



# **Nursing Department Student Handbook**

2019-2020

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**NAZARETH COLLEGE  
Nursing Department**

**Verification of Receipt of Nursing Student Handbook**

I, \_\_\_\_\_, (print first and last name), have received and read a copy of the **Nazareth College Nursing Department Student Handbook**.

I understand that I am responsible for the information contained within this document. I will abide by the policies, guidelines, and procedures as stated. I also understand that, at any time, the Nursing Department may adapt, delete, add and/or otherwise modify contents within this document. When content changes are made to the **Nursing Student Handbook** by the Nursing Faculty, I will be notified in writing and asked to replace the current information with new or revised information.

Concerning the **Nursing Student Handbook**, I also acknowledge that it contains information that is helpful to me as a new student in the Nursing Program but that it also contains information about my academic and professional progress as a Nursing student. Therefore, since this may be the only source of such information and will be referred to by Nursing Faculty, I will keep this **Nursing Student Handbook** safe but available for use throughout my enrollment in the Nursing Program.

This document is revised and updated on a regular basis. The most recent version of the document is always available at  
[https://www2.naz.edu/files/7815/3384/1126/Nursing\\_Student\\_Handbook.pdf](https://www2.naz.edu/files/7815/3384/1126/Nursing_Student_Handbook.pdf)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

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## INTRODUCTION

### Welcome to the Nazareth College Nursing Department

The faculty and staff of the Nursing Department welcome you to Nazareth College and to our Nursing program. It is our hope that your time in this learning community is enriching and challenging.

Earning a degree in Nursing requires a great deal of effort, time, and commitment. Given the complexity of today's health care, the need for a quality education in the Nursing profession is greater than ever before in history. We hope that your days as a member of this learning community will be enjoyable. We also hope that your enthusiasm for the profession will outweigh the challenges and that you will walk with faculty and other nurses in the mutual exploration of truth and the development of caring skills.

The Nursing Department follows all of the policies and procedures outlined in the undergraduate student handbook: <https://www2.naz.edu/student-handbook>

This Nursing Student Handbook is intended as your guide to expectations of the faculty in the Nursing Department and includes those areas of concern specific to Nursing and which are not included in Nazareth College's general undergraduate student handbook.

This Handbook also provides information that you will need as you proceed through the program. Faculty members and staff are available to answer any questions you may have. You have been assigned an advisor, and we hope you will check in with your advisor periodically during the course of your undergraduate education at Nazareth. Please note your advisors have posted office hours. Faculty have a nine-month academic appointment and are available from August 19, 2019 to May 15, 2020.

The Department Chair, Nursing faculty, and staff are available to meet with any student. We welcome you and hope your years of study in the program will be enjoyable, challenging, and immensely rewarding!

Best wishes as you set out on this most important journey.

## Program Accreditation

The Nursing Department has earned a reputation for excellence. The Department is fully accredited by the New York State Department of Education. The baccalaureate degree program in Nursing at Nazareth College is accredited by the Commission on Collegiate Nursing Education , 655 K Street, NW, Suite 750, Washington, DC 20001, (201) 887-6791

## **Nursing Department Faculty and Staff**

**Dr. Marie J. Bell** Assistant Professor

**Ms. Nancy J. Chernak** Clinical Assistant Professor

**Ms. Cindy E. Covill-Eckert** Clinical Assistant Professor

**Ms. Deborah Forth** Clinical Assistant Professor

**Dr. Maureen M. Friedman** Professor

**Ms. Helene M. Lovett** Senior Department Assistant

**Dr. Mary Dahl Maher** Associate Professor, Chair

**Ms. Christine M. O'Brien** Clinical Assistant Professor

**Ms. Samantha L. Sassone** Clinical Assistant Professor

**Ms. Bonnie J. Walden** Clinical Assistant Professor

**Ms. Shaneeya Cooper** Clinical Adjunct Instructor

**Ms. Elizabeth D'Angelo** Clinical Adjunct Instructor

**Ms. Julia Delgatti** Clinical Adjunct Instructor

**Ms. Debra J. Finley-Cottone** Clinical Adjunct Instructor

**Ms. Courtney Hallmark** Clinical Adjunct Instructor

**Ms. Charlotte J. Kumar** Clinical Adjunct Professor

**Ms. Clara R. Marchese** Clinical Adjunct Professor

**Ms. Bryanna Marotta** Clinical Adjunct Instructor

**Ms. Sandra A. Wall** Clinical Adjunct Instructor

## **Mission**

The mission of the Nazareth College Nursing Department is to educate and prepare students for culturally congruent Nursing practice, leadership in service to the community, and commitment to a life informed by intellectual, ethical, and aesthetic values.

## **Vision**

The Nazareth College Nursing Department will be recognized for its excellence in providing culturally competent Nursing education in a safe and supportive environment that places special emphasis on clear communication and interprofessional collaboration in order to effectively serve local and global communities.

## **Goals**

The goals of the Nazareth College Nursing Department are to prepare culturally competent professional nurse generalists who:

1. Provide culturally congruent Nursing care to individuals, families, and communities in and across all environments;
2. Possess broad knowledge of the humanities, biological and social sciences, and Nursing; and
3. Demonstrate leadership in Nursing practice and scholarship.

## **Program Student Learning Outcomes**

In accordance with the Mission of the Nursing Department, the undergraduate program goals, and the nine essentials from the Executive Summary of AACN (2008), the baccalaureate curriculum for both the pre-licensure students and registered nurse students provides educational opportunities that will enable the graduate to:

1. Describe how arts and sciences apply to the care of individuals and families;
2. Apply the concepts of evidence-based practice to critical thinking in assessing, planning, implementing, and evaluating Nursing care;
3. Apply effective communication techniques with diverse populations;
4. Construct culturally competent Nursing care for diverse populations;
5. Use technology and informatics in professional Nursing practice;
6. Use effective communication with members of the interprofessional health care team to promote quality and safe patient care; and
7. Appraise his/her ability to meet the following professional Nursing values: altruism, autonomy, human dignity, integrity, and social justice.

## **Organizational Framework**

In keeping with the mission of both the College and the Nursing Department, the faculty identify culturally congruent care as the cornerstone of the undergraduate and graduate Nursing programs. The provision of culturally congruent and competent care by nurses improves the holistic health of individuals, families, groups, communities, and institutions. In

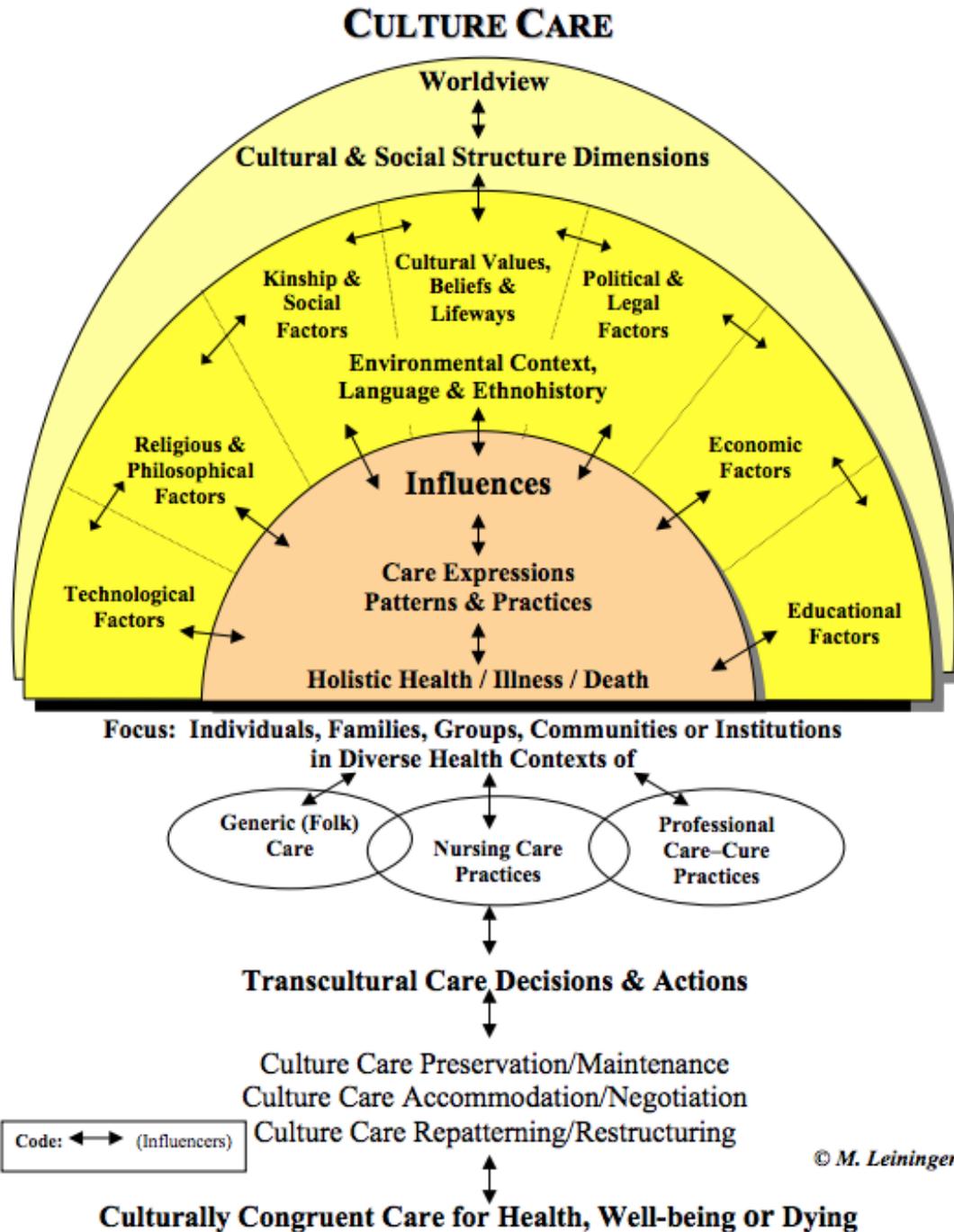
order to achieve the goal of culturally congruent care, the organizing framework for the undergraduate and graduate programs consists of Leininger's Theory of Cultural Care Diversity and Universality (2002) and Andrews and Boyle's Conceptual Model for Understanding Cultural Influences on Nurse-Client Interactions (2003). The Faculty support Leininger's assumptive premise that "care is the essence of Nursing and a distinct, dominant, central, and unifying focus" (Leininger & McFarland, p.79).

