



Sexual Misconduct Disclosures: A Guide for Faculty and Staff



1. Listen

A. Confirm the person's safety. If they are not safe, help them to get to a safe place. Call Campus Safety at 585-389-2850 if needed.

B. Explain that as an employee of Nazareth College, you are obligated to share the information you know with the Title IX Coordinator.

C. Provide nonjudgmental support. Avoid questions that suggest blame or show doubt. Respond with compassion and sensitivity.

2. Refer

A. Review reporting options with the person - both the right to file a report with law enforcement and the right to file a report with Nazareth College.

B. Direct the person to on-campus confidential resources. Share off-campus resources.

C. Inform the person that they will be protected by the College from retaliation for reporting the incident.

3. Report

A. Notify the person that the Title IX Coordinator will contact them, but it is their choice whether to meet with the Title IX Coordinator.

B. Contact the Title IX Office to report the incident:
Karen Vicks, 585-389-2877, kvicks8@naz.edu, Shults Center 100A.

Reporting Options

Karen Vicks, Title IX Coordinator
585-389-2877 or kvicks8@naz.edu

Jo Ellen Pinkham, Deputy Title IX Coordinator
585-389-2060 or jpinkha0@naz.edu

Phil Steckley, Deputy Title IX Coordinator
585-389-2838 or psteckl4@naz.edu

Kerry Dunn, Deputy Title IX Coordinator
585-389-5138 or kdunn4@naz.edu

Campus Safety
585-389-2850

NY State Police Campus Sexual Assault Victims Hotline
1-844-845-7269

Off-Campus Law Enforcement
911

Confidential Resources

Health and Counseling Services
585-389-2500

Center for Spirituality
585-389-2303

RESTORE Sexual Assault Services
585-546-2777

Willow Domestic Violence Center
585-222-7233

NYS Domestic/Sexual Violence Hotline
1-800-942-6906