

NAZARETH UNIVERSITY
Undergraduate/Graduate Music Student Teaching Application

The Student Teaching Application Form is for all teacher candidates who plan to student teach. It is your responsibility to *review the Student Teaching Information Packet*. In addition, you are responsible for returning the following documents to the Office of Clinical Experiences and Partnerships by the application due date.

- **Undergraduate/Graduate Music Student Teaching Application**
- **Resume** *in the preferred School of Education format*

Please submit the completed application and a copy of your resume to fieldexp@naz.edu.

Application Due Date

Fall Student Teaching Applicants	November 1 st
Spring Student Teaching Applicants	February 1 st

Program	
Music	
Certification Level	
Initial	
Degree Level <i>(choose one based on your degree level)</i>	
Undergraduate	Graduate
Semester/Year	
Fall _____	Spring _____

ID#: _____

Name: _____
Last First Middle Maiden

Address where you will be *during student teaching* (please include City/State/Zip)

Nazareth Email Address: _____

Telephone Number: _____

1. School district(s) and building(s) where you attended school.
(For Example: Penfield CSD- Scribner Elementary; Greece CSD-Athena Middle School; RCSD- East High School)

2. School district(s) and building(s) where family are attending school (A) or currently employed (E) include relationship: (For Example: Webster CSD-Klem North-Children (A); Hilton CSD -Quest Elementary-Wife (E))

3. School district(s) and building(s) where you have volunteered (V), field experiences (FE), internships (I), and/or were employed (E) in some capacity. (For Example: Brighton-French Roads (FE), Pittsford-Allen's Creek-paraprofessional (E))

4. Are you bi- or multi-lingual? No Yes, if yes, in what language(s)? _____

5. **Undergraduates Only:**

Are you a collegiate athlete? No Yes, If yes, what sport? _____

Approximate Practice Time(s) _____

(This can help to locate a school whose hours can best meet your athletic schedule.)

6. **Graduates Only:**

Did you complete or are you working on any extensions/annotations in your graduate program?

No Yes (If yes, indicate the extension/annotation below)

Bilingual

Severe and Multiple Disabilities

Gifted & Talented

7. Are you the recipient of the TOCII grant? No Yes

8. If available, are you interested in student teaching abroad? No Yes

*(Please check yes only if **committed** to going abroad)*

9. Do you wish to share that you have a documented disability that may require specific accommodations that you have acquired through the Office of Student Accessibility Service (SAS)?

No Yes *(if yes, please discuss the specifics in confidence with your Program Director and SAS)*

Please note: If you are seeking an accessibility/health request that impacts your placement location, schedule, tasks, or communication (you must contact SAS as soon as possible, but ideally by December for student teaching in Fall and May for student teaching in Spring).

10. Is there any other pertinent information regarding placement requirements?

(Examples: I do not have a license or a car, so I will need to be close to my place of residence to walk or Uber. I have a travel constraint due to childcare requirements. I am interested in being a teacher in an Urban School District.)

Please note: The Office of Clinical Experiences and Partnerships (OCEP) will review the information above. OCEP will try to coordinate the placement based on the information you have provided; however, OCEP cannot guarantee that we will be able to coordinate your placement based on what you have shared.

11. Dates (Semester/Year) you have taken or plan to take the following required courses.

*(Please remember these courses **must be completed prior** to beginning your student teaching placement)*

EDU 475/583 Health Education, Child Abuse & Violence Prevention _____

EDU 485/585 Dignity for All Student Act (DASA) Workshop _____

Bloodborne Pathogen Training completed yearly _____

12. Tentative dates (Semester/Year) on which you plan to register for the New York State Teacher Exams or the exact date in which you have taken New York State Teacher Exams:

Educating All Students Test (EAS): _____
(The School of Education recommends taking the EAS test prior to your professional semester.)

Content Specialty Test(s) (CST): _____
(Please consult with your advisor or Program Director for the recommended testing time frame.)

TEACHER CANDIDATE AGREEMENT

Please check each box to indicate that you have read and understood the information below.