The Faculty define care as "an abstract or concrete phenomenon related to assisting, supporting, or enabling experiences or behaviors toward or for others with evidence for anticipated needs to ameliorate or improve a human condition or lifeway" (Leininger & McFarland, p.47). Culturally congruent Nursing care is defined as those assistive, supportive, facilitative, or enabling acts or decisions that include culture care values, beliefs, and lifeways to provide meaningful, beneficial, and satisfying care for the health and well-being of people or for those facing death or disabilities (Leininger & McFarland, p.58). The development of cultural competence in students refers to the complex integration of knowledge, attitudes, and skills that enhance cross-cultural communication and enable nurses to interact with others in appropriate and effective ways (American Academy of Nursing, 1995; Andrews & Boyle). The undergraduate goals of providing culturally congruent and competent Nursing care are expedited by the organizing framework.

Andrews and Boyle's (2003) Conceptual Model for Understanding Cultural Influences on Nurse-Patient Interactions is included in the organizing framework. The faculty deem Leininger's theory as requiring further explanation with respect to the nurse-patient interaction. Andrews and Boyle's Conceptual Model for Understanding Cultural Influences on Nurse-Patient Interactions explicates this relationship.

The organizing framework is depicted through the Sunrise Model and the Conceptual Model for Understanding Cultural Influences on Nurse-Patient Interactions.

**Leininger's Sunrise Enabler to Discover Culture Care**



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## Concepts

**NOTE:** All concepts, unless otherwise indicated, are from Leininger and McFarland (2002).

### **Culture**

Refers to the patterned lifeways, values, beliefs, norms, symbols, and practices of individuals, groups, or institutions that are learned, shared, and usually transmitted intergenerationally over time (p.83).

### **Caring**

Refers to actions and activities directed toward assisting, supporting, or enabling another individual or group with evident or anticipated needs to ease, heal, or improve a human condition or lifeway or to face death or disability (p.47).

### **Worldview**

Refers to the way an individual or a group looks out on and understands the world about them as a value, stance, picture, or perspective about life or the world (p.83). The three worldviews addressed through the curriculum will be western, holistic/naturalistic, and magic/religious.

### **Cultural and Social Structure Dimensions\***

Refers to the dynamic, holistic, and interrelated patterns of structured features of a culture (or subculture), including religion (or spirituality), kinship (social), political (legal), economic, educational, technological, cultural values, philosophy, history, and language (p.83).

### **Environmental Context\***

Refers to the totality of an environment (physical, geographic, and sociocultural), situation, or event with related experiences that give interpretative meanings to guide human expressions and decisions with reference to a particular environment or situation (p.83).

### **Culture Care**

Refers to the synthesized and culturally constituted assistive, supportive, and facilitative caring acts toward self and others focused on evident or anticipated needs for the clients' health or well-being or to face disabilities, death, or other human conditions (p.83).

### **Culture Care Diversity**

Refers to cultural variabilities or differences in care beliefs, meanings, patterns, values, symbols, and lifeways within and between cultures and human beings (p.83).

### **Culture Care Universality**

Refers to commonalities or similar culturally based care meanings ("truths"), patterns values, symbols, and lifeways, reflecting care as a universal humanity (p.83).

**Communication\***

Is a system of interaction involving verbal and nonverbal expression. All human beings use communication to interact with others, express sentiments, and as a means of controlling the environment. Nursing uses communication in order to develop therapeutic relationships and provide Nursing care.

**Holistic Health\***

Refers to a state of well-being or restorative state that is culturally constituted, defined, valued, and practiced by individuals or groups that enable them to function in their daily lives (p.84). Health includes physical, psychological, developmental, social, cultural, and spiritual dimensions.

**Individuals, Families, Groups, Communities, and Institutions**

Nursing serves individuals, families, groups, communities, and institutions.

**Diverse Health Contexts****Professional Care**

Refers to formally or informally taught, learned, and transmitted culturally based professional knowledge focused on human caring, healing, and wellness practices that are used to assist or facilitate well-being (p.147).

**Generic Care**

Refers to the oldest or first folk, lay, naturalistic, and traditional cultural ways of assisting, helping, or facilitating the healing and caring process of human beings (p.147).

**Technology**

Is the practical application of science. Health care technology encompasses the drugs, devices, and procedures used in health care, as well as the organizational and support systems within which such care is delivered.

**Leadership**

Involves interacting and responding in a web of relationships in such a way that influences the activities of either an individual or group in an effort to achieve goals in a given situation. The approaches to goal attainment encompass but are not limited to empowerment, cooperation, networking, and a willingness to act (Barker & Young, 1994; Collins, 2001; Hersey, Blanchard & Johnson, 1996)

## Nursing Care Decisions and Actions

### **Culture Care Preservation and/or Maintenance**

Refers to those assistive, supporting, facilitative, or enabling professional actions and decisions that help people of a particular culture to retain and/or maintain meaningful care values and lifeways for their well-being, to recover from illness, or to deal with handicaps or dying (p.84).

### **Culture Care Accommodation and/or Negotiation**

Refers to those assistive, supporting, facilitative, or enabling creative professional actions and decisions that help people of a designated culture (or subculture) to adapt to or to negotiate with others for meaningful, beneficial, and congruent health outcomes (p.84).

### **Culture Care Repatterning and/or Restructuring**

Refers to the assistive, supportive, facilitative, or enabling professional actions and decisions that help clients reorder, change or modify their lifeways for new, different, and beneficial health care outcomes (p.84).

### **Critical Thinking\***

The critical thinker is habitually inquisitive, well-informed, trustful of reason, open-minded, flexible, fair-minded in evaluation, honest in facing personal biases, prudent in making judgments, willing to reconsider, clear about issues, orderly in complex matters, diligent in seeking relevant information, reasonable in the selection of criteria, focused inquiry, and persistent in seeking results that are precise as the subject and the circumstances of inquiry permit.

### **Scholarly Inquiry\***

Encompasses the search for knowledge, understanding, and wisdom. Scholarly inquiry utilizes multiple methods and is used to test theory, create new theories, and expand knowledge. Research is one form of scholarly inquiry that is “diligent systematic inquiry or investigation to validate and refine existing knowledge and generate new knowledge” (Burns & Grove, 2001, p.3).

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\*Horizontal concepts (threads) addressed throughout the entire curriculum.

## References

- Andrews, M. & Boyle, J. (2012). *Transcultural concepts in Nursing care* (6<sup>th</sup> ed.). Philadelphia, PA: Wolters Kluwer Health, Lippincott Williams & Wilkin.
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- Hersey, P., Blanchard, K.H. & Johnson, D.E. (1996) *Management of organizational behavior: Utilizing human resources*. (7<sup>th</sup> ed.). Upper Saddle River, N.J.: Prentice-Hall.
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## COLLEGE POLICIES AND SUPPORT SERVICES

### **Statement of Respect and Diversity**

Preamble: Nazareth College embraces a society that is both diverse and inclusive, and values both respect for the person and freedom of speech. Respect for the dignity of all people is an essential part of the College's tradition, mission, and vision for the future as we advance a socially just and equitable community. The College promotes civility and denounces acts of hatred, violence, and/or intolerance.

Statement: We define diversity as a continuum of individual, group, and social differences, both visible and invisible. This definition compels us to confront inherent privilege, power, and marginalization to achieve equity and social justice. Diversity at Nazareth is concerned with, but not limited to: race, ethnicity, socioeconomic status, gender, gender identity, sexual orientation, religious and spiritual belief, ability, national origin, veteran status, age, and those individuals with cultural characteristics that have been historically underrepresented and underserved.

Nazareth College is dedicated to inclusion, the active pursuit of conscious and sustained practices and processes that value and respect differences. This commitment to diversity and inclusion informs our curriculum, teaching, learning, scholarship, creative activities, co-curricular activities, residential life, community involvement, and support of these endeavors by the Nazareth Community.

This commitment includes:

- engaging in a continual process of education, critical self-reflection and dialogue regarding privilege, power, and marginalization,
- promoting greater access and inclusion through systemic and structural change, and
- ensuring that all students, faculty, and staff reach their fullest potential individually and collectively.

This endeavor is essential in meeting the goal of preparing our students and ourselves for meaningful lives in a diverse and global society.

Please see the Nazareth College policies at the Student Handbook link:

<https://www2.naz.edu/student-handbook/college-policies/>

### **Student Support Services**

The mission of Student Support Services is to provide academic and personal support through proactively planning and offering programs and services to meet the needs of an increasingly diversified student population. Student Support Services promote student success by:

- fostering personal connections
- providing transitional support
- assisting in the development and achievement of educational goals

Information about the six offices in Student Support Services can be found at <https://www2.naz.edu/student-support-services/>. For information about tutoring, see the Center for Student Success on this webpage.

### **Health and Counseling**

Primary health care, counseling services, and self care services are available for all Nazareth students. Please see the following webpage: <https://www2.naz.edu/health-and-counseling/>.

### **Computer Labs**

Information Technology Services provides ten computer labs with local network and Internet access for student, faculty, and staff use. There are a few discipline-specific labs that you might use depending on your major. There are two computer labs in the Nursing Department, Smyth 244 and Smyth 261. Each lab has Dell computers running Windows 10 and/or Macintosh computers using OS X. Hours for the labs are posted on each lab door. There are three **24 hour** labs on campus. They are Kearney, CTC and Smyth 142. Link here to find lab hours: <https://www2.naz.edu/its/services/labs-smartrooms/>

### **Professional Nursing Skills Lab**

All students enrolled in a nursing clinical course will have access to the Skills Lab using their Nazareth College ID card at pre-determined hours. There is no access if the lab is being used by faculty for class instruction. Students should use their own nursing kit supplies to practice skills but some general supplies will be kept in the cabinets to the right of the sink. Only nursing students will be allowed in lab and students are expected to be there for the purpose of practicing skills, watching videos or studying nursing content. Students are expected to clean up after themselves and ensure that all beds are made, supplies are put away and surfaces are clean. There is no eating in lab but students may have covered beverages. Please note that the camera in lab is always operating and lab may be being viewed.

