

Advising for Study Abroad

Study Abroad Resources

- The Center for International Education (CIE) oversees [study abroad](#) at Nazareth. A variety of options are available to students including: [Long-term programs \(1-2 semesters\)](#), [Short-term programs \(less than 15 weeks\)](#), [Internships](#), and [Service Opportunities](#).
- Students interested in studying abroad should be referred to Kathy Hansen, Assistant Director for Overseas Studies & Exchanges at Nazareth's Center for International Education, khansen7@naz.edu, x2673, GAC119.

The Advisor's Role in the Process

- Encourage your advisees to study abroad.
 - Students must be in good academic standing and have personal maturity, motivation, and probability of ease in adapting to new situations.
 - A minimum cumulative 2.5 GPA is required to participate in study abroad; some international programs have a minimum cumulative 3.0 GPA. A student with a GPA under the minimum can direct an appeal to Dr. Nevan Fisher.
- Help your advisees identify which semester(s) would be best for them to go abroad.
- Refer students to their career coach if interested in using their SPARK grant for study abroad.
- Refer students to Kathy Hansen in CIE to explore options and learn about the application process.
- After a student has been accepted to a program and has identified courses, **review and approve the student's courses** on a *Nazareth College Study Abroad Course Approval and Posting Form* (available on the Registrar's website) **to be sure they are appropriate for the student's program**.
 - Students can often take PEQ or IS courses in history, visual & performing arts, and literature and foreign language courses.
 - Students are unlikely to find courses in mathematics and natural sciences.
 - IMPORTANT: Provide the equivalent Nazareth course numbers whenever possible on the posting form for the courses to be taken abroad. Consult with department chairs if necessary.
- While abroad, advise the student for the next term during the regular advisement period through email, Skype, FaceTime or other apps. Approve the student for registration.

The Student's Role in the Process

- Meet with advisor to determine the best time to study abroad.
- Meet with career coach if interested in using SPARK grant for study abroad.
- Meet with Kathy Hansen in CIE to explore study abroad options.
- Decide on a program and complete the application process per the CIE website. Watch deadlines!
- Once accepted to a program, complete the *Nazareth College Study Abroad Course Approval and Posting Form*. Get courses approved by the advisor, department chair for each course and study abroad program director. The posting form is submitted to Kathy Hansen for submission to the Registrar's Office.

Registration, Credits, and Grades

- After receiving the completed *Nazareth College Study Abroad Course Approval and Posting Form*, the Registrar's Office registers the student for the number of credits specified. Specific courses are added to the Nazareth transcript after the courses have been completed and the study abroad transcript has been received.
- For Nazareth's long-term and short-term programs, courses count as Nazareth coursework and grades are included in the computation of the GPA.
- For students studying abroad through non-Nazareth programs, coursework is treated like transfer credit. Credit will transfer for grades of C- or better and grades are not included in the GPA calculation. The students need to have these programs approved ahead of time by the CIE and also complete the posting forms.