

Nazareth College of Rochester

INFORMAL (INITIAL) GRIEVANCE FORM FACULTY  
(FULL-TIME OR PART-TIME)

Name of Grievant

Date Filed

Title or Rank of Grievant

Department

Grievable Matters

*Please check all that apply:*

- Administration of policies
- Dismissal
- Infringement of faculty rights
- Promotion (procedural)
- Questions of policies and procedures
- Salary
- Tenure (procedural)
- Violations of academic freedom
- Working conditions

All grievances related to discrimination (including harassment and bullying) based upon age, career/family, carrier status, color, disability, domestic violence victim status, ethnicity, gender, gender expression, gender identity, genetic information, marital status, national origin, race, religion, sex, sexual orientation, veteran status, and any other protected status must be filed with the Office of Human Resources.

Nature of Grievance:

Requested Resolution:

**Name of Grievant**

**Date Filed**

**Signature and Submission**

By my signature below, I understand and give my consent for the Informal (Initial) Grievance Process to commence, as described in the Faculty Manual. This Grievance Form, together with material submitted or gathered which relates to this claim will become part of the Grievance Record and will be made available to all parties necessary to bring this matter to final determination.

**Submitted by**

**Date**

This completed form should be submitted to the Chair of the Committee on Faculty Grievances.

**Received by**

**Date**

**Name and Title**

***Note: Any changes made to the grievance, including the remedy sought, during the grievance process, may result in the re-commencement of the process, in the sole discretion of the Committee on Faculty Grievances.***