***Please note that both labs are equipped with cameras that are on 24 hours a day/seven days a week. Be aware that activities in lab may be recorded at any time, including lab hours, Open Lab hours or during class.***

## **Scholarships and Grants**

There are a number of scholarships available to Nursing majors from both external and internal sources. Scholarship announcements are posted on the bulletin board Nursing student lounge (Smyth 282). These posting are updated regularly. Additional funding may be found by linking to the Scholarships & Grants webpage: <https://www2.naz.edu/tuition-aid/types-aid/scholarships-grants/>.

## **NURSING DEPARTMENT PROFESSIONAL BEHAVIOR AND EXPECTATIONS**

### **American Nurses Association Code of Ethic**

#### **Provision 1**

The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.

#### **Provision 2**

The nurse's primary commitment is to the patient, whether an individual, family, group, community, or population.

#### **Provision 3**

The nurse promotes, advocates for, and protects the rights, health, and safety of the patient.

#### **Provision 4**

The nurse has authority, accountability, and responsibility for Nursing practice; makes decisions; and takes action consistent with the obligation to promote health and to provide optimal care.

#### **Provision 5**

The nurse owes the same duties to self as to others, including the responsibility to promote health and safety, preserve wholeness of character and integrity, maintain competence, and continue personal and professional growth.

#### **Provision 6**

The nurse, through individual and collective effort, establishes, maintains, and improves the ethical environment of the work setting and conditions of employment that are conducive to safe, quality health care.

#### **Provision 7**

The nurse, in all roles and settings, advances the profession through research and scholarly inquiry, professional standards development, and the generation of both Nursing and health policy.

#### **Provision 8**

The nurse collaborates with other health professionals and the public to protect human rights, promote health diplomacy, and reduce health disparities.

#### **Provision 9**

The profession of Nursing, collectively through its professional organizations, must articulate Nursing values, maintain the integrity of the profession, and integrate principle of social justice into Nursing and health policy.

**To access the ANA Code of Ethics with Interpretive Statements:**

<http://Nursingworld.org/MainMenuCategories/EthicsStandards/CodeofEthicsforNurses/Code-of-Ethics-For-Nurses.html>

*American Nurses Association, Code of Ethics for Nurses with Interpretive Statements, Washington, D.C.: American Nurses Publishing, 2015*

### **National Student Nurses Association**

The Nursing Department is an Agency Sustaining Member of the National Student Nurses' Association. The National Student Nurses' Association (NSNA), Student Bill of Rights and Responsibilities was initially adopted in 1975. It has been updated periodically with the most recent amendments adopted by the House of Delegates at the NSNA Annual Convention on April 7, 2017 in Dallas, Texas.

1. Under no circumstances should a student be barred from admission to a particular institution on the basis of race, sex, sexual orientation, gender identity, age, citizenship, religion, national origin, disability, illness, legal status, personal attributes, or economic status.
2. The freedom to teach and the freedom to learn are inseparable facets of academic freedom and quality education; students should exercise their freedom in a responsible manner.
3. Each institution has a duty to develop policies and procedures which provide for and safeguard the students' freedom to learn.
4. Students should be encouraged to develop the capacity for critical judgment and engage in an autonomous, sustained and independent search for truth.
5. Students should be free to take reasoned exception in an informed, professional manner to the data or views offered in any course of study. However, students are accountable for learning the content of any course of study for which they are enrolled.
6. Students should have protection, through orderly approved standard procedures, against prejudicial or capricious academic evaluation. However, students are responsible for maintaining standards of academic performance established for each course in which they are enrolled.
7. Information about student views, beliefs, political ideation, legal status, United States citizen status, sexual orientation or other personal information which instructors acquire in the course of their work or otherwise, should be considered confidential and not released without the knowledge or consent of the student, and should not be used as an element of evaluation.
8. The student should have the right to advocate for themselves and other students in the construction, delivery and evaluation of the curriculum.
9. Institutions should have a clearly written, published policy as to the disclosure of private and confidential information which should be a part of a student's permanent academic record in compliance with state and federal laws.
10. Students and student organizations should be free to examine and discuss all questions

of interest to them, and to express opinions in an informed, professional manner, publicly and privately.

11. Students should be allowed to invite and to hear any individual of their choosing within the institution's guidelines, thereby advocating for and encouraging the advancement of their education.
12. The student body should have clearly defined means to participate in the formulation and application of institutional policy affecting academic and student affairs, thereby encouraging leadership, e.g., through a faculty-student council, student membership or representation on faculty committees.
13. The institution has an obligation to clarify those standards of conduct which it considers essential to its educational mission, community life, or its objectives and philosophy. These may include, but are not limited to, policies on academic dishonesty, plagiarism, punctuality, attendance, and absenteeism.
14. Disciplinary proceedings should be instituted only for violations of student conduct. Standards of conduct should be formulated with student participation, clearly written and published in advance through an available set of institutional regulations. It is the responsibility of the student to know these regulations.
15. The nursing program should have readily available a set of clear, defined grievance procedures.
16. As citizens and members of an academic community, students are exposed to many opportunities and should be mindful of their corresponding obligations.
17. Students have the right to belong or refuse to belong to any organization..
18. Students have the right to personal privacy in their individual/personal space to the extent that their wellbeing and property are respected.
19. Adequate safety precautions should be provided by nursing programs, for example, adequate street and building lighting, locks, patrols, emergency notifications, and other security measures deemed necessary to ensure a safe and protected environment.
20. Dress code, if present in school, should be established with student input in conjunction with the school administration and faculty. This policy ensures that the highest professional standards are maintained, but also takes into consideration points of comfort and practicality for the student.
21. Grading systems should be carefully reviewed initially and periodically with students and faculty for clarification and better student-faculty understanding.
22. Students should have a clear mechanism for input into the evaluation of their nursing education and faculty.
23. The nursing program should track their graduates' success in finding entry-level employment as registered nurses and make this information available to all who apply and enroll.
24. The nursing program should provide comprehensive, clear and concise information related to student loans, scholarships, and any other student financial aid.

Students in the Nursing Department are responsible for adherence to the *American Nurses Association's (ANA) Code of Ethics* and the principles articulated in the *ANA Nursing's Social Policy Statement: The essence of the profession (2010)*.

## Civility

It is everyone's responsibility to create a positive learning environment in the classroom and clinical. The following guidelines are examples that your faculty will hold you accountable for that demonstrate civility and professionalism.

### **Take responsibility for your education**

Instructors are here to create a learning environment. Whether or not you learn depends on your willingness to listen, ask appropriate questions, and do the work necessary to pass the course. Students are advised to limit employment hours to fewer than fifteen (15) hours a week and to make their coursework their priority.

### **Accept that instructors' policies, procedures, and teaching styles vary**

Some instructors enforce attendance policies vigorously; others are more lenient. Assignments and learning activities are at the discretion of the instructor. Each instructor has the freedom and authority to set his or her course policies and guidelines.

### **Attend class/lab**

Students who attend all scheduled learning experiences, listen to the instructor, ask questions, and take good notes are more likely to pass with a higher grade. If you must miss a learning activity, contact your course faculty ahead of time to let him or her know that you will not be there.

### **Attend clinical**

Attendance at clinical is mandatory for successful completion of the course. The only acceptable clinical absences are for illness or family emergencies/losses. These hours will be made up prior to the end of the semester during the clinical makeup days and will incur a makeup fee.

### **Be on time**

The instructor will start class/clinical/lab on time and dismiss when appropriate. Walking in late disturbs everyone. At Nazareth College and at many places of employment, tardiness communicates lack of interest and lack of dependability. If you know you will be late, discuss this with your instructor ahead of time. Lateness greater than 15 minutes at a clinical site is not acceptable, and you will be sent off the unit, need to make up the clinical, and pay the required fee.

### **Come to class/clinic/lab prepared. Turn your work in on time**

Complete assigned readings and learning activities before coming to class/clinic/lab. Be prepared to be an active participant in your learning.

### **Practice common courtesies**

Remember that, in college as in every other area of life, politeness and respect count.

- Do not have private conversations with your neighbors during class/clinical/lab.
- Turn off cellphones and electronic devices. The noise is distracting to other students. If a necessary communication needs to occur during a class/lab/clinical, please discuss with faculty prior to the start of class and step out to be respectful of your classmates and the learning environment.
- Do not send text messages during class/clinical/lab.
- Respect all opinions. Others may have different ideas and opinions from yours, and they may ask questions that you perceive to be stupid. But they deserve the same level of respect from you as you wish from them.

**If you are struggling with your coursework, seek assistance**

Your instructors are willing to assist you. However, there are many other ways to get help. Tutoring is available through the Center for Student Success (<https://www2.naz.edu/center-student-success>). Proofreading and paper critiquing are available at the Writing Center (<https://www2.naz.edu/writing-center>).

Students are expected to demonstrate appropriate and civil patterns of behavior consistent with safe and ethical professional Nursing practice in classroom and clinical settings. Students who are not appropriate and civil are subject to immediate removal from the classroom, office, or clinical setting, which may result in failure for the Nursing course and dismissal from the Nursing program. The student will be referred to the judicial process of Nazareth College.

**Academic Advisement and Registration**

All matriculated students in the nursing major have an assigned nursing faculty as an advisor. Students should make an appointment to meet with their advisors during the designated timeframe each semester, prior to registration, to insure placement in subsequent courses.

**Core Performance Standards**

The study of nursing at Nazareth College requires that individual students meet 5 essential Core Performance Standards with or without accommodations. These core Performance Standards includes: Critical thinking, Professional Relationships, Communication, Motor Skills, and Use of Senses (hearing, visual & tactile). The Nazareth nursing student is expected to meet the Core Performance Standard criteria in all didactic and clinical instruction, throughout the nursing program. Please link for further details <https://www.sreb.org/publication/americans-disabilities-act>

## **Email Policy**

All faculty, staff and students are provided a Nazareth College email account (@naz.edu), which is one of the College's official methods of communicating important and time-sensitive information. All are expected to check the mail sent to this account on a frequent and consistent basis, and to respond to official communications from the Nazareth College Community in a timely manner. All are responsible for monitoring this account and for the consequences of missing important and time-sensitive messages.

Nursing Faculty will use Nazareth email only for communication. Students can expect to receive a response to an e-mail to Nursing faculty within 24 hours between normal business hours from Monday at 8:00 a.m. to Friday 5:00 p.m.

