JOURNAL ENTRY VOUCHER (ACCOUNT TRANSFER)

NAZARETH COLLEGE

Date

Print Form

Account	Account Number	Debit (Charge to)	Credit (From)
	Total Amount		

IMPORTANT: Supporting documentation must be included.
Failure to complete this form correctly, or include back-up documentation, may result in processing delays

Explanation (required)

APPROVER INFORMATION

Dept. Head Signature (required)

Date

Controller

Date

Last Updated: 9.2020