term:**       Fall       Spring       Summer A       Summer B      **Year:** \_\_\_\_\_

- Teacher candidates are to request approval for job-embedded or job-referenced fieldwork **prior** to the start of the course.
- **Each course** with related fieldwork **must** have a separate approval form.
- Please be aware that the number of hours you are able to do Job-embedded/Job-referenced placements may be **limited** based on program and certification requirements.
- You will need to discuss individual circumstances with your Program Director.

**Job-embedded** – If *you are the teacher* in a classroom that meets your course requirement for field experience, you may use your classroom to fulfill these hours.

**Job-referenced** – If you are currently employed in a school building, you may use a colleague's classroom which meets the course requirements, to fulfill your field experience hours.

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Program: \_\_\_\_\_ Course: \_\_\_\_\_ Hours Required for Course: \_\_\_\_\_

**School Information:**

Name of School/Agency: \_\_\_\_\_ District: \_\_\_\_\_

School/Agency Address: \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

**Classroom Information:**

Grade Level(s) \_\_\_\_\_

Check all that apply to the students in the classroom where the fieldwork will take place:

- Bi-Lingual Learners     English Language Learners     Gifted and Talented Learners     Learners with IEP's or 504's
- General Education     I-COT     Resource Room     Self-Contained

Colleague's Name (*only if job referenced*) \_\_\_\_\_

Colleague's E-Mail Address (*only if job referenced*) \_\_\_\_\_

Have you done job-referenced/job-embedded in a previous semester?  
*If yes, please list the **course number**, **semester**, and **school name** if applicable.*

\_\_\_\_\_  
\_\_\_\_\_

**Administrative Approval**

**Your signature below confirms the approval of this job-embedded/job-referenced placement. The teacher candidate must also provide an Attendance Verification Form for you to sign to validate attendance on the days that the teacher claims for his/her fieldwork hours.**

\_\_\_\_\_  
Name of Principal or Director

\_\_\_\_\_  
Principal or Director's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Nazareth Program Director

\_\_\_\_\_  
Nazareth Program Director's signature

\_\_\_\_\_  
Date

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