## **Criminal Background Checks**

Some health-related facilities require a criminal background check on students before permitting them access to patients. Students should be prepared to pass such a check at any point during the Nursing program. The New York State Education Department asks the Nazareth Nursing Department to verify the moral integrity of graduating students. NYS may not grant a Nursing license if moral integrity is found to be lacking, even if degree requirements are met at an institution of higher learning.

## **Governance and Student Involvement**

### **Governance Opportunities within the College**

It is a central belief of the Nazareth College Board of Trustees, Administration and Faculty that students have both the right and the obligation to share in academic governance at all levels. All undergraduates are members of the Undergraduate Association (UA). The UA provides governance through the Executive Board and Senate, funds the student organizations on campus, supports Diversity Council initiatives, and provides events through the Campus Activities Board.

### **Shared Governance within the Department**

There are multiple ways for nursing students to share in the policy decisions affecting their education in the Nursing Major. Each semester, surveys are distributed, data collected and analyzed to be presented at Town Hall Meetings, at which there is also an open microphone opportunity. A student suggestion box is available in the Nursing Department Student Lounge. Representatives from all levels are invited to attend select faculty and committee meetings. Students in clinical courses have the opportunity to meet with the Clinical Program Director.

### **Nazareth College Nursing Club/National Student Nurses Association**

The Nursing Club is a Nazareth College Undergraduate Association supported club. All Nursing majors are encouraged to join and participate in club activities.

### **Pi Psi Chapter of Sigma**

In 1922, six nurses founded Sigma Theta Tau International Honor Society of Nursing, today known as Sigma, at the Indiana University Training School for Nurses, which is now the Indiana University School of Nursing, in Indianapolis, Indiana, USA. The founders chose the name from the Greek words storgé, tharsos, and timé, meaning love, courage, and honor. Sigma became incorporated in 1985 and is a nonprofit organization with a 501(c)(3) tax status in the United States.

Sigma's mission is advancing world health and celebrating nursing excellence in scholarship, leadership, and service. It is committed to support nurse scholars, researchers, and leaders. Since its inception, Sigma has focused on academic and professional enrichment programs and informational resources for professional nursing education.

Nazareth College's chapter, Pi Psi, was chartered in April 2000. Nursing students who demonstrate excellence in scholarship are invited to be inducted annually.

### **Civic Engagement**

Civic engagement at Nazareth College is a form of experiential learning in which students participate in individual and/or collective actions that are designed to identify and address issues of public concern. It can be for credit or not for credit. Students “test out” concepts and theories, become agents of their own learning in transformative ways while exploring their roles in the local and global communities through reciprocal and mutually beneficial partnerships with community-based organizations. More information can be found at <https://www2.naz.edu/civic-engagement>

### **Global Study Abroad**

The Nazareth Nursing Department works very closely with the Center for International Education. The CIE enriches the Nazareth and Greater Rochester community by providing opportunities for intercultural exploration and global awareness through a variety of programs through more than 80 partnerships with colleges and universities around the world. See <https://www2.naz.edu/international-education/>

**Long-Term Study.** The Nazareth Nursing Department offers a unique opportunity to well-qualified students interested to earn a degree that allows the graduate to apply to practice nursing in the European Union. The Transatlantic Dual Degree in Nursing began, through funding by a US Department of Education grant, in 2008 to prepare a global workforce. Though the study formally ended in 2012, Nazareth and Laurea University have continued the exchange. Each year, Nazareth receives two nursing students from our partner, Laurea University in Vantaa, Finland and two Nazareth nursing students are accepted at Laurea University. Students who successfully complete the requirements during two academic semesters qualify to receive a BS from Nazareth College and a BSc from Laurea University. If there are no applicants for the full year program, students may be selected to spend a semester at Laurea University and earn transfer credit but will not be eligible to receive a baccalaureate degree from Laurea University.

**Short-Term Study.** The Nazareth Nursing Department participates in short-term study abroad opportunities and has a long history in leading spring break experiences to Belize, and more recently to India.

**NP(2) Nazareth Nursing Program Partnership**

NP2 (Nazareth Nursing Program Partnership) launched in Fall 2017 as a method of building community through extra- and co-curricular activities that will provide opportunities for socialization among all Department members – faculty, staff and students. In response to student suggestions, the Department will begin a monthly speaker series.

## Program Clinical Requirements

### COLLEGE

#### New Student Health Requirements

First-time students who are accepted into Nazareth College for their first semester may link here to find information regarding NYS health requirements. <https://www2.naz.edu/health-and-counseling/new-student-health-history-immunizations/>

### DEPARTMENT

#### Returning Student Health Requirements

All Junior and Senior level nursing students who enroll in NSG clinical courses (NSG 301L, NSG 305L, NSG 341L, NSG 405L, NSG 406L, NSG 407L, NSG 427L, NSG 435L) must meet personal health requirements. These requirements are set by health care facilities in the community and are non-negotiable. In addition to taking responsibility for meeting personal health requirements, students must insure that documentation of their health status reaches Health and Counseling before clinical courses begin. Lack of documentation will be interpreted as meaning that health requirements have not been met, and access to clinical instruction will be denied as a result. The health requirements must be satisfied each semester prior to participation in clinical activities.

Students must submit the health requirement paperwork by email to [hlovett8@naz.edu](mailto:hlovett8@naz.edu), fax (585) 389-2714, or hand deliver directly ONLY to the Senior Department Assistant in Smyth 221 between the hours of 9:00 am-4:30 pm, Monday-Friday by the stated deadline. Please ensure that submitted documents clearly display the name of the student and the relevant date. Students are not to leave health requirement documentation with any nursing faculty, nor leave under office doors or on the reception office desk.

Students are required to keep their original documentation for their own personal and professional use. The Nursing Department will not make copies of a student's health paperwork.

Failure to comply will delay registration and participation in clinical Nursing courses. Health requirement documentation will not be accepted by the Senior Department Assistant after the deadline as stated in the handbook. Students who do not submit paperwork by the deadline must arrange to meet with the Clinical Program Director during the first week the semester begins.

Please review the following requirements in order.

#### Annual Nursing Health Review

Go to Naz [Student Health Portal](#) to complete your Annual Nursing Health Review by the following dates, based on the semester you begin your first clinical, i.e. annually, each Fall, if you enrolled in NSG 301L in the Fall semester or annually in the Spring, if you enrolled in NSG 301L in the Spring semester.

**Deadlines for submission through the Health Portal are:**

Fall semester	August 15
Spring semester	December 15

**Cardio-Pulmonary Resuscitation (CPR) Certification**

Complete annual certification in CPR at a level *comparable* to CPR for the Professional Rescuer by the American Red Cross. This must include AED training. Submit proof of course completion to the Nursing Department Senior Administrative Assistant.

**Hepatitis B series of 3 immunizations**

Fall semester	August 15
Spring semester	December 15

**Influenza Vaccine Compliance**

Documentation of influenza vaccination is required by Rochester clinical settings by:

Fall semester	October 1
Spring semester	January 5

Clinical agencies require seasonal influenza stickers to be placed on uniform nametags. These will be distributed one week after the deadline for submission of vaccination documentation. Prior to adding the new sticker, please remove outdated stickers from your nametag. Students who decline vaccination must submit documentation for health and/or religious exemptions and will be subject to the hospital's policy for clinical participation.

**PPD (Mantoux)** is required every 12 months. The first time this is done, a 2-step Mantoux is required. If able to submit proof of a negative PPD within the past year, the student needs to have only one PPD placed. If the student has a positive PPD, a chest X-ray report must be submitted.

**PPD Clinics at Wellness and Counseling**

Nursing students may call (585) 389-2500 to schedule an appointment during one of the PPD clinics. Students will need to bring \$10 cash or check to the first appointment. Please see the Wellness and Counseling Health Services page for more information: <https://www2.naz.edu/health-and-counseling/health-services/>. The fee is waived for veterans.

Questions regarding immunizations may be directed to Health and Counseling at (585)389-2500. Once the forms have been submitted to Health and Counseling, students will be able to print submitted immunizations from their NazNet Accounts. Other concerns should be directed to the Nazareth Nursing Department Senior Assistant (585) 389-2709.

## **Health Insurance**

Nursing students must have health insurance.

- If students are under age 26, they may remain on their parents' insurance.
- If students are age 26 or over and have their own insurance, they should call their provider to be sure they can use it in this area.
- Students who do not have any health insurance valid in this area should consult Health and Counseling or link to this site: <https://www2.naz.edu/health-and-counseling/health-insurance/>

## **Infection Control Policies**

- HIPAA, OSHA Blood-borne Pathogens Standard, and Infection Control Training will be provided for all students.
- Students are expected to follow the specific infection control policies and procedures of the agency or institution to which they are assigned.
- The faculty and students will practice appropriate infection control procedures at all times and teach infection control procedures to ancillary health care workers (e.g., PCA, HHA, Homemaker), the client, primary caregivers, and others, as needed.
- Appropriate supplies and personal protective equipment for students and faculty are supplied by the Nursing Department.
- Students are expected to follow the specific infection control policies and procedures of the agency or institution to which they are assigned.

## **Notification of Disability**

Students who know, or suspect, they have a learning or physical disability, should alert the Nursing faculty so that they can be responsive to their needs. There must be documentation of a diagnosed disability and substantiation through the Office of Student Accessibility Services.

## **Statement from the Office of Student Accessibility Services**

If a student has a physical, psychological, medical or learning disability that may impact their academic course work or participation in class/clinical, they should contact the Office of Student Accessibility Services (GAC, Room 61). It is the responsibility of the individual student requesting an accommodation, due to a qualifying disability, to self-identify by registering with the Office of Student Accessibility Services and to furnish documentation about the nature of the disability. Informing other faculty or staff personnel does not constitute registering with the Office of Student Accessibility Services. The student must provide documentation of their needs to the Office of Student Accessibility Services so that reasonable accommodations can be requested in a timely manner. The Director of the Office of Student Accessibility Services will determine with each student what accommodations are necessary, appropriate and reasonable based on the documentation provided. All information and documentation is confidential. If appropriate, the Director of the Office of Student Accessibility Services will write a "letter of academic accommodation" that the student can share with their course instructor. Note: all students are expected to fulfill essential course requirements with or without reasonable accommodations.

### **RN/LPN Licenses**

All licensed nursing students (RNs/LPNs) are to maintain a copy of their current license on file in the Nursing Department.

