



Staff Work Life Committee Meeting Notes
May 30, 2018

Attendance

Patricia Huntington, Brian McGahan, Joshua Loucks, Laura Putnam, and Isaiah Tolbert

Ex-Officio: Cathy Stevens, Jo Ellen Pinkham, and Patrick Richey

Unable to attend: Benny Thomas

1. Staff Survey Update

- a. Professional Development came up throughout the survey and there could be a possibility to partner with HR. Another idea that arose was possibly doing "Workshopalooza" for staff.
- b. There was talk of setting aside strategic development for PD. Set aside money/grants. First step is defining "PD" for everyone. All of those are under the term "PD". We will send another e-mail blast for the survey. Items that showed up on the survey are already communicated on our website or on HR's website.
- c. There are some low hanging fruit that we can develop 3-4 goals from.
- d. There are also items for us to develop long-term goals as well.
- e. Wellness - There are lots of offerings. We would need to communicate all of them better. Golisano Training Center will assist as it opens in 2019 with the classes that we have as a college. Opportunities for specific faculty/staff workouts. Cross training maybe outside that's focused on. Brian will work on a way to open the Fitness Center at 7:00am instead of 8:00am in order to accommodate staff in the summer.
- f. Laura mentioned Administrative Professional's Conference as an example of how we can learn more and there could be some ideas that grow from that conference.
- g. Mention discount at the bookstore. Mention on website or give out mini-flyers at an event. Discounts for staff at the bookstore can be told by passing out mini-flyers at events and on our website.

2. It's Your Day - Jo Ellen will be coordinating.

- a. Kimberlee Schleyer from Enrollment Management is the winner for June 2018

3. Event For Staff Over the Summer

- a. Based off of the survey results, we should do an event this summer outside. There is a wanting to continue to build the camaraderie. The Corporate Challenge was fun. Tennis Tuesday, and “Horse” tournament were mentioned as event ideas. For the semester, we could have a “Coffee Hour” in Glazer Music Performance Center, if possible. We will think of ways to engage staff at these events than staying with those people in their department.
- b. We could look at putting on one event per semester.
- c. We will send out the survey again, and send them a copy of the results.
- d. Competition with food and drink. Start brainstorming some PD ideas.

The next meeting will be held on Wednesday June 27, 2018 at 8:30am

**Meeting Dates for 2018
8:30 a.m. – S120**

**June 27, 2018
July 25, 2018
August 29, 2018**