



Staff Work Life Committee Meeting Notes

Wednesday, January 30, 2019

Attendance

Patricia Huntington, Brian McGahan (*by phone*), Laura Putnam, Isaiah Tolbert, Benny Thomas

Ex Officio: Cathy Stevens, Jo Ellen Pinkham, Patrick Richey

Guest: Cynthia Cusimano, Talent & Employee Relations Partner, HR Department

Unable to attend: Joshua Loucks

Discussion

1. Isaiah opened the discussion by introducing Cynthia Cusimano to the Committee; Jo Ellen mentioned that in response to the survey and suggestions received through Suggestion Box, Cynthia will update the committee about on-going training, workshop, and professional development certificate program opportunities for staff members of the College. The professional development certificate program consists of three tracks, each of which build competencies specific to existing roles within the College. The program also serves as a supplemental resource to help prepare staff members for potential future opportunities at the College. It was pointed out that having completed and received a certificate does not necessarily mean a 'promotion' but rather a career growth and development. Mentoring and Buddy Programs for new hires were also discussed. For further details about professional development: <https://www2.naz.edu/human-resources/staff-professional-development/>.
2. Pop Up Pub will be restarted through campus departments twice a semester. Host department will be in charge of creating a theme and ordering hospitality food with a set budget from the SWLC. This is also an opportunity for the host to show case their department. Brian will coordinate with department heads about scheduling and budget.
3. The SWLC hosted S'mores and Hot Cocoa at the Pavilion last January 18, 2019 with approximately 40 attendees.
4. Suggestion for Spring semester events are: 1) I-phone photo contest: by identifying places around Nazareth campus, and 2) Baby picture contest: the winner will be the person who can identify the most.
5. Updates:
 1. Campaign for United Way will be last week of February and first week of March.
 2. From Suggestion Box: Parking issue at Nazareth Campus was discussed.
 3. The Weight Watcher Program: The program did not meet the required paid memberships and was discontinued; however members still meet without a leader.
 4. Succession plan for May 2019: Laura Putnam has agreed to be the next chair. The Committee will seek nominations in March with an election in April. To stagger the vacancy, an incoming member will be assigned as vice-chair.

The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Erminda Hugh