### **Transportation**

Students are expected to arrange their own transportation to clinical sites.

### **Uniform Policies**

Uniforms are required for all clinical courses. Students are expected to be in complete uniform at ALL times in the clinical area, unless otherwise indicated by the faculty member. Students in uniform with a Nazareth College nametag are considered individual representatives of the College; therefore, students' dress and behavior should reflect that professional level of responsibility.

All uniforms should be neat, clean, opaque, wrinkle free, and properly fitting with appropriate undergarments. Pants should be no shorter than ankle length and should not drag on the ground.

Nazareth nametags must be worn with every uniform. Please report a lost Nazareth nametag by email to the Senior Administrative Assistant as soon as possible to get a temporary immediate replacement. Nametags must not be altered by writing or attachments.

Head coverings, for religious purposes, or hand bands must be in a solid color (purple, dark gold, or black) and in a material that coordinates with the clinical uniform. Scarves must be tightly secured so they do not drape.

In all clinical settings, the clinical instructor will make the final decision about each student's professional appearance. If a student's attire is not professional, the student will be asked to leave the clinical unit, and that will be considered a clinical absence.

Student hospital uniforms are not to be worn outside of clinical activities or as part of other wardrobe. Students should not sit on the ground or otherwise display behavior unsuitable to being in uniform. Uniforms should be washed after each wearing and be wrinkle-free.

### **Professional Appearance/Behavior**

Personal grooming requires meticulous hygiene. Hair should be neat and off the face and collar. Beards and mustaches are permitted but must be neatly trimmed to one inch or less from the face, except for religious accommodation.

Practice good body and dental hygiene. Any make-up should be subdued or natural in appearance. No perfume, cologne, after-shave, heavily scented hair products, or other offensive odors including tobacco products should be detectable. Nails should be short, no more than ¼ inch length, and no acrylic nails are permitted. Only clear nail polish may be worn. No gum chewing is allowed.

Jewelry is limited to a plain wedding band and one pair of earrings no larger than a dime. Body-piercing jewelry other than earrings may not be visible. Tongue bars, brow, or nose jewelry may not be worn during clinical experiences. Body art such as tattoos should be covered per agency policy.

### **Hospital Uniform**

There will be a change in the nursing student uniform in Fall 2019 in response to student request and subsequent decision-making in collaboration with the Clinical Program Director. The scrub top will be purple and the pants will be black. A long-sleeved plain black crewneck underscrub tee may be worn under the uniform top. Shoes/sneakers for the new uniform should be black or gray. Shoes/sneakers must have a closed toe and heel, rubber soles and be worn with color-coordinated socks. Canvas or plastic shoes, Crocs® or sandals are not acceptable.

Students who enroll in NSG 301L in Fall 2019 must purchase the new uniforms. Students who enrolled in NSG 301L in Spring 2019 or before may wear a white top (zippered or v-neck) with a purple and yellow stripe on the sleeve embroidered with the Nazareth College Nursing logo and “Student Nurse” and purple pants. Students may not mix the tops and bottoms of old and new uniforms.

**The new uniforms will also be used for community settings. Students do not need to order a separate community uniform.**

The Nazareth College Nursing student uniform **must be purchased** directly from Meridy’s Uniforms [www.meridys.com](http://www.meridys.com). (Code: NAZ1058).

Please note that the Jockey top is only available in traditionally female sizing but any student may choose any uniform style. All uniform tops must be embroidered with the Nazareth Student Nurse Logo. For fall semesters, the deadline to order and pay for uniforms is July 16. For the spring semester, the deadline to order and pay is November 19.

### **Community Uniform**

Senior nursing students enrolled in NSG 406L and NSG 427L for Fall 2019 or Spring 2020 may wear the community uniform as described in the 2018-2019 Handbook. This uniform consists of a purple Nazareth shirt selected by the Nursing Department that is available in the College Bookstore. Slacks in black or khaki should be ordered through Uniform Village in Southtown Plaza, 376 Jefferson Road, Rochester, NY 14623. Students should identify themselves as Nazareth College nursing majors and they may select from one of two styles. These slacks are custom measured and require two weeks for delivery. Navy, black or brown shoes must have a closed toe and heel, rubber soles and be worn with color-coordinated socks. Canvas or plastic shoes, Crocs® or sandals are not acceptable.

**Equipment**

- Wrist watch with second-hand
- Pens-black ink, ballpoint only (no gel pens)
- Stethoscope (available in the College Bookstore or Meridy's Uniforms). Students are required to purchase a stethoscope for use in the physical assessment and clinical courses at Nazareth College. This is a long-term investment and a high-quality piece of equipment is recommended. Use of beepers, cellular phones, iPods, and MP3 players is not permitted in the clinical area. At the beginning of clinical courses, any specific uniform requirements will be explained.

## ACADEMIC POLICIES IN THE NURSING MAJOR

Nursing Department policies on integrity and behavior encompass those for Nazareth College policies; see ([HTTPS://WWW2.NAZ.EDU/STUDENT-HANDBOOK](https://www2.naz.edu/student-handbook)), and the Nursing profession as articulated in the *American Nurses Association Code of Ethics for Nurses*, the *Scope and Standards of Professional Nursing Practice*, and the *Nursing Social Policy Statement*. Failure to maintain these policies may result in any of the following penalties depending on the nature and persistence of the infractions:

- Academic Warning
- Academic Dismissal
- Clinical Warning
- Clinical Dismissal
- Failure - A grade of "F" for a course and/or assignment may be assigned to a student who engages in plagiarism, cheating, or other infractions.
- Suspension - Students may be removed from the classroom and/or clinical setting for a specified period of time, if they engage in plagiarism, cheating, or other infractions.
- Removal - A student may be removed from the premises, depending on the nature of the infractions.
- Complaint - Civil authorities may be notified, depending on the nature of the infractions.

### Admission Policies

#### Pre-Licensure Policies

All potential nursing students must meet the general college admission requirements and apply through the Admissions Office.

Freshmen are admitted directly into the Nursing Major and are assigned a Nursing Faculty advisor.

External or internal transfer students must have an overall GPA of 3.0 and complete the following prerequisite courses with a grade of B:

- Anatomy and Physiology I and II with labs
- Microbiology with lab
- Chemistry with lab
- Statistics
- Developmental psychology

Students transferring from another nursing program are required to submit a letter from the Chair of that program indicating they left in good standing. The only nursing courses which may be considered for transfer are research methods and health care policy/health care delivery. Applicants must present a syllabus of the requested course for transfer credit to be considered by the Chair in consultation with the Admissions, Progression and Retention Committee.

## **LPN to BS Policies**

### Admission Criteria

- Graduate of a state-approved, accredited LPN program
- LPN license and current registration to practice
- Cumulative GPA of 2.75
- Pre-clinical college-level course requirements: Anatomy & Physiology I & II with lab (8 credits), Chemistry with lab (4 credits), Statistics (3 credits), Introductory to Psychology and Developmental Psychology (6 credits), English Composition and Literature (9 credits).

The LPN to BS student may receive advanced standing. Transcripts will be individually reviewed and compared to program requirements. The student's personal program and the length of time needed will depend on the number of college credits in liberal arts and sciences that are transferred to Nazareth College. The entire program requires 120 credits of which 60 credits must be in the liberal arts.

Applicants with a minimum of one-year fulltime clinical experience (or the equivalent) working as an LPN, within a five-year period prior to application, may be eligible for the Bridge Program which allows the student to have the following courses waived:

- NSG 203: Introduction to Healthcare Terminology (1 credit)
- NSG 210: Pharmacological Calculations for Nurses (1 credit).
- NSG 301L: Foundations of Transcultural Nursing Lab (2 credits).

## **RN to BS Policies**

### Admission Criteria

- Graduate of a state-approved, accredited diploma or associate degree program
- RN license and current registration to practice
- Cumulative GPA of 2.75
- Pre-clinical college-level course requirements: Anatomy & Physiology I & II with lab (8 credits), Chemistry with lab (4 credits), Statistics (3 credits), Introductory to Psychology and Developmental Psychology (6 credits), English Composition and Literature (9 credits).

All RNs who have earned an Associate's Degree will receive a minimum of 60 college credits towards the 120 credits required for the BS.

## **Progression Policies**

All Nursing courses must be taken at Nazareth College except for NSG 203 Health Care Terminology and NSG 436G Health in a Changing Multicultural Society.

Effective Fall 2019, nursing students who enroll in NSG 301, Foundations of Transcultural Nursing, will have three (3) consecutive academic years to fulfill graduation requirements for

the nursing major. If a student is unable to meet all the requirements in this time period, they will be dismissed from the Nursing Program.

Students must receive a passing grade of C or above, or satisfactory in each Nursing course in order to pass that course and enter the next courses in the sequence. The weights assigned to tests/papers and other assignments making up the course grade are determined by the instructor of each course and set forth in the course syllabus.

Students are expected to practice all required skills in the on-campus Nursing Skills Lab before implementing them on clients. To develop clinical skills students need to schedule additional time in the Skills Lab, beyond the hours scheduled for their Nursing courses. It is the responsibility of the student to make arrangements for skill practice.

Clinical courses require students to demonstrate selected procedures correctly before being cleared for clinical practice.

Students are required to attend all scheduled clinical experiences.

Required science and Nursing (NSG) courses can be repeated only once. If the repeated course is failed on the second attempt, the student will be dismissed from the program.

Students who fail two science and/or Nursing (NSG) (with the exception of BIO 103/BIO 103L and CHM 139) courses will be dismissed from the Nursing program but may continue studies at the College in another major.

Students accepted into the Nursing program must maintain a cumulative GPA of at least 2.75 in order to remain in good standing in the Nursing major. If a student falls below that standard, s/he will not be allowed to progress in the Nursing program. Students have one semester to bring their GPA to or above the standard. If, after one semester, they are unable to return to good academic standing, they will be dismissed from the Nursing program but may continue studies in another major at Nazareth College.

Students are expected to take exams when scheduled. If unable to do so, faculty must be notified no less than 2 hours in advance and grant permission for the student to miss the exam. Failure to do so may result in a grade of "0" for the exam.

If a student wishes to withdraw from a course, it is mandatory that they meet with the faculty teaching the course and receive the faculty's signature on a withdrawal form. If a student withdraws from a didactic course they must also withdraw from the associated clinical course and vice-versa. A student may only withdraw one time from a nursing or required science course. Please understand a withdrawal refers to withdrawing from a course after the first week of classes. Students can drop classes through the first week of the semester without consequence.

