



International Student Transfer Release Form

(To be completed by International Students who have been studying in the U.S. prior to coming to Nazareth.)

Please complete the top portion of this form, and have the bottom portion completed by the International Student Advisor at the school you currently attend.

TO BE COMPLETED BY THE STUDENT:

Name: _____ Date of Birth: ___ / ___ / _____
(month) (day) (year)

Semester you intend to transfer to Nazareth College: _____

Degree Sought at Nazareth: _____

Do you intend to travel outside the U.S. just before beginning your studies at Nazareth College? _____
(If yes) Dates: from _____ to _____

If you answered "yes" above, will you need to apply for an F-1 visa to return to the U.S.? ____ Yes ____ No

Address to send your I-20 or DS-2019: _____

I hereby grant permission for the information requested to be forwarded to Nazareth College.

Signature

Date

TO BE COMPLETED BY THE DESIGNATED SCHOOL OFFICIAL (DSO) OR RESPONSIBLE OFFICER (RO) AT CURRENT SCHOOL:

In accordance with pertinent USCIS regulations, we request that you confirm the above named student's status at your institution so that we may process a transfer in SEVIS. Nazareth College of Rochester (BUF 214F00190000) for F-1 Visas or Nazareth College of Rochester (P-1-10014) for J-1 Visas.

Please complete the following and return this form by mail or email to:

Nazareth College, Center for International Education, 4245 East Avenue, Rochester, NY 14618

Laura Barnard, Assistant Director: lbarnar4@naz.edu

If you have any questions, please do not hesitate to call our office at 585-389-2371.

What is the student's SEVIS ID? _____

What is the student's SEVIS transfer release date? _____

To the best of your knowledge, is this student currently maintaining status under the regulations of the USCIS? _____ Yes _____ No

If No, please explain (include details regarding reinstatement if applicable):

Please indicate the student's dates of attendance at your institution: _____ to _____

Please list any periods of Optional or Curricular Practical Training or Academic training: _____

Signature of DSO or RO and Date

Name and Title of DSO or RO

Name and Address of Institution

Telephone Number

Procedures for F-1 and J-1 Students Transferring to Nazareth College from another school in the U.S.

If you are transferring to Nazareth College from another U.S. school, you must follow the procedures outlined below:

1. Complete the top portion of the International Student Transfer Release Form.
2. Notify the school you currently attend that you wish to transfer to Nazareth College. Ask the designated school official there to:
 - a. Enter into SEVIS your intent to transfer to Nazareth College.
 - b. Enter into SEVIS a “transfer release date”.
 - c. Complete the bottom portion of the **International Student Transfer Form** on the front of this sheet.
3. If we do not already have on file copies of your pertinent immigration-related documents, please send copies of those as well. We cannot issue a new I-20 or DS-2019 form to you until we have the following documents in our office:
 - a. A copy of your unexpired passport identity page.
 - b. A copy of your I-94 Arrival/Departure Record (the small, white card stapled to your passport).
 - c. Copies of previous I-20 or DS-2019 forms issued to you by other institutions.
 - d. Completed **International Student Transfer Form**.
4. If all your documents are in order, a designated school official (DSO) will notify USCIS of your transfer to Nazareth College through SEVIS. The DSO will issue a new I-20 or DS-2019 form to you. This becomes your current, valid I-20 or DS-2019 form; keep it together with all of your previous I-20s or DS-2019 forms.

Please note that we must wait until after the “transfer release date” entered into SEVIS by your current school before we can issue your new I-20 or DS-2019 form.

5. You must report to our office, the Center for International Education (Golisano Building, Room 121) no later than 15 days after the start date on your Nazareth I-20 or DS-2019 and request that we complete the transfer process. Failure to report to our office within this time period is a violation of your nonimmigrant status. Bring your new Nazareth I-20 or DS-2019 form with you.

**IMPORTANT NOTE:
FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT
IN VIOLATION OF YOUR IMMIGRANT STATUS**