



## Staff Work Life Committee Meeting Notes

Wednesday, January 31, 2018

### Attendance

Patricia Huntington, Brian McGahan, Joshua Loucks, Laura Putnam, Cathy Stevens, Jo Ellen Pinkham, Patrick Richey, and Benny Thomas

Unable to attend: Isaiah Tolbert

### Discussion

1. Pop Up/Pop Up Pub Dates  
Brian McGahan informed the committee that there are enough in kind funds for one Pop Up (during the day), and one Pop Up Pub (after 4:30 p.m.) series for the 2018 spring semester. An Olympic theme event is planned for February 8th Pop Up event. Another event will be scheduled in April.
2. *It's Your Day*  
The January and February recipients will be announced soon.
3. Battle of the Beaks  
The Battle of the Beaks, (basketball game between Nazareth and St. John Fisher College) is a 'fund raising' event; it is also the last home game of the season, and Senior Night.  
A staff member can buy a ticket to the game for \$5.00 and can wear jeans to work on assigned day. The staff are encouraged to attend and support our athletes.
4. Weight Watchers at Work Update  
The first session of the Weight Watchers at Work Program was successful with 20 sign ups. The spring session also generated new members in spite of some who dropped out. The WW is doing well; life time members are excited that this is being done on campus.
5. Additional Staff Work Life Committee Matters
  - a. Patrick Richey shared a *Suggestion* received through Nazareth Suggestion Box. "*The suggestion was to have a separate Assembly Day for faculty and staff*".

Pat mentioned that it was a conscious decision by the administration that faculty and staff are scheduled together at Assembly Days. Since an email address was not included with the suggestion received; the minutes of the meeting will show that the matter was discussed, and the other venue to address the concern would be at the *Vice Presidents Forum* to the Nazareth community scheduled on February 15th. This is a new format where all vice presidents are present for Q&A.

- b. Patrick also discussed how decisions are made when the need arises to close the college. For more information, please go to HR Website: <https://www2.naz.edu/human-resources/employee-handbook> for Emergency Closing on page 44.

- c. Brian McGahan was interested in sending out a staff survey to determine how many people use Rochester Transportation Service (RTS). The information will be used to determine RTS and campus schedules. He noted that many of our Sodexo workers use the RTS. With coordinated routes; it would help in terms of scheduling work and operational services at Nazareth. Brian will put together a template survey and Laura Putnam volunteered to help manage the survey.

Brian also mentioned that President Braveman is a member of Rochester-Monroe Anti-Poverty Initiative. He wanted the committee to think of ways the College can help the efforts combating poverty in Rochester.

The meeting concluded at 9:15 a.m.

Respectfully submitted,

Erminda Hugh

**Meeting Dates for 2018**

**8:30 a.m. – S120**

**February 28, 2018**

**March 28, 2018**

**April 25, 2018**

**May 30, 2018**

**June 27, 2018**