### **Academic Warning**

Nursing Department Faculty members, in conjunction with Academic Advisement, issue academic warnings at mid-semester when warranted via Starfish. Faculty may choose to issue academic warnings at other times in the semester as well. However, even in the absence of such warnings, students are expected to monitor their own academic standing in order to assure compliance with Nazareth College and Nursing Department requirements. Students should seek guidance from instructors and advisors in order to succeed academically. Academic warnings may address matters such as grades and attendance, as well as personal and professional integrity and behavior.

### **Academic Probation**

Academic Probation is a formal warning that a student is not making appropriate progress toward fulfilling all requirements of the Nursing program. A student may be placed on Academic Probation for any of the following reasons:

- Cumulative GPA falls below 2.75;
- Receives a failing final grade below C in a Nursing (NSG) course;
- Receives a grade of U, (Unsatisfactory) in a Nursing (NSG) course;
- Receives a failing final grade below C in a required science course; (with the exception of BIO 103/103L and/or CHM 139)
- Withdraws twice from the same Nursing (NSG) course;
- Withdraws twice from the same required science course;
- Fails to show improvement in personal or professional integrity or behavior after having been issued an Academic Warning (see Academic Warning and Student Accountability).

Students must resolve academic deficits by the end of the next enrolled semester. Failure to meet timelines for resolving deficits will result in dismissal from the Nursing program. Students must immediately rectify personal or professional integrity or behavior deficits. Students may not enroll in subsequent Nursing (NSG) courses until the Academic Probation is resolved.

### **Class Attendance**

Students are expected to regularly attend the classes for which they are enrolled, class attendance is essential to academic progress. Individual instructors may include class participation in the determination of the final grade. Each instructor will announce his or her grading policies and requirements at the beginning of the semester in each course.

### **Classroom Etiquette**

The Nursing Department supports Nazareth College policies.

The College values family life and has worked to develop policies that support families. While the College seeks to focus on providing an environment open to family issues, it also takes the position that children are not to be brought into classrooms and other instructional and student support areas.

This policy is intended to allow appropriately supervised children on the campus when the purpose of their visit is to attend specified educational, cultural, or sporting events. Department

Chairs, Program Directors, and Faculty will enforce the above policy.

Only approved service animals are allowed in the classroom or teaching areas. See the Service Animal Policies and Procedures <https://www2.naz.edu/search?q=service+animals>.

All other animals are forbidden.

### **Clinical Experience**

Clinical experience in a variety of settings is an essential component of the education of nursing students. Numerous agencies in Rochester are selected for clinical placement based on their excellence and ability to provide clinical educational opportunities.

### **Clinical Attendance**

Clinical experiences in the Nursing Department are critical. For any missed laboratory session:

- The student is required to notify her/his clinical instructor and clinical agency of the absence before the start of a clinical session. Directions for this process will be distributed at the beginning of each clinical course.
- The student is required to submit documentation related to the absence on return to clinical, as directed by the instructor.
- The instructor will determine how clinical objectives will be met by the student based on the student's needs and the number of hours of clinical hours missed.
- Illness. In cases of clinical illness, where the student's function is impaired or they represent a communicable disease threat to others, the student should not report to clinical. The instructor should be notified according to instructions provided in the course syllabus. An alternative assignment will be made by the faculty for one absence. In the case of a personal emergency, the student should notify faculty according to instructions provided in the course syllabus. More than one clinical absence, for whatever reason, jeopardizes one's ability to meet the requirements of the course.
- Inclement Weather. If Nazareth College is closed due to inclement weather, students are excused from clinical lab experiences. If Nazareth College is not closed but the clinical lab site is closed, students are excused from the clinical lab experience and should follow instructions per the course syllabus. If a student is unable to reach the clinical lab site due to inclement weather, the student should contact the course instructor and follow instructions per the course syllabus.
- Failure to appear at the clinical placement on time, appropriately attired and prepared to deliver safe patient care, will lead to dismissal from the clinical setting. The Clinical Program Director and the student's advisor will be notified and documentation will be placed in the student's file.

### **Use of Clinical Time**

While in the clinical setting, students are expected to pursue, either with faculty direction or independently, activities that will enhance their clinical knowledge. If the patient(s) that students have been assigned to do not appear, or if there is a lull in activity with assigned patients, it is expected that students will seek out their instructor for alternate assignments. They may also use their time to consult electronic or paper resources related to

the care of patients in their setting. The following are never acceptable uses of clinical time because they do not advance the students' clinical learning and reflect negatively on the student and the Nazareth Nursing Program when observed by staff and visitors:

- Homework/assignments for other courses.
- Reading non-health care related newspapers, magazines, etc.
- Non-patient care related use of the Internet.
- Socializing in groups

### **Clinical Probation**

Students may be placed on Clinical Probation at any point in the semester, if they do not carry out clinical activities with the degree of performance expected; (i.e., independence, initiative, judgment, clinical decision-making, interpersonal relations, leadership, safety, appearance, behavior, and integrity.)

The Clinical Probation process entails the following steps:

1. The faculty member providing instruction in the clinical setting places the student on Clinical Probation when performance is deemed unsatisfactory.
2. The course coordinator and chairperson of the Nursing Department are notified.
3. The faculty member meets with the student before the next clinical date to discuss the unsatisfactory performance and the Clinical Probation process. The course coordinator may participate in this meeting at his or her discretion.
4. The student signs a contract agreeing to a remediation plan, including steps for removing Clinical Probation.
5. A report describing the rationale for Clinical Probation and the proposed remediation plan are written by the faculty member and placed in the student's folder. The timetable for resolving Clinical Probation is by the end of the semester, if not sooner, depending on the issue at hand. Failure to resolve Clinical Probation by the end of the semester results in a non-passing grade for the course.
6. The Nursing Department chairperson may convene the Progression and Retention Committee in order to determine an appropriate course of action, if the nature of the Clinical Probation warrants this or if the student accumulates two separate episodes that qualify for Clinical Probation.

### **Simulation**

As members of the professional community of learners, it is understood that clinical learning using simulation based activities is a pedagogical approach to reach common goals of effective decision making, advancement of critical thinking skills and competency in psychomotor execution of skills. Simulation based activities are an extension of clinical fieldwork experiences and contribute to students' preparation for clinical practice and professional role performance. Within the Undergraduate Program provides students with state-of-the-art technologies to perform clinical simulation. Simulation requirements are integrated into each of the nursing courses and will contribute to the overall course grade. Course specific simulation lab

requirements are included in each course syllabus; please refer to these syllabi for more details.

### **Dosage Calculation Competency Exam**

After successfully completing NSG 210 and NSG 301, students are required to demonstrate competency in dosage calculations prior to the start of the semester in which they are enrolled in the remaining 300 level and all 400 level clinical courses.

During the first week of the semester, students are required to complete a proctored final exam based on the course level. Students are given two attempts to achieve a score of 92% or greater. Both attempts take place during the first week of the semester.

If students do not achieve a score of 92% or greater on the second attempt, they are required to withdraw from all clinical course of that level. The student may remain in non-clinical Nursing courses. The student will also be placed on Academic Probation for that semester. Prior to the end of that semester, students will be assigned materials for review. During the first week of the following semester, the student will be required to complete a proctored final exam. The student will be given one final attempt to achieve a grade of 92% or greater. If the student does not achieve a grade of 92% or greater, they will be dismissed from the Nursing program.

### **HESI Course Testing**

In selected courses (viz., NSG 301, 304, 305, 341, 405, 406, and 407), students are required to achieve a mastery level of 3 on the Elsevier Adaptive Quizzing for all subcategories within the associated course content area (Fundamentals of Nursing, Medical-Surgical Nursing; Pediatrics Nursing, Psychiatric/Mental Health Nursing, and Maternity and Women's Health Nursing). Achieving a mastery level of 3 allows students to be eligible to take the course-specific HESI. The HESI percentile score counts for 10% of the student's grade. Students who are not eligible to take the course-specific HESI will receive a score of zero for that portion of their grade.

### **Test Taking Procedures for Students**

This policy applies to students taking tests (quizzes and examinations) administered by the faculty in the Nursing Department. If there are greater than twenty students in a class, it may be necessary to take tests in an alternate room with a proctor. Please use the restroom prior to any exam. If the need arises to use the restroom during exam time, please allow the instructor sufficient time to contact the Nursing Department in order to provide an escort to the restroom.

At the time of the test, all personal belongings should be placed in a secure area outside the room or in an area designated by the instructor/proctor. Only items required by the instructors/proctors should be in sight on the desk.

During the test:

1. brimmed hats (baseball hats) must be worn backwards;

2. any other hat or headgear worn must allow for observation of the ears, unless worn for religious purposes;
3. no sunglasses or mirrored glasses may be worn;
4. any electronic devices, including all watches, tablets, laptops, and cellphones must be left with personal belongings and must be set to operate in silent mode
5. only water bottles approved by the instructor/proctor will be allowed during tests;
6. NO personal calculators may be used. If a test is administered and a calculator is not available on the computer, then Department calculators must be used.
7. the use of computer privacy shields may be used during examinations at the discretion of the instructor.
8. effective February 18, 2019, all Moodle course computerized exams will now allow students the ability to go back to questions on the exam.

The instructor/proctor should provide verbal warnings prior to moving a student to another seat, if:

1. a student appears to be gazing at another student's work;
2. a student appears to be talking or signaling answers;
3. a student neglects to protect their own scratch paper from the view of other students;
4. a student is sitting near a student who is gazing at their work.
5. To avoid such interventions, all students are required to keep their eyes on their own work, shield their work from the view of others, and otherwise avoid any appearance of academic dishonesty.

All students must complete timed tests within the allotted time period. Students must turn in all test materials, including scratch paper (even if blank) with your name on it, before leaving the exam room. No pictures, notetaking, or audio recording will be allowed during the review of a completed exam.

The policy and procedures surrounding academic integrity can be found on the Nazareth College website and can be accessed from its homepage under Academic Affairs. Allegations related to the Academic Integrity Policy are to be submitted to the Nursing Department Chair and the Course Instructor for investigation in accordance with the Student Handbook.