Student Teaching Information Packet:

I have read the *Student Teaching Information Packet* and understand the contents of that document as it applies to the student teaching professional semester.

Resume:

I understand I must provide a copy of my resume with this application. I understand that I am encouraged to follow the Nazareth University preferred School of Education resume format. (Please refer to the [Office of Clinical Experience and Partnership website](#) for further information.)

Prerequisite Requirements:

As an undergraduate student, I am an undergraduate student I am required to complete EDU 475 Education, Child Abuse & Violence Prevention and EDU 485 Dignity for All Students Act (DASA) Workshop, and the annual Bloodborne Pathogen Training prior to beginning my professional semester. I understand that it is highly recommended that I complete my New York State Fingerprinting prior to beginning my professional semester.

As a graduate student, I understand that I am required to complete EDU 583 Health Education, Child Abuse & Violence Prevention, EDU 593 Dignity for All Students Act (DASA) Workshop, and the annual Bloodborne Pathogen Training prior to beginning my professional semester. I understand that it is highly recommended that I complete my New York State Fingerprinting prior to beginning my professional semester.

Student Teaching Professional Semester Eligibility:

As an undergraduate student, I understand that my eligibility to enroll in and complete my professional semester is dependent upon the successful and timely completion of all prerequisite courses and paperwork. I understand that approval to enroll in and complete the professional semester is based on satisfactory academic, interpersonal, and professional performance including having and maintaining a 3.0 overall GPA or higher (undergraduate students). If I fall below the required overall GPA, I understand that I will not be able to do my student teaching. I understand that formal approval must be given by the appropriate program directors, advisors, and department chairpersons.

As a graduate student, I understand that my eligibility to enroll in and complete my professional semester is dependent upon the successful and timely completion of all prerequisite courses and paperwork. I understand that approval to enroll in and complete the professional semester is based on satisfactory academic, interpersonal and professional performance including having and maintaining a 3.0 overall GPA or higher. If I fall below the required 3.0 overall GPA, I understand that I will not be able to do my student teaching. In addition, if I have received a third "C" grade (C or C+) and therefore must retake a course because of this, I understand the course must be retaken prior to beginning a student teaching placement. I understand that formal approval must be given by the appropriate program directors and advisors.

Placements:

I understand the process by which placements are made and that I am **not** to obtain a placement on my own. I understand that placements are based on many factors and not solely on my personal needs.

TEACHER CANDIDATE AGREEMENT Continued

Documented Disability: I understand I am required to perform the Essential Functions for a Professional Educator, as described in the Guide to Student Teaching. I also recognize that there can be no exemption for performing tasks necessary and required during the professional semester. (Please see the Essential Functions for a Professional Educator in the Guide to Student Teaching).

I understand that if I have a documented disability or other identifiable need and have signed a confidential release of information form, I should discuss the situation in confidence with my Program Director and the Student Accessibilities Services Office. The Program Director and Student Accessibilities Services Office will determine if there is a reasonable accommodation to assist in completing the professional semester and if there may be placement(s) who can support the request. To provide ample time to review my accommodation request, I understand that I must meet with my Program Director and Student Accessibilities Services by the end of the semester in which I submit my application for student teaching (e.g., if I apply for student teaching in the Fall, I must meet with the Program Director and Student Accessibilities Services before the Fall semester ends in December.). If my request is submitted after the deadline, I understand that the Student Accessibilities Services may be unable to support my request as options may be more limited due to the placement process timeframes.

Transportation:

I understand that I am responsible for providing transportation to and from my assigned schools and that I may require to travel **up to one hour each way** in the Greater Rochester Area from the address provided during the application process. I understand that if my address changes between the time my application is submitted and the time placements are made, it is my responsibility to provide the Office of Clinical Experiences and Partnerships with my new address.

