



# New Grant Proposal Authorization Form

Office of Research, Scholarship, & Innovation

Revised March 4, 2025

This form is to notify respective Deans, Department Chairs, Directors, and the Office of Research, Scholarship, and Innovation (ORSI) of intent to submit a proposal. This form should be submitted once a funding opportunity has been identified and at least 10 days prior to the submission deadline following the instructions below. Failure to submit in a timely manner may negatively impact your ability to submit.

ORSI will review the form before seeking approvals. Please email the completed form electronically to mmurphy22@naz.edu.



Name:

Department:

Project Title:

Funding Agency/Sponsor:

CFDA # (if applicable):

Link/Web Announcement:

Project Start Date:

Project End Date:

Total Years:

Submission Deadline:

Total Award Limit: \$

Total Amount Requested: \$



**Budget Requirements:** Check applicable boxes and provide details in Project Overview Section.

Matching funds (cash or in-kind): Detail the source for all matching funds Y N

Release time for faculty and/or staff: Explain how courses and workload will be covered Y N

Hiring of additional personnel or staff: Details must be included in budget details Y N

Is there a commitment by Nazareth University, financial or otherwise, beyond the grant period? Y N

Will Nazareth University be partnering with local school districts, other higher education institutions or vendors during the course of the grant period? Y N



**Certifications:** Disclosure forms must be attached for all affirmative answers.

Is there a potential significant conflict of financial interest related to this project? Y N

Will any family members benefit from this proposal, either directly or indirectly? Y N

Has anyone lobbied on behalf of this proposal? Y N

Does this project involve human subjects research? Y N

Does this project involve animal research? Y N

Does this project involve rDNA, biohazards, or radioactive materials? Y N

Does this project involve international travel or working with a foreign national? Y N



# New Grant Proposal Authorization Form

Office of Research, Scholarship, & Innovation

Revised March 4, 2025

**Project Overview:** Provide an overview of the project.

ORSI will review the form before seeking approvals. Please email the completed form electronically to mmurphy22@naz.edu.



**Authorization:** \*Signature required for grants >\$100,000

Applicant Signature	Date
Department Chair Signature	Date
Dean / Vice President Signature	Date
ORSI Faculty Director Signature	Date
Provost Academic Affairs Signature*	Date
VP for Finance & Controller Signature	Date
VP Finance & Administration Signature*	Date