Quizzes and examinations will be administered using a Moodle platform. Quizzes are defined as tests of 25 or fewer questions on a specific topic. Examinations are tests of greater than 25 questions on two or more topics. Questions and answers will be scrambled. Instructors have individual discretion in preparation of the test format. Students will be able to return to questions once they have been answered. The tests are not adaptive in nature.

The faculty/proctor will distribute one sheet of scratch paper to each student prior to the beginning of the test. The student will write their name on the paper and this paper will be submitted at the end of the test. Students are able to use the calculator on the computer. No other electronic devices will be permitted.

## Uniform Letter/Number Grading Scale

A	(4.0)	95-100 Superior work
A-	(3.7)	90-94
B+	(3.3)	88-89
B	(3.0)	85-87 Quality expected of professional
B-	(2.7)	80-84
C+	(2.3)	78-79
C	(2.0)	75-77 Minimum requirement for passing
C-	(1.7)	70-74
D+	(1.5)	68-69
D	(1.0)	65-67
D-	(0.7)	60-64
F	(0)	59 or below

### Student Grievance Procedures for Grade Appeal (Click on link below.)

The Undergraduate Student Grade Appeal Process form may be found on the Registrar's Webpage: <https://www2.naz.edu/registrar/forms-and-petitions/>

### Student Grievance Procedures for Other Matters

If a student has a grievance concerning issues other than grades that they wish to pursue, the following protocol should be followed:

1. Make an appointment to discuss the grievance with the faculty member responsible for the course.
2. If the grievance is not resolved, schedule an appointment with the Nursing Department Chair.
3. If dissatisfaction persists, the student is to submit a letter outlining the specific outstanding issues to be resolved and make an appointment to see the Dean of the School of Health and Human Services.
4. If discussions at this level do not resolve the grievance, the student should make an appointment with the Vice President of Academic Affairs at Nazareth College. The decision of the VPAA is final.

## Retention Policies

In cases where a final grade(s) results in a deficit grade in a course(s) which may result in an insufficient overall GPA, and prohibits students from progressing in some or all classes and results in either their probation and/or dismissal from the Nursing Program, the following will occur:

- Students will be notified of any changes to their program status based on their grade(s) from the Nursing Department, via Nazareth email, up to 48 hours after final grades are

due. Additionally, students will be informed of the subsequent removal from some or all his/her enrollment in subsequent required science and/or NSG courses in the upcoming term. The letter the students receive from the Nursing Department will outline the options available to students who wish to appeal.

- Students, who wish to appeal, must adhere to the stated timeline outlined in the letter, and must do so in writing via e-mail. Appeal letters should include the student's extenuating circumstances along with supporting documentation. The appeal e-mail is to be forwarded to the Nursing Admission, Retention and Progression Committee (APRC) to review the student's appeal letter and the initial probation or dismissal.
- Students, who submit an appeal in e-mail within the stated timeline, will receive a response with the decision in an e-mail (WITHIN 48 HOURS OF RECEIPT OF THEIR APPEAL LETTER) from the Nursing Department regarding the status of their appeal.
- Students who do not wish to appeal their probation/dismissal status; or students who do not adhere to the stated timeline; their initial probation/dismissal status stands. Therefore, the Registrar, at the direction of the department, will remove students from courses they are not allowed to enroll. Students cannot enroll or attend those classes pending resolution of any academic deficits.
- Students' whose appeal is denied, their initial probation/dismissal status stands, and therefore, the Registrar, at the direction of the department, will remove students from courses they are not allowed to enroll. Students cannot enroll or attend those classes pending resolution of any academic deficits.
- Students' whose appeal is granted, will have detailed information in their appeal response decision letter on their individual progression plan.

### **Academic Dismissal**

Reasons for dismissal from the Nursing major include the following:

- Grade point average (GPA) below 2.75 that persists after the deadline for resolving Academic Probation (see Academic Probation);
- Failing final grade below C, or grade of U, (Unsatisfactory) in two or more Nursing (NSG) courses;
- Failing final grade below C in two or more required science courses (with the exception of BIO 103/BIO 103L and CHM 139);
- Failing final grade below C, or grade of U (Unsatisfactory) in any one Nursing (NSG) course and any one required science course;
- Failure to meet academic or clinical probation requirements (see Academic Probation, Clinical Probation);
- Substandard clinical performance (see Clinical Dismissal);

- Conduct violates Nazareth College general policies (see Nazareth College Code of Student Conduct);
- Conduct violates any Nursing Department policy;
- Conduct violates ethical and professional practice standards of the Nursing profession (see the *American Nurses Association Code of Ethics for Nurses*, the *Scope and Standards of Professional Nursing Practice*, and the *Nursing Social Policy Statement*). Examples of conduct that may be grounds for immediate dismissal from the Nursing major include the following personal or professional integrity or behavior infractions, but are not limited to the following:
  - Engaging in behaviors that result in harm or strong potential for harm to the client;
  - Diverting client medication for inappropriate use;
  - Coming to class and/or the clinical site impaired by alcohol or drugs (prescribed or otherwise);
  - Engaging in sexual behavior with a client;
  - Engaging in clinical procedures without the approval of the clinical instructor or agency nurse preceptor;
  - Stealing supplies from the Nursing Department or clinical site;
  - Falsifying official documents;
  - Fabricating client data that is related to care;
  - Documenting procedures that were not performed;
  - Cheating on papers, assignments, or exams;
  - Engaging unruly behavior that necessitates involvement of campus security or police;
  - Being arrested and/or convicted of a criminal act.

Nursing students are advised that if they have had a previous failure of a nursing course and/or required science course, it has remained on their record, even after they have successfully repeated the failed course. Therefore, the subsequent failure of a NSG and/or required science course(s) may have attributed to their dismissal from the nursing program.

### **Clinical Dismissal**

A student may be dismissed from a clinical setting at any time in the semester for serious performance, integrity, or behavior deficits (i.e., those that require direct instruction intervention to prevent acts of commission or omission that would physically, mentally, or emotionally harm clients or put them at risk for such harm). Such an infraction is an order of magnitude greater than what would otherwise result in Clinical Probation. Such behavior will result in a grade of U for the clinical course, (i.e., lab). The student will not be allowed to continue in the course that semester. The faculty member will notify the Nursing Department Chair, who may refer the matter to the Admission, Progression and Retention Committee to render an opinion on whether the student may repeat the course or will be dismissed from the Nursing Program (see Academic Dismissal). Students who withdraw from the course within the college's official withdrawal period in order to avoid obtaining an F grade on their transcript will not be permitted to enroll in the course in a subsequent semester without prior review and consent of the Nursing Department Chair, or review by the Progression and Retention

committee at the Chair's request.

### **Academic Reinstatement after Withdrawal/Leave of Absence**

Students who are dismissed from the Nursing major for academic or other reasons may petition the Nursing Department for reinstatement after a waiting period of two academic semesters, excluding the summer session. Petitioning students must present a compelling letter of appeal that includes a thoughtful educational plan with specific academic and career goals and strategies for achieving them, as well as evidence of having resolved whatever issue(s) prompted the dismissal. Students are expected to meet the following conditions, and possibly others not listed, as applicable:

- Completion of course work with acceptable grades at Nazareth College or other institution of higher learning that the college finds acceptable for transfer credits;
- Achievement of a GPA of 2.75 or above through course work at Nazareth College or other institution of higher learning that the College finds acceptable for transfer credits;
- Development of intellectual and academic preparedness through means other than traditional credit-bearing courses, such as private tutoring, remedial course work, academic skills workshops, and work experience;
- Development of maturity, responsibility, personal growth through work, community service, family care giving, or other means;
- Receipt of academic testing or personal counseling; and
- Changes in personal circumstances that adversely affected prior performance.

Readmission is not guaranteed and is dependent on space availability. Students who are readmitted must meet Nursing program requirements in effect at the time of readmission and will develop a new plan of study with their faculty advisor. The Nursing Department Chair will notify the appealing student of the Department decision. A student may petition only one time and the Department decision is final.

### **Capstone and Comprehensive Course Information (NSG476/499)**

During the final semester in the Nursing Program, students register for the capstone (NSG 476) and comprehensive (NSG 499) courses, which are taught in a combined manner. Students must pass both the capstone and comprehensive courses. For NSG 476, a letter grade will be assigned based on written assignments outlined in the syllabus. As with all Nursing courses, the minimum passing grade is 75%. For NSG 499, a Satisfactory or Unsatisfactory grade will be assigned based on assignments outlined in the syllabus, which will be mathematically calculated and then converted to Satisfactory (75% or higher) or Unsatisfactory (less than 75%). Students who are unsuccessful in either NSG 476 or NSG 499 must re-register to repeat the course in a subsequent semester. There are costs associated with repeating these courses that are the responsibility of the student.

### **Graduation Requirements in Nursing Major**

In order to be eligible to graduate as a Nursing Major with a Bachelor of Science degree from Nazareth College, the following criteria must be met:

- Successful completion of a minimum of 120 credits of which at least 50% must be in the liberal arts and sciences.
- Passing grade of C or better in all Nursing and required science courses.
- GPA of 2.75 or higher.

## **Nursing Pinning and Recognition Ceremony**

Each May and December, the Nursing Department celebrates Nursing graduates in a Nursing Pinning and Recognition Ceremony. All Nursing students who are eligible to participate in Commencement in May are eligible to be pinned in the May pinning ceremony. Nursing Students who graduate in August or December are eligible to be pinned in the December pinning ceremony.

Graduating nursing seniors will be invited to join the Nursing faculty and staff of the Pinning Planning Committee to participate in the planning of the student presentation portion of the Pinning Ceremony program.

During the Pinning Ceremony, the following awards may be presented:

### **The Pi Psi Chapter of Sigma Theta Tau International Award**

This award recognizes the student who emulates the Sigma Theta Tau International values of leadership, scholarship, and clinical practice.

### **ANA-NY Future Leader**

The American Nurses' Association of New York recognizes a graduating senior who demonstrates leadership, makes a significant contribution to the overall excellence of the school, sets an example and promotes a healthy lifestyle, creates a positive working environment, embodies the ethics and values of nursing and demonstrates a clear sense of direction for his/her nursing career.

### **The Award for Clinical Excellence**

This award is given in recognition of a student's exceptional dedication and demonstration of cultural competence. Recipients excel in the application and integration of knowledge in the direct provision of patient care. The award celebrates students who have consistently exhibited qualities of compassion and understanding in patient care interactions.