NCAA Division III:

I understand that as a Nazareth University collegiate athlete, I should notify my education program director of my participation on a sports team. I need to submit a copy of my schedule to my school-based teacher educator (SBTE) and university-based teacher educator (UBTE) before my placement begins. I understand that I am permitted to leave my placement early for *games and tournaments only* and that these arrangements must be discussed with my SBTE and UBTE in advance. If I miss more than 3 full days, I will be required to make up those days at the end of the semester, regardless of the reason. (Please see the *Teacher Candidate Athletic Policy* in the *Undergraduate Student Teaching Information Packet*)

STUDENT ACKNOWLEDGEMENT

By completing and submitting this Student Teaching Application Form, I agree that:

I have read and understand the information in both the *Undergraduate Student Teaching Application Form* and the *Undergraduate Student Teaching Information Packet*.

It is my responsibility to adhere to policies, procedures, and expectations in these documents and as specified by Nazareth University.

I have asked for clarification as needed, and fully understand the student teaching application process and my responsibilities in this process.

Teacher Candidate's Electronic Signature

Date

MUSIC EDUCATION—ONLY UNDERGRADUATES COMPLETE PROGRAM SPECIFIC INFORMATION

Name: _____
Last
First
Middle
Maiden

On the line before each requirement in your professional sequence, indicate the semester in which it was met or will be met (ex. Fall 18) by the time you intend to student teach. If the course is not part of your program of study place *NA* in the blank. For assistance, refer to the transcript which is a complete copy of your academic record at Nazareth University thus far.

MUSIC (K-12) B.MUS.

- _____ MED 101 Orientation to Music Education
- _____ MED 102 Introduction to Music Education
- _____ SPF 204 History & Philosophy of Education
- _____ MED 208 Psychological Foundations of Education
- _____ MED 103 Percussion Tech I
- _____ MED 104 Percussion Tech II or MUS 243 Diction I
- _____ MED 105 Brass Tech I
- _____ MED 106 Brass Tech II OR MUS 244 Diction II
- _____ MED 203 Woodwind Tech I
- _____ MED 204 Woodwind Tech II OR MUS 441 Vocal Pedagogy
- _____ MED 205 String Tech I
- _____ MED 206 String Tech II (Instrumental only)
- _____ MED 299 Orientation to the Professional Semester
- _____ MED 301 Secondary Music Education Methods
- _____ MED 302 Elementary Music Education Methods
- _____ EDU 475 Health Ed /Child Abuse/Violence Workshop
- _____ EDU 485 Bullying & Discrimination Prevention Workshop
- _____ Fingerprinting completed

- _____MUS 272 Introduction to Conducting
- _____MUS 371 Choral Conducting
- _____MED 374 Choral Tech & Literature
- _____MUS 372 Instrumental Conducting
- _____MED 373 Band Tech & Literature
- _____MED 375 String Tech & Literature

Foreign Language Requirement

- _____Foreign Language I

Indicate Semester Passed

- _____MUS 278 Sight Singing Proficiency Exam
- _____MUS 279 Keyboard Proficiency Exam

Professional Semester

- _____MED 401 Special Ed. Methods in Music Ed.
- _____MED 403/603 Seminar in School Music
- _____MED 465/665 Student Teaching

CUM: GPA _____ First semester transfer students will be recommended conditionally until a grade point average has been established at Nazareth University. All students must have a GPA of 3.0 or higher to continue in an education program at the end of the spring semester.

All necessary coursework as designated by the University Catalog and Program Director/Advisor must be completed prior to beginning a student teaching or practicum placement. Any incomplete grades received must be resolved prior to the placement start date. Any unresolved “I” grades will result in a postponement of the student teaching experience until the following program cycle.

**MUSIC EDUCATION–ALL STUDENTS COMPLETE (UG & GR)
PROGRAM SPECIFIC INFORMATION**

Name: _____
Last First Middle Maiden

1. Indicate your area preference for Elementary Placement:

Vocal/General Instrumental (Band) Instrumental (Strings)

Major Instrument: _____

2. Indicate your area preference for Secondary Placement:

Vocal/General Instrumental (Band) Instrumental (Strings)

Major Instrument: _____

APPLICATION STATUS

(Completed by the Program Director/Coordinator)

Program Director/Coordinator comments:

Status:

approved, pending successful completion of all necessary coursework

not approved – reason _____

pending – reason _____

Program Director/Coordinator Signature

Date