### **The Role Transition Award**

This award acknowledges the student who has demonstrated personal growth and commitment in a fashion that inspires those who work with them always to strive for excellence.

### **The Madeleine Leininger Award**

This award recognizes the student who has the ability to successfully combine college study with other adult responsibilities of family, job, career, and community service.

### **The Mary M. Lynch Memorial Award**

This award is given in recognition of the graduating senior's outstanding clinical performance, outstanding application of the Nursing process, leadership ability, self-direction, responsibility for self-learning, and professional and personal growth. The award is made in memory of Mary Lynch RN, a member of the class of 1984 who died three weeks before graduation after a long battle with cancer. Ms. Lynch was awarded her Bachelor Degree posthumously, Magna Cum Laude.

**The Karen Sue Pusey Award**

This award is given in memory of a beloved faculty member, Karen Sue Pusey, to perpetuate her legacy of dedication to the profession and Nazareth College's Nursing Department.

**The Spirit of Nursing Award**

This award is presented to the student who has demonstrated outstanding academic achievement, leadership, and contributions s/he makes to Nazareth College and the community.

**The Lucretia Richter Scholarship (Honorable Mention)**

This award is presented on behalf of the Lucretia Richter Scholarship Organization and is given to local Nursing students in recognition of their performance in an exceptional manner and who make a significant contribution to the local community.

## **Application for Professional Licensure as Registered Nurse**

### **Candidate Eligibility**

- Prior to graduation, student program evaluations are reviewed by the Registrar and the Nursing Department Chair.
- Following graduation, a list of eligible candidates is generated by the Nursing Department and verified by the College Registrar prior to being sent to the State Board of Nursing.
- The State Board of Nursing processes candidate names for NCLEX-RN eligibility.
- A history of conviction may prohibit licensure.

### **New York State Requirements for Registered Professional Nurse Licensure**

Graduates of the Nursing program meet the education requirements for admittance to the licensure exam. There is an application fee for this test. The State also requires the applicant to be of “good moral character.” On the application for the test, the applicant is required to answer the following questions truthfully:

Have you ever been convicted of a crime (felony or misdemeanor) in any state or country? Have you ever been convicted of professional misconduct, unprofessional conduct, or negligence in any state or country?

Are charges pending against you for professional misconduct, unprofessional conduct, or negligence in any state or country?

If the answer to any of the questions is yes, the applicant must offer full explanation and establish his/her good moral character with the NY State Education Department.

Graduates of the program meet the State Education requirements for continuing education regarding infection control and knowledge regarding New York State Mandatory Child Abuse Reporting.

## NCLEX-RN Registration Process Overview

The New York State Education Department has had an expedited licensure process for all graduates of New York State registered RN programs since 2007 utilizing special forms.

Expedited process of the following is required:

- The application for licensure form (1NYS) must be used and submitted with a fee of \$143.00. <http://www.op.nysed.gov/prof/nurse/nursing.htm>
- If a Limited Permit is needed, the permit form (5NYS) must be used. <http://www.op.nysed.gov/prof/nurse/nursing.htm>
- Only students whose names appear on your program's 2PG are eligible to use these forms.

Please note that:

Students are required to send a completed application form (1NYS) and, if needed, a Limited Permit form (5NYS) with the appropriate payment(s) as indicated on the forms.

Students are to apply to Pearson VUE <https://home.pearsonvue.com/test-taker.aspx>

(for the NCLEX examination as soon as they send in the license application form. **Attention:** Please make sure that you check your spam and junk folders, as it is possible that candidate correspondence from Pearson VUE could automatically go to one of these folders. All correspondence from Pearson VUE end with "@pearson.com.")

VERY IMPORTANT!!! When applying to Pearson VUE, not including a Social Security Number may result in delays of testing approval.

If needed, the Request for Reasonable Testing Accommodations form can be downloaded at: <http://www.op.nysed.gov/documents/pls1ra.pdf>

**Students/graduates seeking information regarding the status of their application should contact the Nurse Unit at (518) 474-3817 extension 280 or [opunit4@mail.nysed.gov](mailto:opunit4@mail.nysed.gov).**

For information on the full registration process, please access the NCLEX Candidate Bulletin at [www.pearsonvue.com/nclex](http://www.pearsonvue.com/nclex) or [www.ncbsn.org/nclex.htm](http://www.ncbsn.org/nclex.htm). Information on program codes is also available at [www.pearsonvue.com/nclex](http://www.pearsonvue.com/nclex). If the code for your program is not listed, please contact your board of Nursing.

## Downloads

- [Candidate Bulletin and Information](#)
- [NCLEX<sup>®</sup> International, U.S. and Canadian Educational Program Codes](#)  (950 KB pdf)
- [NCLEX<sup>®</sup> State/Territory Abbreviations and International Country Codes](#)  (1.1 MB pdf)
- [Online Tutorial for NCLEX<sup>®</sup> Examinations](#)  (76.9 MB exe)

*Please note that the tutorial is the same for both the NCLEX-RN and NCLEX-PN\* examinations with the exception that the exam time will reflect the correct time allotted for the exam type.*

- [Palm Vein FAQ for NCLEX<sup>®</sup> Candidates](#)  (597 KB pdf)

Visit [ncsbn.org](https://www.ncsbn.org) for a complete overview of the NCLEX<sup>®</sup> examination process.

## Scheduling

Once you have been made eligible and received your *ATT*, you may schedule your examination using the following options. You must test within the validity dates of your *ATT*. These validity dates cannot be extended for any reason. Appointments may be made up to one business day in advance.

## Undergraduate Nursing BS Program

### Sample Four-Year Plan (effective Fall 2019)

Year 1 Fall		Year 1 Spring	
ENG 101	3	ENG 102	3
PEQ #1 (Religion)	3	BIO 210/210L Anatomy and Physiology I/Lab	4
ACS 101	1	PEQ #3 CHM 140/140L/155	4
PEQ #2 Math (as prereq for MTH 207)	3	PEQ #4 Psych 101 (as prereq for PSY 221)	3
BIO 103/103L	4	PEQ #5 (History)	3
NSG 203 Health Care Terminology	1		
	<b>15</b>		<b>17</b>
Year 2 Fall		Year 2 Spring	
BIO 211/211L Anatomy and Physiology II/Lab	4	BIO 318/318L Microbiology/Lab	4
PEQ #6 (Literature)	3	NSG 201 Intro to Transcultural Nursing	3
PEQ #7 (Philosophy)	3	NSG 208 Health Assessment	3
PEQ #8 (Fine Arts)	3	NSG 209 Clinical Pharmacology	3
PSY 221 Developmental Psychology	3	NSG 210 Pharmacology Calculations for Nurses	1
	<b>16</b>		<b>14</b>
Year 3 Fall		Year 3 Spring	
NSG 301/301L Foundations of Transcultural Nursing/Lab	5	NSG 305/305L Care of Older Adults II/Lab	5
NSG 304 Care of Older Adults I	3	NSG 341/341L Care of Infants and Adolescents/Lab	4
MTH 207 Statistics	3	NSG 350 Evidence Based Practice for Clinicians	3
LA Elective (IS)	3	LA Elective (IS)	3
		Core milestone	0
	<b>14</b>		<b>15</b>
Year 4 Fall		Year 4 Spring	
NSG 405/405L Care of Older Adults III/Lab	4	NSG 406/406L Mental Health Nursing/Lab	5
NSG 407/407L Maternity & Women's Health/Lab	4	NSG 433 Nursing Leadership in a Multicultural Society	2
NSG 425/427L Community Health/Lab	5	NSG 435L Senior Clinical Experience	3
NSG 436G Health in a Multicultural Changing Society	3	NSG 476/499 Health, Society and Nursing/Nursing Comprehensive	3
	<b>16</b>		<b>13</b>

For more information on applying for the Nursing program, contact Nazareth College Admissions at **585.389.2860**, or email at [admissions@naz.edu](mailto:admissions@naz.edu).

*This sample transfer program plan assumes that the student has successfully completed:*

- Anatomy & Physiology I & II
- Microbiology
- Chemistry

*Additional program requirements:*

- Statistics
- Developmental Psychology

## Sample Transfer Program Plan

SEMESTER 1		Credits
<b>NSG 203</b>	<b>Health Care Terminology</b>	1
<b>NSG 201</b>	<b>Intro to Transcultural Nursing</b>	3
<b>NSG 208</b>	<b>Health Assessment</b>	3
<b>NSG 209</b>	<b>Clinical Pharmacology</b>	3
<b>NSG 210</b>	<b>Pharmacology Calculations for Nurses</b>	3
<b>Liberal Arts Elective (IS)</b>		3
<b>Total</b>		<b>16</b>
SEMESTER 2		
<b>NSG 301/301L</b>	<b>Foundations of Transcultural Nursing/Lab *</b>	5
<b>NSG 304</b>	<b>Care of Older Adults I</b>	3
<b>NSG 350</b>	<b>Evidence Based Practice for Clinicians</b>	3
<b>Liberal Arts Elective (IS)</b>		3
<b>Total</b>		<b>14</b>
SEMESTER 3		
<b>NSG 305/305L</b>	<b>Care of Older Adults II/Lab</b>	5
<b>NSG 341/341L</b>	<b>Care of Infants, Children and Adolescents/Lab</b>	4
<b>NSG 436G</b>	<b>Health in a Changing Society</b>	3
<b>Core milestone</b>		0
<b>Total</b>		12
SEMESTER 4		
<b>NSG 405/405L</b>	<b>Care of Older Adults III/Lab</b>	4
<b>NSG 407/407L</b>	<b>Maternity and Women's Health Care /Lab</b>	5
<b>NSG 425/427L</b>	<b>Community Health Home Care /Lab</b>	4
<b>Total</b>		13
SEMESTER 5		
<b>NSG 406/406L</b>	<b>Mental Health Nursing/Lab</b>	5
<b>NSG 433</b>	<b>Nursing Leadership in a Multicultural Society</b>	2
<b>NSG 435L</b>	<b>Senior Clinical Experience</b>	3
<b>NSG 476/499</b>	<b>Health, Society and Nursing/Nursing Comprehensive</b>	3
<b>Total</b>		13

\*The CPR certification requirement for this course meets one Physical Education (PE) requirement, however does not bear any PE credit hours.